

**Polk State College Faculty Senate Minutes
May 2017**

Date: Monday, May 8, 2017, Time: 3:00 p.m.

Location: WMS 124 and LTB 1295

Officers:

Bill Caldecutt, President

Cindy Freitag, Lakeland Vice President

Anthony Cornett, Winter Haven Vice President

Lee Childree, Secretary

Sally Fitzgerald, Senator at Large

Senators: Tina Feleccia, Aaron Morgan, Dann Hazel, Greg Harris, Earl Brown, Carol Stinson, Gregory Toole, Cindy Courtney, Lorrie Jones

Others in attendance: Orathai Northern, April Robinson, Reggie Webb, Donald Painter

Guests: None

Meeting called to order: 3:01 PM.

Approval of March Minutes. Tina moved to approve the minutes. Anthony seconded the motion. The motion carried.

Approval of April Agenda. Tina moved to approve the agenda. Greg seconded the motion. The motion carried.

Reports

President's Report

Bill reminded everyone that the on-campus visits for the presidential candidates start on May 9. The schedule was disseminated via email. Bill encouraged Senators to attend at least one session for each candidate.

Lakeland Vice President's Report

Cindy reiterated what Bill had to say regarding the presidential search. She encouraged Senators to fill the room (the student dining hall in Lakeland).

Winter Haven Vice President's Report

Anthony encouraged the Senate to attend the Winter Haven forums for the presidential search.

Administrative Liaison Report

Donald requested that Faculty provide feedback for the presidential search by using the online survey links. The schedule, information about the candidates, and the feedback surveys may all be accessed by visiting polk.edu/presidential--search/.

Donald announced that appointment letters for three-year terms on standing procedural committees beginning in August will be arriving in Faculty mailboxes the week of May 8.

Donald provided a brief legislative update. As of this writing, it was unclear if the Governor would sign or veto the budget. The budget includes a cut of \$30 million to the Florida College System for developmental education. The College estimates that the cut to our budget will be \$600,000 to \$700,000. Enrollment in bachelor's degree programs will be capped at 15% of total enrollment. Currently, 10.1% of Polk State's enrollment is from upper-division courses.

Committee Reports and Updates

Nothing to report.

Old Business:

Nothing to report.

New Business:

Nothing to report.

Rules and Procedures

Nothing to report.

New Business from the Floor:

Graduation. Bill received a lot of feedback after the College graduation. The most common complaint was the length of the ceremony. One faculty member suggested the College provide bottles of water to the graduates, to be placed underneath their seats. Lorrie suggested that for future graduations, baccalaureate degrees be the first to receive their diplomas. Tina suggested that the wait to enter the ceremony was too long. Tina and Lorrie stated that there was an abnormally large graduating class. Tina suggested that there were not enough exits. Tina added that students were instructed to exit by rows and they did not. Tina suggested that the graduates be provided with rules on a card beforehand. Aaron suggested the College do a practice run before the actual graduation. Aaron added that a lack of communication seems to be the greatest barrier. Aaron suggested a flyer that detailed instructions for the graduates and the audience.

Scheduling. Bill was asked by a faculty member for the Senate to look at the way online courses are listed on Passport. Winter Haven online courses are listed far below Lakeland online courses, which may lead to fewer students enrolling in the Winter Haven courses. Bill suggested that it may be too late to make changes to Passport as the College will soon be moving to Jenzibar. Donald added that if the fix requires work in the programming, it may not be ideal to attempt the changes now.

Overloads. Bill raised the question posed by a constituent as to what to do when a full-time instructor loses an overload course and wants to take a course away from an adjunct in order to replace the lost overload. The Senate agreed to look at the procedure (1024) that deals with this issue. Lee added this as an item on the August 2017 agenda.

Bill requested faculty representation for the Development Director hiring committee. No senators came forward.

It was agreed that the next Senate meeting would be Wednesday, August 16 at 3 PM in the Student Center (WST 127).

Cindy inquired about the Faculty recognizing Dr. Holden upon her retirement. The celebrations are scheduled for June 27 through June 29. Tina suggested a plaque from the Senate and a gift certificate. Bill suggested "something tangible." Lorrie suggested a rocking chair from the Foundation. Sally suggested something other than a plaque, perhaps a vase. Aaron suggested a gift from Things Remembered. Donald suggested Haven Engraving in Winter Haven.

Adjournment: Sally motioned to adjourn at 3:43. Tina seconded the motion. The motion carried.

Respectfully Submitted,
Lee Childree
Secretary