

**MINUTES**  
**POLK STATE COLLEGE**  
**District Board of Trustees Meeting**  
**Monday, September 26, 2022 – 4:00 p.m.**  
**Polk State Lakeland Campus, LTB 1100**

Dr. Angela M. Garcia Falconetti called the September 26, 2022, District Board of Trustees meeting to order at 4:00 p.m.

**Members Present:** Ms. Ashley Bell Barnett, Mr. Greg Littleton, Ms. Teresa Martinez, and Ms. Cindy Hartley Ross

**Members Absent:**

**Special Recognition: Dr. Angela Garcia Falconetti**

**Agenda:**

Ms. Barnett moved, seconded by Ms. Martinez, to approve the agenda for September 26, 2022. All members voted affirmatively.

**Consent Agenda Items: Ms. Erin Montgomery**

- a. **Payroll Distribution for August 2022** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for August 2022** – Approved on consent agenda. Board action is required.
- c. **Personnel Actions Report for August 2022** – Approved on consent agenda. Board action is required.
- d. **Salary Schedule Changes for September 2022** – Approved on consent agenda. Board action is required.
- e. **2022-2023 Polk State College Carryforward Spending Plan** – Approved on consent agenda. Board action is required.
- f. **Polk State College Foundation Submission of Tax Form 990 and IRS Response to Form 1023** – Approved on consent agenda. Board action is required.

Ms. Barnett moved, seconded by Ms. Martinez to approve the consent agenda items for August and September 2022. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

### **Approval of Board Minutes**

#### **a. August 22, 2022, Board Minutes**

Ms. Martinez moved, seconded by Ms. Barnett, to approve the August 22, 2022, Board minutes. All members voted affirmatively.

### **President's Report – Dr. Angela Garcia Falconetti**

#### **a. Florida College System (FCS) Council of Presidents (COP):**

- **Florida College System Chancellor Kathy Hebda**

- Chancellor Hebda presented to the Board remotely to provide an overview of the FCS COP's successful outcomes of the 2022 Legislative Session. The Council's three main priorities, aimed to meet Governor DeSantis' goal of Florida becoming No. 1 in workforce education by 2030, were achieved and surpassed.
  - **STRENGTHEN** the Florida College System Program Fund: The Legislature responded with an appropriation that increased the Program Fund by \$103 million, including \$30 million in tiered funding, \$25 million in recurring performance funds, and \$40 million for the Prepping Institutions, Programs, Employers, and Learners through Incentives for Nursing Education (PIPELINE) Fund to incentivize performance and excellence among nursing education programs at Florida College System institutions.
  - **RENEW** critical Florida College System infrastructure: The Legislature responded with an historic appropriation of \$400 million to address deferred maintenance needs across the system.
  - **REINVESTMENT** in performance funding for the 2+2 Student Success Incentive Fund and Workforce Fund, and \$14 million for industry certification incentives: The Legislature responded with \$30 million for performance funding and \$14 million for industry certifications.
  - Additionally, the Legislature appropriated \$19 million in grant funds for Linking Nursing to Industry Education and \$14.4 million to Postsecondary Academic Library Network.
- Grant application for LINE and PIPELINE
  - Polk State College submitted a Notice of Intent to Apply for LINE Grant Funds on September 15, 2022.
  - Polk State College was allocated \$1,330,967 in PIPELINE Funds. The College is in the process of completing the required budget documentation and paperwork for submittal by the deadline of September 30.
- Civics Literacy Grant
  - Major priority of Governor DeSantis
  - Polk State College is leading the way as the grant's fiscal agent and leader of curriculum development.
- Teacher Recruitment and Retention Program
  - Grow your own

- Mathematics Pathways

**b. Legislative Update:**

- Dr. Falconetti shared that the 2023 Legislative Agenda is currently being drafted. It highlights Polk State's priorities for the 2023 Legislative Session.

**c. Polk State College:**

- **Presentation by Association of Governing Boards (AGB)**

- Dr. Paul Friga with AGB Consulting presented remotely to the Board to provide an overview of the Business Administration and Finance review he and his team conducted.
- Scope of the Review:
  - Review office structure and history
  - Survey employees and other key constituent groups
  - SWOT analysis
  - Identify key areas of improvement
  - Recommend changes in office structure, processes, and procedures
- Key Objectives for the Project:
  - Strategic Planning
  - Efficiency
  - Effectiveness
- Strategic Priorities and Objectives for Polk State College Business Administration and Finance
  - Support our people
  - Improve our process
  - Serve other units
- Consider a Reorganization of the Business Administration and Finance Department
  - An illustrative version of a new organizational chart was proposed

- **National Public Safety Innovation Academy (NIA) Presentation**

- Dr. Orathai Northern, Vice President for Workforce Education & Economic Development, and Captain Theresa Garcia, Director of Polk State College's Kenneth C. Thompson Institute of Public Safety (KCTIPS), presented in person to the Board to provide an overview of the National Public Safety Innovation Academy (NIA).
  - NIA is an eight-week executive level academy for law enforcement and corrections officers seeking to enter or improve current or future command positions within their agencies.
  - NIA targets mid-level managers and future agency heads.
  - Agency heads choose staff who have demonstrated leadership, commitment, and drive to participate in executive level training.
  - Cohort 1 (Pilot)
    - September 26, 2022, through November 18, 2022

