

APPROVED BY

JUN 27 2022

**DISTRICT BOARD
OF TRUSTEES**

**MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, May 23, 2022 – 4:00 p.m.
Polk State Lakeland Campus, LTB 1100**

Dr. Angela M. Garcia Falconetti called the May 23, 2022, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Mr. Greg Littleton, Ms. Teresa Martinez, and Ms. Cindy Hartley Ross

Members Absent: Ms. Ashley Bell Barnett and Mr. Dan Dorrell

Special Recognition: Dr. Angela Garcia Falconetti

Agenda:

Ms. Ross moved, seconded by Ms. Martinez, to approve the agenda for May 23, 2022. All members voted affirmatively.

Consent Agenda Items: Ms. Erin Montgomery

- a. **Payroll Distribution for April 2022** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for April 2022** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for May 2022** – Approved on consent agenda. Board action is required.
- d. **Personnel Actions Report for April 2022** – Approved on consent agenda. Board action is required.

Ms. Martinez moved, seconded by Ms. Ross, to approve the consent agenda items for April and May 2022. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

- a. **April 25, 2022, Board Minutes**

Ms. Martinez moved, seconded by Ms. Ross, to approve the April 25, 2022, Board minutes. All members voted affirmatively.

President's Report – Dr. Angela Garcia Falconetti

- a. **Budget Workshop FY 2022-2023 – Ms. Erin Montgomery**

- The 3:00 p.m. Budget Workshop was cancelled due to lack of quorum and the materials were instead presented and distributed during the President's Report agenda item during the 4:00 p.m. regular Board meeting, where a quorum was achieved.
- Ms. Erin Montgomery noted that the College's budget remains in a holding pattern until the Governor signs the General Appropriations Act (GAA), however, work continues with forecasting the tuition side of the budget with current enrollment projections.
- Ms. Montgomery discussed the key points of the presented budget materials:
 - 2022-23 Florida College System Program Fund (FCSPF)
 - FCS - Summary Budget Side-by-Side
 - FCS Deferred Building Maintenance Program
 - Operational Funds for Polk State College
 - 2022-23: Executive Summary and Key Budget Assumptions
 - FTE Growth and Summary
 - Polk State College – Standard Fees Overview
 - Proposed Tuition and Fees FY 2022-2023 (credit and non-credit programs)
 - Revenue and Expense Comparison FY 2021-22 to 2022-23
 - Student Services and Athletics Budget Overview – Current Restricted Fund
 - Financial Aid Fee Budget Overview - Scholarship Fund
 - Unexpended Plant Fund Budget Overview
 - Federal Coronavirus Relief and Recovery Summary
- Bob Evans, Interim Executive Director of Student Financial Services, presented an overview of the Higher Education Emergency Relief Fund (HEERF) student awards for 2020-2021.

b. Florida College System Council of Presidents (COP):

- May 11, 2022, State Board of Education (SBOE) Meeting College of the Florida Keys
 - Dr. Falconetti presented an FCS update on behalf of the COP.
 - Dr. Falconetti distributed a May 11 newsletter from The Southern Group, which highlighted her FCS update.
- May 19-20, COP Policy & Advocacy/Business and Funding Model meetings at Polk State College
 - Chancellor of the Florida College System Kathy Hebda hosted a Funding Model meeting from 10:00 a.m. – 5:00 p.m. on May 19.
 - Dr. Falconetti led the COP Policy & Advocacy/Business meeting on May 20.

c. Legislative Update:

- Dr. Falconetti provided a verbal summary of Polk State College appropriations at this juncture.

