

NOTICE OF PROPOSED RULES

PURPOSE and EFFECT: To establish the limits on terminal leave payout for employees who separate from employment with Polk State College.

PROPOSED RULE NUMBER: Rule 3.24 Terminal Leave Payout

SUMMARY: Establishes eligibility, calculation, maximums, and payment procedures for terminal sick and vacation leave upon separation from employment. Revises terminal sick leave payout provisions, including applicable payout percentages, eligibility requirements, forfeiture provisions, and treatment of transferred and pre-July 1, 2001 sick leave. It also establishes transition provisions for employees employed as of October 1, 2026, including a protected sick-leave balance determined as of May 31, 2027, and provides for the treatment of leave earned thereafter.

FULL TEXT: A copy of the full text of the rule and any incorporated documents may be obtained without cost from the Office of Anastasios Kamoutsas, Secretary to the District Board of Trustees, Polk State College, 999 Avenue H NE, Winter Haven, FL 33881, 863.297.1098.

RULEMAKING AUTHORITY: Section 1001.64(4)(a), Florida Statutes

LAW IMPLEMENTED: Sections 1001.64(18) and 1012.865, Florida Statutes

STATEMENT OF ESTIMATED REGULATORY COSTS: No statement of estimated regulatory costs has been prepared. Any person who wishes to provide the agency with information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by §120.541(1), must do so in writing within 21 days after publication of the notice.

LEGISLATIVE RATIFICATION: The proposed rule is not expected to require legislative ratification pursuant to §120.541(3).

PURPOSE and EFFECT: To clarify the duration and subsequent review of an interim procedure and to limit interim procedures to matters within the President's administrative authority under section 1001.65, Florida Statutes.

PROPOSED RULE NUMBER: Rule 2.29 Interim Procedures

SUMMARY: This amendment establishes a 180-day expiration period for Interim Procedures unless earlier repealed, replaced, or adopted through the standard review process. It provides for automatic reinstatement of procedures affected by an expired or repealed Interim Procedure and establishes requirements for readoption under new or materially changed circumstances. The amendment also adds notice requirements to the District Board of Trustees regarding Interim Procedures.

FULL TEXT: A copy of the full text of the rule and any incorporated documents may be obtained without cost from the Office of Anastasios Kamoutsas, Secretary to the District Board of Trustees, Polk State College, 999 Avenue H NE, Winter Haven, FL 33881, 863.297.1098.

RULEMAKING AUTHORITY: Section 1001.64(4)(a), Florida Statutes

LAW IMPLEMENTED: Sections 1001.64(4)(b) and 1001.65(12) and (23), Florida Statutes

STATEMENT OF ESTIMATED REGULATORY COSTS: No statement of estimated regulatory costs has been prepared. Any person who wishes to provide the agency with information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by § 120.541(1), must do so in writing within 21 days after publication of the notice.

LEGISLATIVE RATIFICATION: The proposed rule is not expected to require legislative ratification pursuant to § 120.541(3).

PUBLIC HEARING: A public hearing on the proposed rules will be held if requested in writing by any affected person. A request must be received within 21 days after the publication of this notice and submitted to Joan Amato at JAmato@polk.edu.

CONTACT: Joan Amato, JAmato@polk.edu, 863.297.1095.

NOTICE OF RULE DEVELOPMENT: The notice of rule development for these rules appeared in the Winter Haven Sun on September 16, 2026.