

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, November 27, 2023 – 4:00 p.m.
Polk State Winter Haven Campus, WST 126

Dr. Angela M. Garcia Falconetti called the November 27, 2023, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Ms. Ann Barnhart, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Hartley Ross, and Mr. Ashley Troutman

Members Absent:

Foundation Recognition: Drs. Angela Garcia Falconetti and Craig Collins

- Dr. Garcia Falconetti briefly addressed President Aaron Banks and Vice President Phil Wegman with Furr, Wegman & Banks Architects and Executive Director Susan Copeland with the Polk Education Foundation. She then introduced Dr. Craig Collins, Associate Vice President for Corporate and Leadership Development, to announce today's recognition. Dr. Collins shared as Furr, Wegman & Banks Architects celebrates its 25th year in business, the company is providing a generous \$25,000 endowment to the Polk Education Foundation. The funds through PEF will be used for scholarships to Polk State College. Dr. Collins then invited Mr. Banks and Mr. Wegman to say a few words. Mr. Banks shared his ties with Polk State as both an alumnus and member of the Polk State Alumni Board and emphasized the importance of quality higher education. Mr. Wegman reflected on several projects with Polk State over the years, such as the Polk State Advanced Technology Center, Polk State Center for Public Safety, and the student center on the Polk State Lakeland Campus. He also highlighted the importance of paying it forward.

Special Recognition: Dr. Angela Garcia Falconetti

- Dr. Garcia Falconetti introduced Polk State Lakeland Collegiate High School student Jasmyn Cabral. She shared that Ms. Cabral is a recipient of Governor DeSantis' Hispanic Heritage Month Student Essay Scholarship and asked her to summarize her essay with the Board. Ms. Cabral shared that the subject of her essay was Florida Education Commissioner Manny Diaz, as a Hispanic American from Florida, and his contributions to freedom. She highlighted his accomplishments and how it fuels a new generation of students. Ms. Cabral will receive a two-year Florida College Plan Scholarship, which will cover all tuition and fees.
- Dr. Garcia Falconetti introduced Polk State Lakeland Gateway to College Collegiate High School student Jacqueline Flores. She announced that Ms. Flores was honored by the White House as one of the 2023 National Student Poets and asked her to read her poem titled "Sueno Americano". Ms. Flores read her poem in both Spanish and English, which highlighted the American Dream. Chair Martinez expressed pride for the strong student representation during Hispanic Heritage Month and reflected on

being one of the only Hispanic students on campus, while attending what was then Polk Junior College.

Agenda:

Ms. Bell Barnett moved, seconded by Ms. Barnhart, to approve the agenda for November 27, 2023. All members voted affirmatively.

Consent Agenda Items: Ms. Cindy Baker

- a. **Tangible Personal Property Deletions for November 2023** – Approved on consent agenda. Board action is required.
- b. **Polk State College Personnel Actions Report for October 2023** – Approved on consent agenda. Board action is required.
- c. **Polk State College Collegiate High Schools Personnel Actions Report for October 2023** – Approved on consent agenda. Board action is required.
- d. **Polk State College Salary Schedule Changes for November 2023** – Approved on consent agenda. Board action is required.

Mr. Littleton moved, seconded by Ms. Ross, to approve the consent agenda items for October and November 2023. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

a. September 25, 2023, Board Minutes

Ms. Bell Barnett moved, seconded by Ms. Barnhart, to approve the September 25, 2023, Board minutes. All members voted affirmatively.

b. October 16, 2023, Board Retreat Minutes

Ms. Ross moved, seconded by Mr. Troutman, to approve the October 16, 2023, Board Retreat minutes. All members voted affirmatively.

President's Report – Dr. Angela Garcia Falconetti

a. Haines City – Davenport Campus Presentation

- Dr. Garcia Falconetti shared that Provost Amy Bratten and Dean of Health Sciences Beth Luckett will join her and Trustees Bell Barnett and Barnhart at the Miami Dade Medical Campus on December 5 to view the simulation hospital.

