

**MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, February 24, 2020 – 4:00 p.m.
Polk State College Lakeland Campus, LTB 1100**

Dr. Angela M. Garcia Falconetti called the February 24, 2020, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Mr. Dan Dorrell, Ms. Teresa Martinez, Ms. Cindy Ross, and Mr. Mark Turner

Members Absent: Mr. Greg Littleton

Student Spotlight: Ms. Beyoncé Henry, AA Student, Lakeland Campus

Foundation Special Recognitions: Ms. Tracy Porter

Dr. Falconetti introduced Ms. Tracy Porter to speak about the special recognition. Ms. Porter introduced Polk State Foundation Board Chair Brent Parrish. Mr. Parrish recognized the James Luffman Endowed Scholarship and collective giving to the fund in the amount of \$12,250. Mr. Parrish introduced Mr. James Luffman, who briefly addressed the Board about the importance of education.

Special Recognitions: Dr. Angela M. Garcia Falconetti

- a. Dr. Falconetti thanked Mr. Peter Elliott, former Vice President of Administration and Chief Financial Officer, for his 13 years of service to the College. She noted that information regarding an interim vice president will be forthcoming.

Agenda:

Mr. Dorrell moved, seconded by Ms. Barnett, to approve the agenda for February 24, 2020. All members voted affirmatively.

Consent Agenda Items: Ms. Teresa Vorous

- a. **Payroll Distribution for January 2020** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for January 2020** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for February 2020** – Approved on consent agenda. Board action is required.
- d. **Personnel Action Report for January 2020** – Approved on consent agenda. Board action is required.

Ms. Barnett moved, seconded by Mr. Dorrell, to approve the consent agenda items for January and February 2020. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

a. January 27, 2020, Board Minutes

Mr. Turner moved, seconded by Mr. Dorrell, to approve the January 27, 2020, Board minutes. All members voted affirmatively.

President's Report

a. 2020 Legislative Update

1. Dr. Falconetti, Chair Martinez, Vice-Chair Ross, Director of the Student Activities and Leadership Office Melvin Thompson, and the presidents of the Student Government Associations (SGAs) for the Winter Haven and Lakeland campuses as well as the satellite centers visited Washington, D.C., from February 9 through February 12 to advocate for the College. They attended the Association of Community College Trustees National Legislative Summit and met with Senator Marco Rubio's legislative aide, Congressman Ross Spano, Congressman Darren Soto, U.S. Department of Education Assistant Secretary for Career, Technical, and Adult Education Scott Stump, and Deputy Assistant Secretary for Community Colleges in the Office of Career, Technical, and Adult Education Dr. Casey Sacks.
2. Dr. Falconetti attended the Association of Florida Colleges Council of Presidents meetings and a luncheon with Education Commissioner Richard Corcoran on February 19. Additionally, Chair Martinez, Vice-Chair Ross and Mr. Dorrell attended a reception hosted by Governor Ron DeSantis and the First Lady at the Governor's Mansion in Tallahassee.

b. Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Preparation

1. Dr. Mary Clark provided an update on the College's SACSCOC reaffirmation process. Dr. Clark shared that the College's Compliance Certification, which consists of 500+ pages and more than 1,600 supporting documents, has been compiled and verified. She noted that during the next two days, all the links will be tested. Once the testing has been completed, the Compliance Certification will be sent to the off-site review team no later than Thursday, February 27, so that it will be received by SACSCOC before the March 2 deadline. Dr. Clark expressed gratitude to SACSCOC Consultant Silver & Associates for its guidance.
2. A separate piece to the reaffirmation process is the Quality Enhancement Plan (QEP), which continues to be developed and will also be reviewed by Silver & Associates. The submission deadline for the final QEP is in August 2020, six weeks in advance of the SACSCOC on-site visit October 26 through October 28, 2020.

c. Information items supplementing meeting packet

- February/March 2020 issue of “What’s up?” which lists recent and current happenings at Polk State College.
- *The Polk State College 2019 Report to Community*. Dr. Falconetti commended Tamara Sakagawa, Madison Fantozzi, and the Office of Communications and Public Affairs team for their tremendous efforts in producing the annual report.
- *Viva Polk!* Volume 4, which highlights the Polk State Aerospace Program and former DBOT member, Mr. Rick Garcia.
- Polk Newsroom article *Former Polk State President Dr. Larry Durrence remembered for leading the College through great growth* during his eight-year tenure as the College’s third president from 1998-2006. Dr. Durrence passed away on February 20, 2020.

