

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, September 23, 2019 – 4:00 p.m.
Polk State College Lakeland Campus, LTB 1100

Dr. Angela M. Garcia Falconetti called the September 23, 2019, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Ross, and Mr. Mark Turner

Members Absent:

Student Spotlight: Mr. Blessen Jacob, Associate in Arts Student, Lakeland Campus

Foundation Special Recognitions: Ms. Tracy Porter

Dr. Falconetti introduced Ms. Tracy Porter to speak about today's special recognition. Ms. Porter introduced Polk State Foundation Board Development Chair Greta Dupuy. Ms. Dupuy acknowledged a gift from Publix Super Markets Charities in the amount of \$19,000 to support My Brother's Keeper. Ms. Dupuy introduced Executive Director for Publix Super Markets Charities Kelly Williams-Puccio. Ms. Williams-Puccio briefly addressed the Board and stated the critical importance of My Brother's Keeper in supporting homeless and economically disadvantaged students.

Special Recognitions: Dr. Angela M. Garcia Falconetti

Dr. Falconetti briefly recognized retiring Provost Steve Hull.

Agenda:

Ms. Ross moved, seconded by Ms. Bell Barnett, to approve the agenda for September 23, 2019. All members voted affirmatively.

Consent Agenda Items: Mr. Peter Elliott

- a. **Payroll Distribution for August 2019** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for August 2019** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for September 2019** – Approved on consent agenda. Board action is required.
- d. **Personnel Actions Report for August 2019** – Approved on consent agenda. Board action is required.
- e. **Salary Schedule Changes for September 2019** – Approved on consent agenda. Board action is required.

Mr. Littleton moved, seconded by Mr. Dorrell, to approve the consent agenda items for August and September 2019. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

a. August 26, 2019, Board Minutes

Mr. Dorrell moved, seconded by Mr. Turner, to approve the August 26, 2019, Board minutes. All members voted affirmatively.

President's Report

- a. Dr. Falconetti briefly introduced Vice President for Academic Affairs Dr. Lee Thomas
Dr. Falconetti briefly introduced Vice President for Workforce Education & Economic Development Dr. Orathai Northern
- b. Dr. Falconetti distributed copies of the September/October 2019 issue of "What's up?" which lists recent and current happenings at Polk State College including:
 - Dr. Falconetti highlighted the very successful Polk State College Foundation Wine for Wisdom event that occurred on September 12
- c. Florida College System (FCS) Council of Presidents 2020-2021 Legislative Agenda – Dr. Falconetti distributed the Florida College System Council of Presidents 2020-2021 Education Operating and Fixed Capital Outlay Legislative Budget Request, which was approved by the State Board of Education on August 21, 2019. The FCS Fixed Capital Outlay Budget is \$55 million, which represents a \$54 million increase over the current budget. There were several items related to a \$50 million increase over the current budget:
 - \$24 million to the Program Fund to be distributed over a new tiered funding model
 - \$16 million to serve dual enrollment students
 - \$10 million in new performance funds for Dual Enrollment Success
 - \$1.5 million for Last Mile Completion
 - \$15 million in industry certifications

In addition, there is a new scoring methodology to prioritize PECO projects. Dr. Falconetti asked Mr. Peter Elliott to brief the Board on the College's PECO project rankings and the State Board of Education's new methodology for prioritizing projects based on criteria including cost to complete, space needs, construction cost per square foot, and board prioritization. Dr. Falconetti then referred the Board members to two

articles from *Florida Politics*: College presidents grapple with hiring, firing lobbyists and Richard Corcoran pushes changes in state college system.