- Dr. Garcia Falconetti introduced Tim Hoeft, Managing Principal with Straughn Trout Architects, and Carla Harvey, Project Manager, to provide a status update on the Haines City – Davenport Campus project.
- Ms. Harvey provided a brief verbal update on the timeline.
- Mr. Hoeft presented a PowerPoint presentation that further detailed the timeline, site development reviews, schematic design, and project goals. An updated animation of the project was also displayed.
- Timeline
 - Programming and schematic planning is complete and design development has begun.
 - Site planning/development is on schedule.
 - Construction phase I begins Spring 2024.
 - 75,000-square-foot facility with an emphasis on workforce development training in the area of Health Sciences
 - Collaborative spaces for hands-on interdisciplinary simulated training
 - Completion Date: Estimated Fall 2025
- Project goals for the design phase will include the following:
 - Cost controls, including no scope creep, and no design changes after milestones.
 - Schedule controls, including building equipment selections and procurement, and forecasting decision-making needs.
 - Vendor/contractor controls, including clear fee/cost structures, and thorough vetting of qualified vendors/contractors.
- Site Development Reviews
 - Planning & Zoning: Haines City confirmed Polk State College is exempt from conditional use approval requirement by statute.
 - Building setbacks: Haines City agreed to approve Polk State's requested reduced building setbacks via administrative waiver.
 - Traffic: Generated trips are less than those vested within the Bolsc Development; City agreed exemption for traffic concurrency.
 - Parking: City and State requirements for educational facilities will require approximately 260-280 paved parking spaces.
- Discussion ensued about cost controls and preliminary construction costs. There was also discussion about adding stories and if that was structurally feasible. Mr. Hoeft confirmed that the square footage of the building is maxed out based on the availability of surface parking.
- Inquiries were made about the adjacent property. Trustee Barnhart confirmed that SVN | Saunders Ralston Dantzer manages the property. Dr. Garcia Falconetti stated that she would research this and provide an update to the Board during a future meeting. She also confirmed that she will provide project funding updates during the upcoming legislative session.

b. Physical Therapist Assistant Program (PTA)

- Dr. Garcia Falconetti asked Mary Krell, Program Director for the Physical Therapist Assistant Program, to address the Board regarding the progress of the PTA program and congratulated her for the hard work and dedication to the success of the PTA Program. Ms. Krell shared that the last 2023 test-taking graduate passed the October licensure exam, which means the ultimate pass rate for 2022-2023 is now 100%. CAPTE reviewed the program's probationary status at its meeting which occurred October 27-31 and a response should be received within 30 days of the meeting.

c. Legislative Update

- Dr. Garcia Falconetti shared two upcoming professional development opportunities for the Board.
- AFC Trustees Commission Legislative Conference | January 22-23, 2024 | Tallahassee (January 22 conference; January 23 meetings with members of the Polk County Delegation)
- Association of Community College Trustees (ACCT) National Legislative Summit | February 4-7, 2024 | Washington, D.C.

d. Select Events

- Fall Commencement | December 8 | 6:30pm | RP Funding Center
- Education Pinning | November 29 | 6pm | CPS
- Sonography Pinning | November 30 | 6pm | CPS
- Radiography Pinning | December 1 | 6pm | CPS
- Nursing Pinning | December 6 | 4:30pm | CPS
- EMS Pinning | December 11 | 6pm | CPS

e. Highlights of Selective Successes and Positive News

- *Central Florida Health News* article "T1D Team" (with Trustee Bell Barnett and Nick Plott)
- *Florida Trend* article dated in October 2023 issue, "Florida's Workforce Solution, Florida State Colleges: The Engine Delivering Florida's Workforce Needs"
- *Florida Trend* "Florida 500 Florida's Most Influential Business Leaders 2023 Edition"
- *Invest: Tampa Bay* 5th Anniversary Edition, "Education Roundtable"
- *Florida Trend* "Women In Leadership" profile
- *The Lakelander* Guest Editorial by President Garcia Falconetti and Alumni Association Chair Nikki Smith "A Gift of Education is the Gift That Keeps on Giving"

Attorney's Report:

None.

Business Services Action Items:

None.

Business Services Informational Items: Ms. Cindy Baker and Mr. Reggie Webb

- a. **Investment Interest Comparison for October 2023** – Ms. Baker presented and reviewed the College’s Investment Interest Comparison for October 2023 for the Board’s information. No Board action required.
- b. **Budget Amendment Summary for September and October 2023** – Ms. Baker presented and reviewed the Budget Amendment Summary for September and October 2023 for the Board’s information. No Board action required.
- c. **Financial Statements for October 2023** – Ms. Baker presented and reviewed the Financial Statements for October 2023 for the Board’s information. No Board action required.
- d. **Capital Project Status Report for November 2023** – Mr. Webb presented and reviewed the Capital Project Status Report for November 2023 for the Board’s information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items:

- a. **High School Internet Safety Policy – Dr. Amy Bratten**

Dr. Bratten presented and recommended approval of the High School Internet Safety Policy.

Ms. Bell Barnett moved, seconded by Ms. Barnhart, to approve the High School Internet Safety Policy. All members voted affirmatively.

Academic and Student Services Informational Items:

None.

Collegiate High School Report

None.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

Board Discussion:

The Board members congratulated Trustee Bell Barnett on her recent gubernatorial appointment to the Board of Governors of the State University System.

Adjournment:

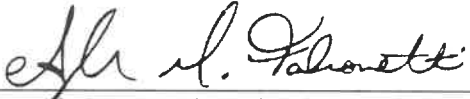
Having no further business, the meeting adjourned at 5:35 p.m.



Ms. Teresa Martinez
DBOT Chair

1/29/2024

Date



Dr. Angela M. Garcia Falconetti
President

1/29/2024

Date