



New Student Welcome Meeting 2023



POLK STATE
Lakeland Collegiate
High School

Introductions

Mr. Jeffries - Principal

- **CHS Administrative & Office Staff**
 - Mr. Rick Jeffries, Principal
 - Mrs. Dawn Allen, Assistant Principal
 - Mrs. Holly Arnaud, School Counselor
 - Ms. Virginia Richard, Learning Technologist
 - Mr. Bradley Hofstetter, Student Resource Specialist
 - Ms. Starr Barham, Program Assistant
 - Ms. Latasha Lee, Administrative Assistant
 - Mrs. Rosa Duran (Front Desk)
 - Mrs. Gwen Simmons, Lab Manager (CHART Lab)

Introductions

Mr. Jeffries - Principal

- CHS Faculty
 - Mr. Lee Childree – English
 - Dr. Dawn Dyer – History
 - Mrs. Ami Gideons – Math
 - TBA - Math
 - Mr. Jason Martin – English, Government
 - Ms. Leah Whitehead – Science
 - Dr. Marguerite Maxwell-Terrell – Reading/E3

Am I a good fit? (Revisited)

Mr. Jeffries-Principal

- **As a student...**

- Do I take school attendance seriously, avoid unnecessary absences and plan trips/vacations when school is not in session?
- Am I willing to prioritize my remaining high school credits for graduation?
- Am I a serious student ready for a challenging academic environment?
- Am I mature enough to handle a flexible schedule and less structure?
- Am I eager to engage in the school culture academically and socially?
- Am I willing to plan carefully for post-secondary transition? Clubs!!
- Am I willing to regularly check emails, texts and other important school messages in order to be an informed student?
- If I have an IEP or 504, I will work closely with CHS and Polk State to self-advocate for needed accommodations

- **As a parent...**

- Am I willing to accept that I cannot speak directly with college professors (meetings, phone calls, emails, etc.) about my child's grades/progress due to FERPA laws? (FERPA handout)
- Am I willing to support my child and hold them accountable for their progress and grades? Student Canvas!
- Am I willing to participate in mandatory school orientations, meetings and events and to complete surveys to provide feedback to the school?

Work Hours/Schedules

Mr. Jeffries - Principal

- Students should limit work to 15-20 hours a week in order to focus on academics while at CHS
- Scheduling work during the school day is *not allowed* (Monday – Friday 9:00-3:15)
- Missing mandatory meetings and other required events due to work schedules is *not allowed*



School Calendar / School Hours

Dawn Allen – Assistant Principal

- **School Calendar:**

- High School begins August 1st
- Calendar handout

- Recent Florida legislation mandating later school start time

- **School Hours:**

- Monday-Friday 9:00 – 3:15 for high school courses (proposed – subject to change!)
- Monday – Thursday – 7:30 – 1:15 for college courses

- **Office Hours:**

- Monday – Friday 7:00-3:30 (proposed)



Fall Course Schedules

Holly Arnaud - School Counselor

Individual Counselor
Meetings this
summer

- Calendly - appointments

Fall course selection

Course progression
plan

College Admissions Tasks

Mr. Hofstetter-
Student
Resource
Specialist



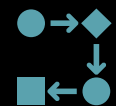
Planning degree/career track/AA vs/ AS



Developing a list of colleges/universities you are interested in attending



Finalize plan for paying for college



Meet with Mr. Hofstetter early and often to develop and track your plan!

Expose

(Junior Year)

- Polk State pathways integration (Summer, Fall)
- Business/community partner showcase event (Fall)
- Polk State career program tours (Fall, Spring)
- Business/community partner/college soft-skills event (Spring)

Explore

(Junior-Senior Year)

- Work-Based Learning Project (Summer, Fall)
- Students spend 20 hours volunteering/job-shadowing in their area of career interest
- Students make a senior year short presentation of their experience to a panel of community leaders (Senior Project)

Embrace

(Senior Year)

- Completion of degree/pathway academic plan (Fall/Spring)
- Finalize graduation transition plan (Spring)
- Smooth transition to Polk State's career/bachelor programs
- Transition to outside institutions
- Transition to careers in the community

E³

**Mr. Jeffries -
Principal**



Transportation

Mr. Jeffries - Principal

- CHS does not provide bus transportation for students
- The Citrus Connection transportation system services Polk State College and is free to all Polk State and CHS students.

