

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, November 1, 2021 – 4:00 p.m.
Polk State Winter Haven Campus WST 126 and Teleconference

Dr. Angela M. Garcia Falconetti called the November 1, 2021, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez (via teleconference), Ms. Cindy Hartley Ross, and Mr. Mark Turner

Members Absent:

Special Recognition: Dr. Angela Garcia Falconetti

Dr. Falconetti briefly recognized the retiring Val Baker. Employed with the College since 1988, Ms. Baker served as Director of the Office of Equity, Diversity, and Inclusion (OEDI) and the Chief Diversity Officer/Title IX Coordinator. Dr. Falconetti presented Ms. Baker with a token of appreciation and commended her on her long tenure with the College.

Agenda:

Mr. Dorrell moved, seconded by Mr. Turner, to approve the agenda for November 1, 2021. All members voted affirmatively.

Consent Agenda Items: Dr. Allen Bottorff

- a. **Payroll Distribution for September 2021** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for September 2021** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for October 2021** – Approved on consent agenda. Board action is required.
- d. **Personnel Actions Report for September 2021** – Approved on consent agenda. Board action is required.
- e. **Salary Schedule Changes for October 2021** – Approved on consent agenda. Board action is required.

Mr. Littleton moved, seconded by Mr. Dorrell, to approve the consent agenda items for September and October 2021. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board

member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

a. September 27, 2021, Board Minutes

Mr. Dorrell moved, seconded by Mr. Turner, to approve the September 27, 2021, Board minutes. All members voted affirmatively.

b. October 11, 2021, Board Minutes

Mr. Dorrell moved, seconded by Mr. Turner, to approve the October 11, 2021, Board Retreat minutes. All members voted affirmatively.

President's Report – Dr. Angela Garcia Falconetti

a. Legislative Update:

- October 20-21, Council of Presidents meetings in Tallahassee
 - Reviewed priorities
- October 20-21: Various meetings with members of the Florida Legislature in Tallahassee
- *Florida Phoenix* article “A massive blow to 8 million students: Biden’s free community college plan on the chopping block”
- AFC Trustees Commission, January 18-19, 2022, meeting
 - Trustees Commission Legislative Conference planning meeting hosted by Immediate Past Chair Ross

b. Polk State College:

- October 26 – Presented Polk State College Legislative Priorities at Legislative Delegation meeting at the Polk State Center for Public Safety
- November 3 – Florida College System Student Government Association (SGA) Rally in Tally and legislative visits with Polk State SGA
- November 5 – College-wide Strategic Planning Summit
- November 10 – Henry Mack, Chancellor of the Florida Department of Education’s Division of Career, Technical, and Adult Education, to visit and tour Polk State College

c. LEGOLAND Florida Resort/Polk State Building Higher

- October 26 – Open house was hosted to announce the initial \$30,000 investment by LEGOLAND Florida Resort to establish pre-paid scholarships for employees through the Polk State College Foundation
- Thanked Ms. Martinez and Mr. Dorrell and his wife, Sue Dorrell, for attending the open house

d. SACSCOC Reaffirmation

- Polk State College's Quality Enhancement Plan (QEP), *Explore to Complete*, was notified by the Southern Association of Colleges and Schools Commission on

Colleges (SACSCOC) of its exemplary selection to be included in a library of best practices, the Resource Room. Dr. Mary Clark has been asked to conduct a virtual one-hour Q&A session during the SACSCOC Annual Meeting in December. The session will allow other institutions to ask questions about Polk State's QEP as something to be emulated. *Explore to Complete* was also awarded a \$25,000 Truist Foundation Grant.

e. Workforce Programs Spotlight

- Radiologic Technology Accreditation
 - October 21, 2021 meeting: Joint Review Committee on Education in Radiologic Technology (JCERT) awarded continuing accreditation status to Polk State's Associate in Science in Radiography Program.
- On October 26, the College was notified that its Cybersecurity Analyst Apprenticeship Program has been approved to participate in the State of Florida Apprenticeship System.