Attorney’s Report:

Attorney Don Wilson had nothing to report.

Business Services Action Items:

None.

Business Services Informational Items: Ms. Teresa Vorous

- a. Investment Interest Comparison for January 2020** – Ms. Vorous presented and reviewed the College’s Investment Interest Comparison for January 2020. No Board action required.
- b. Budget Amendment Summary for January 2020** – Ms. Vorous presented and reviewed the Budget Amendment Summary for January 2020 for the Board’s information. No Board action required.
- c. Financial Statements for January 2020** – Ms. Vorous presented and reviewed the Financial Statements for January 2020 for the Board’s information. No Board action required.
- d. Project Status Report, College-Wide for February 2020** – Ms. Vorous presented and reviewed the Project Status Report, College-Wide for February 2020 for the Board’s information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items:

- a. Polk State Lakeland Gateway to College Collegiate High School (GHS) Proposal to Add a Social Studies Indicator to the Accountability Plan for School Years 2019-2020 through 2022-2023 – Dr. Corey Barnes**

Dr. Barnes presented and recommended approval of Proposal to Add a Social Studies Indicator to the Accountability Plan for School Years 2019-2020 through 2022-2023.

Ms. Ross moved, seconded by Mr. Turner, to approve the Proposal to Add a Social Studies Indicator to the Accountability Plan for School Years 2019-2020 through 2022-2023.

Academic & Student Services Informational Items:
None.

Collegiate High School Report:

**a. Polk State Chain of Lakes Collegiate High School (COL) 2020
Recruitment/Enrollment Timeline – Dr. Keith Bonney**

Dr. Bonney shared the Polk State Chain of Lakes Collegiate High School 2020 Recruitment/Enrollment Timeline for the Board's information. In particular, he noted that COL has seats for approximately 175 students for entrance in August 2020. The application deadline is at 3:30 p.m. on Monday, March 2, 2020, and if there are more qualified applicants than there are available seats, applicants will be assigned lottery numbers. Acceptance letters will be sent by the end of March.

First Reading Items (No action required):

a. DBOT Rule, 2.07, Campus Advertising – Ms. Tamara Sakagawa

Ms. Sakagawa presented as a first-read item revised DBOT Rule, 2.07, Campus Advertising. She reviewed the proposed revisions made to Rule 2.07 and advised the Board that it will be presented for a second reading and final approval at the March 30, 2020, Board meeting.

b. DBOT Rule, 2.09, Campus College Publications – Ms. Tamara Sakagawa

Ms. Sakagawa presented as a first-read item revised DBOT Rule, 2.09, College Publications. She reviewed the proposed revisions made to Rule 2.09 and advised the Board that it will be presented for a second reading and final approval at the March 30, 2020, Board meeting.

Second Reading Board Rules (Final Approval):


None.

Board Discussion:

Vice-Chair Ross commended the SGA presidents who attended the meetings in Washington, D.C., on telling their personal stories so eloquently. Chair Martinez reminded the Board that the next DBOT meeting will be on Monday, March 30, 2020, at 4:00 p.m. in CPS 267 at the Polk State Center for Public Safety.

Adjournment:

Having no further business, the meeting adjourned at 4:50 p.m.

 4/27/20

Ms. Teresa Martinez Date
DBOT Chair

 4/27/20

Dr. Angela M. Garcia Falconetti Date
President