Lunch

Mr. Jeffries - Principal



CHS contracts with Polk State's on campus food service program to provide lunch for students who qualify for F/R lunch. All students have access to purchase food on campus.

Canteen App!

Student's will have a designated lunch period each day but it may fluctuate some semesters based on student schedule choices.

F/R lunch form – All should complete due to changing situations and test fee waivers

Sports

Mrs. Dawn Allen – Asst. Principal



Home zoned school or Special
Situation Schools

Sports trips, tournaments, etc. are
not automatically excused in a
college course

Travel

Opportunities
Mr. Jeffries -
Principal



**Spring Break 2024 – Possible trip
to Washington DC or Boston,
MA (March) TBA**

**Summer 2024 – Greece, Italy &
Spain (June)**

Parents, family and friends are welcome to participate!

Civic Literacy

Mrs. Ami Gideons
– Math/Civics
Instructor

4 Courses

- Leadership
 - Career & Communication
 - Project Management
 - Research
-

Certifications

- Public and non-profit work
 - State and local government
 - Legal/Court System
-



What is the School Advisory Council?

Commitment level

Benefits

Sign up at our table!

School Advisory Council

Mrs. Dawn Allen
– Assistant
Principal

Class Activity Dues / Eagle Fund

Mrs. Dawn Allen – Assistant Principal



Eagle Fund

- \$50 per student annually
- Provides funds for all student activities in place formal fund-raising
 - School T-Shirts, sweatshirts, hoodies
 - School promotional items and events
 - Free food at events and class meetings for students
 - Free printing in CHART lab
 - Free High School Transcripts
 - Student event fees
 - Senior Breakfast
 - Etc.
- CHS Eagle Fund – ongoing fund-raising account maintained by Polk State College's Foundation – any tax-deductible gift is welcome from all CHS families
 - www.polk.edu/eaglefund

Required Documents – DUE JUNE 2nd

Starr Barham – Program Asst.
Sbarham@polk.edu

2 Proofs of Residency

(e.g. Parent Driver License,
Parent Voters ID, Mortgage/Rental
Statement, Utility Bill, etc.)

Copy of student's
Social Security Card

Copy of student's
birth certificate

Copy of student's
immunization
records

Polk County Schools
Student Entry Form
(Green)

Turn in forms to:
CHS Front Office
*Include Student
Name and School ID!

Accessing College Canvas/Email

**Ms. Virginia
Richard – Learning
Technologist**

- To access email go to home page @ www.polk.edu
- At top of Screen click “MyPolkEmail”
- Enter email address assigned in Passport
- Enter Polk State Student ID
- Choose personal email as your 2nd authentication method
- Monitoring email regularly is critical for important communication!
- Lumens Account – Polk.augusoft.net
- See Ms. Richard for help or
- Help Desk No. is (863) 837-5971
- Canvas – my.polk.edu email
- E-textbooks access assistance/access codes
- Talking Points App

**First Day of
School**

**Mr. Jeffries -
Principal**

August 1, 2023

Next Steps / Important Dates

Dawn Allen - Assistant Principal

- **Important Dates:**
 - June & July – Meet with CHS Counselor for Fall course scheduling (Virtual, email, phone, etc.)
 - August – Textbook Distribution from campus bookstore
 - **August 1st - First day of school for all CHS students**
 - August 1st – First Day Orientation Program for all new students
 - August 2nd – High School Courses Begin
 - August 2nd – Workshops for students with no HS courses begin
 - August 10th – College Convocation (no classes)
 - August 14th – Polk State College Courses Begin
 - CHS office staff works through the summer
 - Summer Office Hours: Monday – Friday 7:00 AM – 3:00 PM
 - Office Phone: (863) 669-2322

Table Tasks

Collect required
documents

Buy T-Shirts

Pay class activity
dues

Ask general
questions

Get School
Advisory Council
information &
sign up

Civic Literacy/
DC Trip

Selfie Time & Yard Signs!

