



- Course Title:** Middle Management – 40 Hours
Advanced Course - #107
- Instructor(s):** Chief Mike Allen – Polk County Sheriff’s Office
Major Richard Wright – Polk County Sheriff’s Office
Gwinnell Jarvis – Polk County Sheriff’s Office
- Date(s):** March 25, 2019 – April 5, 2019
- Time(s):** 6:30PM – 10:30PM Monday - Friday
- Location:** Polk State College - Center for Public Safety
Kenneth C. Thompson Institute of Public Safety
1251 Jim Keene Blvd
Winter Haven, Florida 33880
- Cost:** Region 8 training funds will pay for Region 8 law enforcement and correctional officers as well as Region 8 support personnel (when seats are available). **Region 8 includes Polk, Hardee, Highlands, and Desoto counties.**
For students who are attending this course from outside Region 8, the total cost for this course is \$2,725.05 or \$109.00 per student (based on 25 registered students).
- Description:** This course is designed to prepare line supervisors and recently promoted mid-managers for the complex and demanding responsibilities of mid-management. It is recommended that students successfully complete the CJSTC Line Supervision course (Advanced #006) or an equivalent course of study prior to enrolling in this course. The Middle Management curriculum will build on the foundation set in Line Supervision. Students will be instructed in various areas of criminal justice managers, leadership, decision making, communications, media relations, fiscal management, policy making and compliance, and personnel management.

Student should bring with them the following items from their respective agency:

- Job descriptions for first line supervisors and middle managers
- Organizational chart
- Assigned unit/division budget
- Agency’s policy regarding ethics

This course qualifies for **salary incentive** or **mandatory** retraining.

Kenneth C. Thompson Institute of Public Safety at Polk State College Center for Public Safety
1251 Jim Keene Blvd
Winter Haven, FL 33880
(863) 297-1030 ext. / (863) 297-1045 fax
www.polk.edu/ips

POLK STATE COLLEGE
KENNETH C. THOMPSON INSTITUTE OF PUBLIC SAFETY
Training Authorization & Advanced/Specialized Course Registration

Student Authorization (Formerly CJSTC 15A)

Student Registration

Student Name: _____
(Last Name) (First Name) (FULL Middle Name) (Sr, Jr, etc)

Student SS#: _____ Student email: _____

Supervisor/email _____

Check one: Law Enforcement Corrections Correctional Probation Civilian

Agency Name: _____

Agency Address: _____
(Street) (city) (state) (zip)

| | | |
|---|--|---|
| Date of Birth MM / DD / YYYY | Gender <input type="checkbox"/> Male <input type="checkbox"/> Female | Telephone Numbers Preferred: Work: |
|---|--|---|

Race (Required by the U.S. Office of Education Title VI Civil Rights Act of 1964)

| | | |
|---|---|--|
| <input type="checkbox"/> White (Non-Hispanic) | <input type="checkbox"/> Asian/Pacific Islander | <input type="checkbox"/> American Indian/Alaska Native |
| <input type="checkbox"/> Black (Non-Hispanic) | <input type="checkbox"/> Hispanic | |

Note: Form MUST be completed in its entirety or the officer WILL NOT be registered. Ensure that you are using the most current form for this class. These forms are pre-filled for specific classes and located with the course announcement online <https://www.polk.edu/ips>.

Officers/Civilians in Region 8 are at \$0.00 fee. Officers/Civilians outside of Region will be placed on a WAITING LIST and must have a reciprocal agreement in place with PSC before the 1st day of class. The course fee will be the per student cost on the course announcement (subject to change).

Agency Registration Section

| Course # | Course Title | Dates | Time | Location |
|----------|--------------|-------|------|--------------------------|
| | | | | Center for Public Safety |

Course Credit (Check One): Salary Incentive Mandatory Retraining

Neither (support personnel/civilians only)

Authorized Agency Representative (please print): _____

Authorized Agency Signature: _____ Date: _____

Agency Contact Name: _____

Telephone Number: _____ Email: _____