



**ADDENDUM NO. 1
REQUEST FOR QUALIFICATION (RFQ) 25-01
CONSTRUCTION MANAGEMENT AT RISK CONTINUING SERVICES CONTRACT**

Posted Date: June 16, 2025

Addendum No. 1 is being issued to update the insurance requirements

Except as provided herein, all terms and conditions of the solicitation, including changes made in prior addenda remain unchanged and in full force and effect. Proposers must acknowledge receipt of this addendum as specified in the RFQ. It is the proposer's responsibility to check the College's BidNet website for any issued addendum. All proposers should check the website frequently to ascertain whether any addenda have been issued.

Insurance Requirements:

Only the firm awarded the contract will be required to provide a Certificate of Insurance at the time of contract execution. Insurance requirements, including the types and amount of coverage, will vary depending on the scope of work. The College will determine the specific insurance requirements based on the nature of the services to be performed. The awarded contractor must procure and maintain, through the duration of the contract, one or more of the following types of insurance coverage, as applicable:

- Commercial General Liability Insurance
- Environmental/Pollution Liability Insurance
- Comprehensive Automobile Liability Insurance
- Workers' Compensation Insurance
- Professional Liability Insurance
- Umbrella/Excess Coverage
- Builders' Risk

Certificates of Insurance Requirements and Conditions:

- List the Polk State College District Board of Trustees as an Additional Insured
- Include a specific endorsement granting Polk State College the same rights to notification of cancellation or non-renewal as provided to the first named insured (this endorsement must be attached to the certificate)
- Extend coverage to all employees and subcontractors of the vendor
- Be completed in full, indicating the producer, insured, carrier's name, and AM Best rating
- Be signed by an authorized representative of the insurance provider
- All policies must be written by insurance companies authorized to do business in the State of Florida
- Except for Workers' Compensation, policies must be issued by companies authorized by the Florida Department of Insurance and must maintain a minimum rating of "A -" and a Financial Size Category of "VI" or better, as determined by A.M. Best Company
- Insurance company ratings may be verified by the College at www.ambest.com
- Worker's Compensation policies may be issued by companies authorized as group self-insurers under F.S. 440.57
- Certificates of Insurance must include a provision stating that cancellation, non-renewal, or reduction in coverage will not be effective until at least 30 days' written notice has been attempted to be provided to Polk State College
- All subcontractors and sub-consultants must list both Polk State College and the Contractor as Additional Insured on their General Liability policies

- All insurance policies must be written on Occurrence basis. Claims-made policies are not acceptable unless they include an extended reporting period of at least five years
- The contractor must not commence work under this Contract until all insurance required has been obtained and approved by Polk State College

Misrepresentation

Misrepresentation of any material fact, whether intentional or unintentional, regarding the respondent's insurance coverage, policies, or capabilities will be grounds for rejection of the submittal and may result in the rescission of any resulting contract.

Addendum Acknowledgement

We hereby acknowledge receipt of the latest/final addendum to the Request for Quotation (RFQ) 25-01, and confirm that this acknowledgment is submitted as part of our official response.

Addendum No: 1

Firm Name: _____

Printed Name: _____

Signature: _____

Title: _____

Date: _____