

**Polk State College Faculty Senate Minutes
May 2016**

Date: Monday, May 9, 2016, Time: 3:00 p.m.

Location: LTB 1295 and WMS 124

Officers:

Bill Caldecutt, President

Cindy Freitag, Lakeland Vice President

Anthony Cornett, Winter Haven Vice President

Lee Childree, Secretary

Jamie Haischer, Parliamentarian

Sally Fitzgerald, Senator at Large

Senators: Misty Sparling, Cary Gardell, Greg Harris, Earl Brown, Alexandros Dimitriadis, Cindy Courtney, LouAnne Harto, Jim Rhodes, Tina Feleccia

Others in attendance: April Robinson, Ken Ross, Donald Painter, Reggie Webb

Guest: None

Meeting called to order: 3:00 PM.

Approval of April Minutes. Greg moved to approve the minutes. Misty seconded the motion. The motion carried.

Approval of May Agenda. Greg moved to approve the agenda. Misty seconded the motion. The motion carried.

Reports

President's Report

Bill reported that at President's Staff this week there was a discussion about the mission and vision of the college. The college is seeking to be inclusive and transparent with this process and will seek input from everyone soon.

Also discussed at President's staff were the changes to our health insurance that will be coming in two years. The Blue Cross/Blue Shield plans are not favorable to the new health care system. Ken Ross clarified that the co-pay will go up a little and the deductible will increase from \$500 to \$600. We will have the same network of doctors. While there are cost increases, there are also certain procedures that will no longer require a co-pay. The cost for dependent coverage will decrease. The change will not affect medications. The college will pay for the Affordability Care Act plan. Employees who elect for the other plan must pay the difference. The college is looking to make the change during the next school year, which means the changes will take effect on

January 1st. Because of the increasing cost of co-pays, employees will see a \$600 bump in their annual salaries. Peter Elliot will be sharing the details of the new plan soon.

Bill welcomed Jim Rhodes to the Senate.

Lakeland Vice President's Report

Cindy reported on the District Campus Group meeting. At that meeting, Dr. Ross presented a proposal to change Procedure 6002 (see item later in these minutes). Also, Kathy Bucklew presented proposed changes to Procedure 5023 Interpretation of College Regulations (see Lakeland VP Report for details). Finally, an informational item was presented: the OTA is reserving two seats for qualified veterans. Though the informational sheet for this still needs to be re-worked and then approved by the college editor, we do know that the application period is July 15 through August 15.

Cindy also reported on the Provost's meeting from April 28th. At that meeting, Cate Igo gave an FYE update to the group, including information about online orientation, FTIC pre-advising, SLS 1122 First Year Seminar, First Flight, Common Read, Who's Next, SENSE, Student Tracking, Advising, the retention system (STARS), and FTIC retention data (which will be collected by the Office of Institutional Effectiveness). Also at that meeting, SPOL priorities and package deliveries were discussed. The next provost meeting is scheduled for May 26th.

Winter Haven Vice President's Report

Nothing to report.

Administrative Liaison Report

Ken shared that the goal of the Strategic Plan is to look at the current framework and have a discussion at the faculty meeting in the fall, specifically to address whether we are happy with the current mission and vision. The vision statement right now states that we will "promote student success through engagement, innovation, and value." At the faculty meeting in the fall, Ken hopes that a decision is made regarding endorsing or amending this statement.

Ken and Jamie reported that on May 20th on the Lakeland campus, Drew Crawford will provide a presentation on micro-aggressions. Ken will send out the information on viewing the presentation online. The video will be saved for later viewing as well.

Committee Reports and Updates

Anthony reported that the Chemistry committee was to meet on Friday, May 13th.

Old Business:

Nothing to report.

New Business:

Polk.edu Academics Webpage. Ken shared that this will be discussed at the faculty meeting in the fall. The DCs will have access to academic webpages. There will be a technical liaison available to assist with the upload of documents to these webpages. Committee chairs will soon be trained to be able to upload their minutes to their respective committee webpages.

Committees will be able to upload their documents to the shared drive (share point). The O and P drives are at capacity, whereas the cloud has a “somewhat endless” capacity. Faculty will be able to add academic documents to the cloud. There are two pieces to this: (1) where faculty are able to save their personal academic files and (2) departmental webpages. Training will be forthcoming, beginning with committee chairs.

Rules and Procedures

Procedure 6002. Ken spoke to a change in the attendance requirements for committees. Specifically, the following language was added: “Any committee member absent from three consecutive meetings during one year who has not provided an alternate may be removed by the Committee Chair and President’s Staff representative.” The Senate requested the removal of the word “consecutive.” Jamie moved to approve the changes to Procedure 6002. Misty seconded the motion. The motion carried.

New Business from the Floor:

Bill sought nominations for a faculty member representative on the Foundation board. Bill mentioned that because the person must be available to sign a lot of checks on the Winter Haven campus, it might be better if the representative were a Winter Haven faculty member. Jamie suggested that someone with a financial acumen would be preferred. Bill shared that this person, though he or she need not be a senator, must be appointed by the Senate. Ken suggested that this individual should have an understanding of the mission of the Foundation. Jamie suggested electronic voting for this. The Senate was agreeable to this idea.

The Senate agreed to have the first Senate meeting of 2016-2017 on Wednesday, August 17th at 3:00 PM.

Dr. Ross reminded everyone that there are two four-day weekends this term: Memorial Day weekend (May 27 – May 30) and the Fourth of July weekend (July 1 – 4).

Adjournment: Jamie motioned to adjourn at 3:28. LouAnne seconded. The motion carried.

Respectfully Submitted,
Lee Childree
Secretary