- d. Meetings with Polk County Legislative Delegation – Dr. Falconetti shared that she has had initial meetings with Rep. Josie Tomkow, Sen. Kelli Stargel, Rep. Colleen Burton, and Rep. Mike LaRosa, to begin sharing Polk State’s 2020 Legislative Agenda and to specifically discuss the Polk State JD Alexander Center. She plans to meet the remaining members of the Legislative Delegation in the coming weeks.
- e. October 3 DBOT Retreat – 12:00-3:30 p.m. in CPS 267 – Dr. Falconetti distributed a draft agenda, which was previously approved by Chair Martinez. She noted that Dr. Belle Wheelan, President, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), will present on *The Trustee’s Role in the Reaffirmation Process*. She emphasized that the retreat will be recorded for any Board members who are unable to attend.
- f. October 4 College-Wide Strategic Planning Summit – 8:30 a.m.-12:00 p.m. in LTB 1100 – Dr. Falconetti shared that the summit will be live-streamed for those in the College community who are unable to attend, so that everyone has an opportunity to participate. Dr. Wheelan will present on using the accreditation process for institutional improvement.
- g. Supplementing meeting packet
 - September 4 article from *The Ledger*: Polk voices oppose Polk-to-Collier toll road
 - September issue of *Viva Polk*
- h. Dr. Falconetti announced that President’s Staff have been discussing the potential postponement of the scheduled October 4 go live date of Jenzabar One. The Board will be informed of the decision as soon as it is designated. The Polk State and Jenzabar teams have been working diligently to ensure a smooth transition. This is a complicated process that requires complete readiness to effectively serve students and the College.

Attorney’s Report:

None.

Business Services Action Items:

- a. Polk State College Foundation Audit Presentation – Ms. Tracy Porter

Ms. Porter introduced auditor Tori Lehman from CliftonLarsonAllen LLP to present the Polk State College Foundation Audit. Ms. Lehman was pleased to note that the Foundation received a positive audit. In particular: financial statements audit opinions were unmodified, there was an unmodified opinion on the examination report, and that there were no findings to report.

Mr. Dorrell moved, seconded by Ms. Ross, to approve the Polk State College Foundation Audit Presentation. All members voted affirmatively.

- b. Polk State College Foundation Submission of Tax Form 990 and IRS Response to Form 1023 – Ms. Tracy Porter

Mr. Littleton moved, seconded by Mr. Turner, to approve the Polk State College Foundation Submission of Tax Form 990 and IRS Response to Form 1023. All members voted affirmatively.

Business Services Informational Items: Mr. Peter Elliott

- a. **Investment Interest Comparison for August 2019** – Mr. Elliott presented and reviewed the College’s Investment Interest Comparison for August 2019. No Board action required.
- b. **Budget Amendment Summary for August 2019** – Mr. Elliott presented and reviewed the Budget Amendment Summary for August 2019 for the Board’s information. No Board action required.
- c. **Financial Statements for August 2019** – Mr. Elliott presented and reviewed the Financial Statements for August 2019 for the Board’s information. No Board action required.
- d. **Project Status Report, College-Wide for September 2019** – Mr. Elliott presented and reviewed the Project Status Report, College-Wide for September 2019 for the Board’s information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items:

- a. Spring and Summer 2020 Education Abroad Program – Mr. Steve Hull

Ms. Ross moved, seconded by Ms. Bell Barnett, to approve the Spring and Summer 2020 Education Abroad Program. All members voted affirmatively.

- b. **Textbook Affordability Report** – Mr. Steve Hull briefed the Board on the measures the College is taking to reduce the costs of textbooks and instructional materials. He emphasized that the College exceeded the goals set to meet the textbook and instructional materials posting deadline for the 2018-2019 academic year.

Mr. Dorrell moved, seconded by Ms. Ross, to approve the Textbook Affordability Report. All members voted affirmatively.

Academic & Student Services Informational Items:

- a. **Non-Credit Course Fees for July – September 2019** – Mr. Hull presented and reviewed Non-Credit Course Fees for July – September 2019 for the Board’s information. He

emphasized that the course fee is different than the student fee. No Board action required.

Collegiate High School Report:

- a. **Polk State Chain of Lakes Collegiate High School Enrollment Statistics** – Dr. Keith Bonney shared the 2019-2020 demographic data for Polk State Chain of Lakes Collegiate High School for the Board’s information. He also noted that 437 applications were received. Total enrollment for the 2019-2020 academic year is at 327, with a qualified waitlist of 82.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

Board Discussion: Trustee Ross commended Tracy Porter, Executive Director, Polk State Foundation for the tremendous growth in net assets, since her arrival in 2006. Chair Martinez thanked Val Baker, Director of Office of Equity, Diversity, & Inclusion on her efforts related to Hispanic Heritage Month activities at the College. Trustee Littleton acknowledged the success of the Foundation’s Wine for Wisdom event.

Adjournment:

Having no further business, the meeting adjourned at 5:05 p.m.


Ms. Teresa Martinez
DBOT Chair

10/28/2019
Date


Dr. Angela M. Garcia Falconetti
President

10/31/19
Date