Radiography Program TEAS Requirements

The Assessment Technologies Institute (ATI) Test of Essential Academic Skills (ATI TEAS) is an admission requirement for the Polk State Associate in Science (AS) in Radiography. This is true even if the student already has a prior degree. The following provides information about the ATI TEAS:

- The ATI TEAS is a computerized exam assessing a student's ability and knowledge in reading, English conventions and language, mathematics, and science.
- The ATI TEAS must be taken in a proctored environment at an educational institution that offers the test. At Polk State College, the exam is offered at the *Winter Haven Campus Libraries and Tutoring and Testing Center (formerly TLCC)* at various times throughout the year.
- A student may take the exam up to three times within a 365-day period, with the initial attempt serving as the start of the 365-day period. There must be at least 30 days between any two attempts.
    - ***Note:*** *The attempt restrictions apply even if the test is taken at a location other than Polk State College*.

- The testing appointment can take up to 4.5 hours to complete.
- At Polk State College, the current cost per in-person exam attempt is $90. Testing fees can be refunded in certain situations. Please contact the Winter Haven Testing Center regarding potential refunds. Other institutions may charge different testing fees. It is important to check the policies at any institution prior to testing. If a student tests at a different institution, he or she must request that ATI send the score to Polk State College.
    - Financial aid does not cover the cost of the ATI TEAS.

TEST PREPARATION FOR THE ATI TEAS

The *ATI TEAS Manual* and online practice resources are available for purchase from the Assessment Technologies Institute (www.atitesting.com).

The study manual can also be purchased at a Polk State College bookstore. A prospective program student is encouraged to prepare for the test using the mentioned resources, rather than just attempting to take the test blindly without preparation (thus potentially requiring more attempts and an elongated pathway to program application). During preparation, it is important to ensure that the materials used are for the current version of the test, which may be designated as the ATI TEAS.

REGISTRATION PROCESS FOR THE ATI TEAS

Registration for the TEAS at Polk State College has two steps:

1. Choose date/time of test and pay for test
2. Create an ATI account

1. To test at Polk State College, the examinee must register through the College's Continuing Education webpage (registration page). Registering for TEAS involves the following steps:
    - Select "Testing" from the left-hand menu on the Polk State College Continuing Education webpage, then select "Testing" again from the drop-down menu that appears.
    - Choose Allied Health TEAS from the testing options listed.
    - Choose the date and time preferred and then click "Add to Cart."
    - ***Note:*** *All available dates and times appear on one or more pages in this area.*
    - The webpage prompts the creation of a login. At this point, the examinee must follow the webpage instructions to create an account and pay for the test.

2. Additionally, the examinee will need an ATI account for testing day. Go to the ATI website and follow these steps to create an account (www.atitesting.com):
    - Select the option to "Create an Account" (top right link on the ATI website).
    - Complete all items in blue, **including the Polk State College Student ID number**. It is essential to include this information to enable the College to post the score to the academic record.
    - Uncheck the "Non-degree" box and enter the expected graduation date calculated based on program acceptance for the expected semester of application.
    - Make note of the username and password created. These items are needed on the testing day.

- ***Note:*** *The student cannot select "Register for TEAS," or he or she is then instructed to choose a test site elsewhere.*

*Questions related to ATI TEAS testing and scheduling can be addressed through the Winter Haven Campus Libraries and Tutoring and Testing Center (formerly TLCC**)** https://www.polk.edu/library-tutoring-and-testing-center/*

*If a perspective tester registers for the ATI TEAS Test at a Polk State College testing site but decides not to test when scheduled, they MUST email WHTesting@polk.edu **seven days prior to the time/date of the test to avoid losing their entire testing fee.** This guideline applies to rescheduling (changing test dates/times), canceling, or not showing up for testing.*

If an examinee is hoping to pursue an AS in Radiography at Polk State College, they must follow specific directions to create a Polk State account to gain admission to the College (https://www.polk.edu/admission-aid/admissionsteps/). Creating a Polk State student account enables the College to post ATI TEAS scores to the Polk State academic record. This saves the examinee an extra fee that would otherwise be incurred by needing to have TEAS records sent to Polk State College.

It is important to be aware that if the examinee tests at a location other than Polk State College, the testing results are sent to that facility. The examinee cannot print the results to turn into Polk State College. Additionally, the College cannot accept results posted to a transcript from another institution. In such a case, the examinee must contact ATI and request that an official transcript of the scores be sent to Polk State College. ATI charges a fee for this service, after which, it sends the scores electronically (most commonly on the same day as the request). ATI also sends the examinee an email of the results; Polk State requests that the examinee save this email as a record until the scores are posted to the Polk State academic record.

If the examinee is requesting scores to be sent to Polk State College, he or she must have previously applied to the College to create a Polk State College academic record and Student ID number for the results to be posted. If a student requests scores and does not see them posted to the Polk State academic record, he or she must contact the testing Manager, Debi Immel (dimmel@polk.edu). It is possible that the score report has been received, but not enough identifying information exists to place the results into the correct student record.

Polk State College uses the ATI TEAS for application and entrance to the program. Any student who applies for admission is required to present satisfactory scores meeting the following requirements:

1. The current version of the TEAS test is required and must be no older than two years at the time of the application deadline of August 31st to be eligible for Radiography Program.

2. The minimum TEAS score for admission into the Radiography program is a 70 composite score. However, a score of 70 may not be competitive for admission, as many applicants score higher. Most accepted students have a score in the high 70s-80s.

3. The program will not accept a remote TEAS score – all TEAS scores must be from in-person testing at an institution with live proctoring.

In the event of a technical problem during testing, the student has the option of waiting to see if the technical issue can be resolved in a reasonable time period or if the test must be discontinued (i.e., as determined by the test administrator). If a student continues with testing after resolution of a technical issue, the testing attempt counts, and the score earned is posted to the academic record. If the technical issue cannot be resolved and it is necessary to discontinue testing, the test attempt does not count, and rescheduling is arranged for the student.

Polk State College is committed to equal access/equal opportunity in its programs, activities, and employment.
For additional information, visit polk.edu/compliance.