

## General Knowledge Math Workshop Sept/Oct. 2018

Polk State College is using a new registration system for non-credit classes and workshops.

1. Please go to <http://higherreach.polk.edu/modules/> to register for this workshop. You will see the catalog for all non-credit courses by departments.

2. Click on **Teacher Education Programs “View Catalog”** button to get to the Educator Preparation Institute link.

3. Click on the “Educator Preparation Institute” link to get to the EPI workshops. Polk State College EPI Students, please contact Maria Vallejo at [mvallejo@polk.edu](mailto:mvallejo@polk.edu) or Sherri Davis at [sdavis@polk.edu](mailto:sdavis@polk.edu) for instructions.

4. You will look for the EPI workshop and click on the Course Number which will then show a drop down list of all the section numbers for the workshop. Please **verify your section number** and then click the section number and you will be on the registration screen for that workshop.

5. Add the workshop to your cart by clicking the “Add to Cart” button. Please verify this is the correct workshop you want by making sure the dates of the workshop match the dates on your schedule you retrieved from the EPI website at [www.polk.edu/education](http://www.polk.edu/education)

### **\*\*IMPORTANT INSTRUCTIONS\*\***

If this is your first time registering for a workshop, after registration is complete/paid, you will be given/emailed access to the workshop shortly before it begins. Once you are given your logon and password, you will go to [www.polk.edu](http://www.polk.edu) and click on CANVAS located near the top of the screen on the black toolbar. You should then see EPW0001. (17) GK Math workshop there to click on.

**Students are expected to participate online in CANVAS weekly**

Workshop	Dates/Time	Location	Course	Section Number	Cost
General Knowledge Math	September 24, 2018 to October 26, 2018.  Instructor: Anna Butler	Online in Canvas  There is one in person meeting offered on October 8, 2018 - 5:30- 8:30 p.m. in room LLC2296 on the Lakeland Campus	EPW0001	EPW001.(18)	\$50  FREE for EPI students enrolled at Polk State College; create account and contact Sharron at <a href="mailto:sdavis@polk.edu">sdavis@polk.edu</a> or Maria at <a href="mailto:mvallejo@polk.edu">mvallejo@polk.edu</a>

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