- Governor DeSantis' press release "Governor Ron DeSantis Approves Over \$125 Million for Nursing Education to Provide Scholarships and Expand Infrastructure at Colleges and Universities for Clinical Training" was distributed.
- A congratulatory letter from Dr. Falconetti to new Florida Department of Education Commissioner of Education Manny Diaz was shared with the Board members.

d. Polk State College

- **Convocation 2022**
 - August 10, 2022
 - May 24 from 12:00 – 1:30 p.m. in LTB 1100 on the Lakeland Campus
 - As we prepare for our first in-person Convocation since 2019, Dr. Falconetti invited faculty and staff to join her for a lunch meeting regarding the development of the August 10 event. Collaboration is important and faculty and staff ideas will shape a special and momentous Convocation for all to enjoy.
 - Convocation is an opportunity for us to celebrate our successes, reflect on our dedication to students, and get excited about the year ahead.
- **Enrollment Update**
 - Vice President for Student Services Reggie Webb provided an update on Florida College System institutions' comparable summer enrollments.
- **Outcomes of Polk State Spring Commencement Ceremonies**
 - Thursday, May 5 (two ceremonies: 10:30 a.m. and 6:30 p.m.)
 - RP Funding Center
 - 10:30 a.m. Ceremony
 - 352 total participants
 - 16 faculty participants
 - Keynote speaker: Marc Macauley, Distinguished Alumnus
 - 6:30 p.m. Ceremony
 - 411 total participants
 - 14 faculty participants
 - Keynote Speaker: Sen. Kelli Stargel
 - Thursday, May 12, Collegiate High Schools Ceremonies
 - RP Funding Center
 - 1:00 p.m. Polk State Lakeland Gateway to College Collegiate High School
 - 4:00 p.m. Polk State Lakeland Collegiate High School
 - 7:00 p.m. Polk State Chain of Lakes Collegiate High School
- **CORE Initiative**

- Hosted by CORE Wealth Management
- Dr. Falconetti served as Mistress of Ceremonies
- Dr. Jean Twenge, Professor of Psychology, San Diego University, presented on iGen

Attorney's Report:

a. President's 2022 Annual Evaluation Summary

Attorney Don Wilson distributed the President's 2022 Evaluation Summary for the Board's review and adoption. He noted the Board unanimously agreed that Dr. Falconetti had met expectations in all evaluation categories. He added that if the Board adopts the annual evaluation, the evaluation and the tool used to evaluate the President will then be submitted to the Florida Department of Education's Division of Florida Colleges to comply with Florida statute.

Ms. Martinez moved, seconded by Ms. Ross, to approve and adopt the President's 2022 Annual Evaluation. All members voted affirmatively.

Business Services Action Items:

a. College-Wide Comprehensive Safety Inspection, FY 2021-2022 – Ms. Erin Montgomery

Ms. Montgomery presented and recommended approval of the College-Wide Comprehensive Safety Inspection, FY 2021-2022.

Ms. Ross moved, seconded by Ms. Martinez, to approve the College-Wide Comprehensive Safety Inspection, FY 2021-2022.

Business Services Informational Items: Ms. Erin Montgomery

- a. Investment Interest Comparison for April 2022** – Ms. Montgomery presented and reviewed the College's Investment Interest Comparison for April 2022. No Board action required.
- b. Budget Amendment Summary for April 2022** – Ms. Montgomery presented and reviewed the Budget Amendment Summary for April 2022 for the Board's information. No Board action required.
- c. Financial Statements for April 2022** – Ms. Montgomery presented and reviewed the Financial Statements for April 2022 for the Board's information. No Board action required.
- d. Capital Project Status Report for May 2022** – Ms. Montgomery presented and reviewed the Capital Project Status Report for May 2022 for the Board's information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic and Student Services Informational Items

a. Non-Credit Course Fees – Dr. Orathai Northern

Dr. Northern provided an update on Polk State Corporate College Non-Credit Course Fees for the Board's information.

Academic & Student Services Action Items

None.

Collegiate High School Report

a. Polk State Lakeland Collegiate High School Recruitment Results – Mr. Rick Jeffries

Mr. Jeffries provided an update on Polk State Lakeland Collegiate High School's 2022 Recruitment Results for the Board's information.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

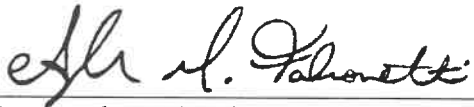
Board Discussion:

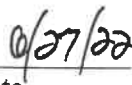
Adjournment:

Having no further business, the meeting adjourned at 5:00 p.m.


Mr. Greg Lidleton
DBOT Vice Chair


Date


Dr. Angela M. Garcia Falconetti
President


Date