f. ERP Transition

- Based on input from a leading Enterprise Resource Planning (ERP) consultant firm (The Tambellini Group), five possible replacement providers were researched for the aging Genesis ERP.
- The process has been narrowed to two: Anthology and Ellucian Banner.
- Both companies have conducted preliminary product demonstrations; with follow-up demonstrations anticipated.
- It is expected that a selection will be made in spring 2022. Once a vendor is selected, contract negotiations will commence.
- It is expected that implementation will start during the summer of 2022. Typically, it will take 18 – 24 months for full implementation.

g. Highlight of Selected Successes and Positive News (documents supplementing meeting packet)

- *The Ledger* article “Polk State College offers pre-paid scholarships for LEGOLAND employees”
- Polk State College Newsroom press release “Polk State College and LEGOLAND Florida Resort announce new partnership to provide prepaid scholarships”
- *Florida Phoenix* article “A massive blow to 8 million students: Biden's free community college plan on the chopping block”

Attorney's Report:

a. DBOT Self-Evaluation – Attorney Don Wilson

None.

Business Services Action Items:

a. Polk State Chain of Lakes Collegiate High School – 2021 Audited Financial Statements – Dr. Allen Bottorff

Dr. Bottorff presented and recommended approval of the Polk State Chain of Lakes Collegiate High School – 2021 Audited Financial Statements.

Mr. Turner moved, seconded by Mr. Dorrell, to approve the Polk State Chain of Lakes Collegiate High School – 2021 Audited Financial Statements.

b. Polk State Lakeland Collegiate High School – 2021 Audited Financial Statements – Dr. Allen Bottorff

Dr. Bottorff presented and recommended approval of the Polk State Lakeland Collegiate High School – 2021 Audited Financial Statements.

Mr. Littleton moved, seconded by Mr. Dorrell. to approve the Polk State Lakeland Collegiate High School – 2021 Audited Financial Statements.

c. Polk State Lakeland Gateway to College Collegiate High School – 2021 Audited Financial Statements – Dr. Allen Bottorff

Dr. Bottorff presented and recommended approval of the Polk State Lakeland Gateway to College Collegiate High School – 2021 Audited Financial Statements.

Mr. Dorrell moved, seconded by Ms. Ross to approve the Polk State Lakeland Gateway to College Collegiate High School – 2021 Audited Financial Statements.

Business Services Informational Items: Dr. Allen Bottorff

- a. Investment Interest Comparison for September 2021** – Dr. Bottorff presented and reviewed the College’s Investment Interest Comparison for September 2021. No Board action required.
- b. Budget Amendment Summary for September 2021** – Dr. Bottorff presented and reviewed the Budget Amendment Summary for September 2021 for the Board’s information. No Board action required.
- c. Financial Statements for September 2021** – Dr. Bottorff presented and reviewed the Financial Statements for September 2021 for the Board’s information. No Board action required.
- d. Capital Project Status Report for October 2021** – Dr. Bottorff presented and reviewed the Capital Project Status Report for October 2021 for the Board’s information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic and Student Services Informational Items

a. Proposed New Non-Credit Courses Offered by Corporate College – Dr. Orathai Northern

Mr. Dorrell moved, seconded by Ms. Ross, to approve the Proposed New Non-Credit Courses Offered by Corporate College. All members voted affirmatively.

Academic & Student Services Informational Items:

None.

a. Polk State Lakeland Gateway to College Collegiate High School 2021-2022 Enrollment Statistics – Dr. Corey Barnes

Dr. Barnes provided an update on Polk State Lakeland Gateway to College Collegiate High School's Enrollment Statistics for 2021-2022 for the Board's information.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

Board Discussion:

The next Regular DBOT meeting will occur on Monday, November 29, 2021, at 4:00 p.m. at the Polk State Center for Public Safety in CPS 267.

Adjournment:

Having no further business, the meeting adjourned at 5:05 p.m.

Ms. Ashley Bell Barnett Date
DBOT Chair

Dr. Angela M. Garcia Falconetti Date
President