- Mostly in-state participants
  - Cohort 2
    - January 23, 2023, through March 17, 2023
    - Anticipate in-state and out-of-state participants
  - Cohort 3
    - September 18, 2023, through November 11, 2023
- **Open Enrollment**
  - Health Insurance Open Enrollment is October 10-21
  - The College hosted three in-person information sessions with representatives from the Florida College System Risk Management Consortium (FCSRMC) and Florida Blue to explain next year's health plan choices and to answer questions.
    - Thursday, September 8 | 9:00 a.m. | WLR 108, Winter Haven Campus
    - Thursday, September 8 | 3:00 p.m. | LLC 2188, Lakeland Campus
    - Friday, September 9 | 9:00 a.m. | LLC 2188, Lakeland Campus
    - In case individuals are unable to attend, the sessions will be recorded and stored in the Human Resources section of PIE.
- **Hispanic Heritage Month**
  - Celebrated September 15-October 15
  - Kick-Off event occurred at 12 p.m. on September 15 in LTB 1100
    - Keynote Speaker: Superintendent Frederick Heid
  - Upcoming Events:
    - Café con Leche – October 4 at 9:30 a.m. in LAC 1133 (with Vice Chair Martinez)
    - Care con Leche – October 6 at 9:30 a.m. in WFA Lobby (with Dr. Martha Santiago)
    - Fiesta Celebration – October 13 at 12 p.m. in WST 126 (with Omar Arroyo, City of Haines City Commissioner)
- **Administrator Speed Meetings**
  - Occurred on September 20 in LAC 1133 and September 21 in WFA Lobby
- **Recorded POLKcast (College's podcast) with Trustee Bell Barnett**
  - POLKcast returning for its third season
  - Filmed an introductory episode to discuss the excitement of the podcast's return and this season's theme which will feature notable alumni and athletes, and the opportunity for listeners to donate to the Polk State College Foundation.
- **TAKEOFF with Entrepreneurship Initiative**

- Dr. LaTrice Moore was awarded a Florida Department of Education, Advancing Career and Technical Education Through Entrepreneurship Education and Training (EET) grant.
- The College will partner with Polk County Public Schools and the Lake Wales Charter High School to increase opportunities for dual-enrollment courses in entrepreneurship using Network for Teaching Entrepreneurship (NFTE) curriculum.
- **Polk State Aerospace Program**
  - Aerospace Program is promoting the program with a poster campaign and visited the President's office on September 12
  - Attending were Coordinator of Flight Experience Gordon Mayes, Dean of Academic Affairs David Sutton, Professor Amy Rutledge, and students: Da'nara Richardson, Teri Smith, Nickolas Toney, and Cassandra Parker
  - Poster titled "SO... YOU WANT TO BE A PILOT?"
    - The focus of the poster is to promote Polk State and Aerospace in Polk County schools

**d. Community Involvement:**

- **Athena Awards (Lakeland Chamber) on September 8**
  - Commissioner Dr. Martha Santiago won the 2022 Athena Leadership Award
  - Trustee Ashley Bell Barnett won the Young Professional Athena Award
- **Winter Haven Chamber of Commerce – 2022-2023 Chair**
  - Gavel was passed on September 22 during the Celebrate Winter Haven event at Nora Mayo Hall
  - The Banker's Cup Citizens of the Year Awards were presented
    - Commissioner Dr. Martha Santiago
- **Florida Department of Juvenile Justice – Gubernatorial Appointment**
  - Dr. Falconetti was appointed by Governor DeSantis to the Juvenile Justice and Delinquency Prevention State Advisory Group (SAG)
  - Former Sr. Chancellor of the Florida Department of Education Eric Hall, now Secretary of the Florida Department of Juvenile Justice, notified Dr. Falconetti of her appointment
  - Quarterly (SAG) meeting will occur on October 24 at the Rosen Centre Hotel in Orlando

**Attorney's Report:**

None.

**Business Services Action Items:**

None.

**Business Services Informational Items: Ms. Erin Montgomery**

- a. **Investment Interest Comparison for August 2022** – Ms. Montgomery presented and reviewed the College’s Investment Interest Comparison for August 2022. No Board action required.
- b. **Budget Amendment Summary for August 2022** – Ms. Montgomery presented and reviewed the Budget Amendment Summary for August 2022 for the Board’s information. No Board action required.
- c. **Financial Statements for August 2022** – Ms. Montgomery presented and reviewed the Financial Statements for August 2022 for the Board’s information. No Board action required.
- d. **Capital Project Status Report for September 2022** – Ms. Montgomery presented and reviewed the Capital Project Status Report for September 2022 for the Board’s information. No Board action required.

**Items Removed from the Consent Agenda:**

None.

**Academic & Student Services Action Items:**

- a. **Proposed Student Travel Abroad to Merida, Mexico – Dr. Orathai Northern**  
Dr. Northern presented and recommended approval of the Proposed Student Travel Abroad to Merida, Mexico.

Ms. Martinez moved, seconded by Ms. Barnett to approve the Proposed Student Travel Abroad to Merida, Mexico.

**Academic and Student Services Informational Items:**

None.

**Collegiate High School Report**

- a. **Polk State Lakeland Collegiate High School 2022-2023 Demographics & Enrollment Statistics – Mr. Rick Jeffries**

Mr. Rick Jeffries provided an update on Polk State Lakeland Collegiate High School’s 2022-2023 Demographics and Enrollment statistics for the Board’s information.

**First Reading Board Rules (No action required):**

None.


**Second Reading Board Rules (Final Approval):**

None.

**Board Discussion:**

**Adjournment:**

Having no further business, the meeting adjourned at 5:30 p.m.

  
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Mr. Greg Littleton                      11/28/22  
DBOT Chair                                      Date

  
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Dr. Angela M. Garcia Falconetti                      11/28/22  
President    Date