

**AQC MINUTES**

**Meeting:** Academic Quality Council

**Date/Time:** November 20, 2017 3:00 p.m.

**Locations:** Winter Haven Campus – WMS 124  
Lakeland Campus – LAC 1243

**Recorder:** Sarah Plazak

**Attending Members:** April Robinson, Rafaela Ellis, Earl Brown, Von McGriff, Susan Moerschbacher, John Barberet (on behalf of Ben Gracy), Mark Hartfield, Greg Toole, Lisa Smelser, Ray Oberg, Sandra Ward, and Haddy Touray

**Attending Resource Members:** Donald Painter, Larry Pakowski, and Kevin Jones

**Other Faculty/Staff:** Annette Hutcherson, David Woods, and Jayne Bell

**Welcome**

Orathai welcomed everyone. A quorum was reached at 3:02 p.m.

**I. Approval of Minutes from October 16, 2017:**

Ray Oberg made a motion to approve; Mark Hartfield seconded. No further discussion; motion passed unanimously.

**II. New Course: FRE 2930 *Special Topics in French*  
Presenter: John Barberet**

John Barberet proposed the new course, FRE 2930; he noted that there have been several students interested in pursuing a study of French. The College currently does not offer any one-credit French courses; however, coursework has been created for a one-credit course for the study abroad trips to France. Students have expressed an interest in 3000 and 4000-level courses, which Polk State College does not offer, but FRE 2930 will allow for the design of topic classes. The curriculum will be identical in design to that of SPN 2930.

Rafaela Ellis asked if the course typically will be taught only to one student, similar to an independent study course. John answered that that was correct, except when the course will be used for study abroad programs.

Greg Toole moved to approve; Ray Oberg seconded. No further discussion; motion passed unanimously.

**III.-IV. Course Modifications: NUR 4636 *Community Health Nursing* and NUR 4368C *Individual, Family, and Populations Health***  
**Presenter: Annette Hutcherson**

Annette Hutcherson proposed modifying NUR 4636 and NUR 4368C by removing the NUR 3065 prerequisite, which has been a stumbling block for students moving forward in the program. The Nursing Department reviewed the curriculum for when students will complete the required program activities and determined that even without having taken NUR 3065 as a prerequisite, students are safely meeting the objectives and would not harm any patients. Annette clarified that these proposals differ from those brought to AQC earlier in the season in that these proposals will not allow for the prerequisite and/or corequisite option that was previously approved for other courses. This is not an option for NUR 4636 or NUR 4368C because students would not take either of these courses during their first semester.

Ray Oberg moved to approve; Mark Hartfield seconded. No further discussion; motion passed unanimously.

**V. – VI. Course Modifications: PGY 1100C *Black and White Photography I* and PGY 2102C *Black and White Photography II***  
**Presenter: David Woods**

David Woods proposed changing the course titles of PGY 1100C and PGY 2102C; he noted that the impetus for this change has been the emergence of digital photography. The change in course title will help students distinguish between courses that use digital photography and courses that use film photography.

Sandra Ward asked if the proposed new titles will be clear enough for students since they do not include the word “film.” David said that “black and white” will be sufficient designation, noting that this change will help align Polk State College’s titles to those used by other colleges. He went on to say that the word “film” is now associated with motion pictures, and is therefore not used in the titles of photography courses.

Greg Toole moved to approve; Ray Oberg seconded. No further discussion; motion passed unanimously.

Ray Oberg made a motion to adjourn the meeting; Earl Brown seconded. Meeting adjourned: 3:15 p.m.