

AGENDA
Polk State College
District Board of Trustees Meeting
June 26, 2023 - 4:00 PM
Winter Haven Campus, WST 126

Pledge of Allegiance

Special Recognitions

Agenda

1. Meeting Called to Order

2. Adoption of Agenda

3. Consent Agenda Items

- a. Payroll Distribution for April and May 2023 – Ms. Cindy Baker
- b. Expenditure Summary for April and May 2023 – Ms. Cindy Baker
- c. Tangible Personal Property Deletions for June 2023 – Ms. Cindy Baker
- d. Personnel Actions Report for April and May 2023 – Ms. Cindy Baker

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

4. Approval of Board Minutes

- a. April 24, 2023 Board Minutes

5. President's Report

6. Attorney's Report

- a. President's 2022-2023 Annual Evaluation
- b. President's 2023-2024 Annual Contract

7. Business Services Action Items

- a. Student Tuition and Standard Fees, FY 2023-24 – Ms. Cindy Baker
- b. Operating Budget, FY 2023-24 – Ms. Cindy Baker
- c. Polk State Chain of Lakes Collegiate High School Operating Budget, FY 2023-24 – Ms. Cindy Baker
- d. Polk State Lakeland Collegiate High School Operating Budget, FY 2023-24 – Ms. Cindy Baker
- e. Polk State Lakeland Gateway to College Collegiate High School Operating Budget, FY 2023-24 – Ms. Cindy Baker
- f. Polk State College Unexpended Plant Fund Budget, FY 2023-24 – Ms. Cindy Baker
- g. Annual Physical Inventory Report - FY 2022-23 – Ms. Cindy Baker

- h. Salary Schedule Changes for June 2023 – Ms. Cindy Baker
- i. Employment Contracts - College Administrators Update – Ms. Cindy Baker
- j. Polk State College Foundation Annual Plan of Work – Ms. Cindy Baker
- k. Approval of Capital Improvement Plan (CIP), FY 2024-2025 through FY 2026-2027 – Mr. Reggie Webb
- l. Approval of RFQ #22-06 Architect/Engineering Services for Winter Haven Campus Science Building #3 (WSC) – Mr. Reggie Webb
- m. Approval of RFQ#22-07 Construction Manager at Risk Services for Winter Haven Campus Science Building #3 (WSC) – Mr. Reggie Webb
- n. The Florida College System 2022-2023 Annual Equity Update Report – Mr. Lonnie Thompson

8. Business Services Informational Items

- a. Investment Interest Comparison through May 2023 – Ms. Cindy Baker
- b. Budget Amendment Summary for April and May 2023 – Ms. Cindy Baker
- c. Financial Statements for May 2023 – Ms. Cindy Baker
- d. Capital Project Status Report for May and June 2023 - Mr. Reggie Webb

9. Items Removed from the Consent Agenda

10. Academic and Student Services Action Items

11. Academic and Student Services Informational Items

- a. 2023 Kids at College Fees – Ms. Cindy Baker

12. Collegiate High School Report

- a. Polk State Chain of Lakes Collegiate High School 2023-2024 Recruitment/Enrollment Plan – Ms. Patrice Bryant-Thigpen
- b. Polk State Chain of Lakes Collegiate High School Recruitment Results - Ms. Patrice Bryant-Thigpen
- c. Polk State Lakeland Gateway to College Collegiate High School Recruitment Results - Dr. Meesha Downing-Townsend
- d. Polk State Lakeland Collegiate High School Recruitment Results – Mr. Rick Jeffries

13. First Reading Items (No action required)

14. Second Reading Items (Final Approval)

15. Board Discussion

16. Adjournment

Public Participation (from DBOT Rule 1.02)

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall

be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing to file an appeal are referred to Procedure 1018.