

**AGENDA**  
**Polk State College**  
**District Board of Trustees Meeting**  
**June 24, 2024 - 4:00 PM**  
**Winter Haven Campus, WST 126**

**Pledge of Allegiance**

**Special Recognitions**

**Agenda**

**1. Meeting Called to Order**

**2. Adoption of Agenda**

**3. Consent Agenda Items**

- a. Personnel Actions Report for May 2024 – Ms. Cindy Baker and Ms. Stacey Cary
- b. Polk State College Foundation Annual Plan of Work – Ms. Cindy Baker and Dr. Steve Warner

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

**4. Approval of Board Minutes**

- a. May 20, 2024 Board Minutes

**5. President's Report**

**6. Attorney's Report**

- a. President's 2024-2025 Annual Contract
- b. Board Approval of Donation to Florida Department of Transportation of Seven-Foot-Wide Right-of-Way for Sidewalk Along Highway 27

**7. Business Services Action Items**

- a. Student Tuition and Standard Fees, FY 2024-25 – Ms. Cindy Baker
- b. Operating Budget, FY 2024-25 – Ms. Cindy Baker
- c. Polk State Chain of Lakes Collegiate High School Operating Budget, FY 2024-25 – Ms. Cindy Baker
- d. Polk State Lakeland Collegiate High School Operating Budget, FY 2024-25 – Ms. Cindy Baker
- e. Polk State Lakeland Gateway to College Collegiate High School Operating Budget, FY 2024-25 – Ms. Cindy Baker
- f. Polk State College Unexpended Plant Fund Budget, FY 2024-25 – Ms. Cindy Baker
- g. Budget Amendment FY 2023-24 – Ms. Cindy Baker
- h. Polk State College Salary Schedule Changes for June 2024 – Ms. Cindy Baker and

Ms. Stacey Cary

- i. Capital Improvement Plan (CIP), FY 2025-26 through FY 2027-28 – Mr. Reggie Webb
- j. Educational Plant Survey (EPS), FY 2024-25 through FY 2028-29 – Mr. Reggie Webb

**8. Business Services Informational Items**

- a. Investment Interest Comparison through May 2024 – Ms. Cindy Baker
- b. Financial Statements for May 2024 – Ms. Cindy Baker
- c. Capital Project Status Report for June 2024 – Mr. Reggie Webb

**9. Items Removed from the Consent Agenda**

**10. Academic and Student Services Action Items**

- a. General Education Review – Dr. Amy Bratten

**11. Academic and Student Services Informational Items**

**12. Collegiate High School Report**

**13. First Reading Items (No action required)**

**14. Second Reading Items (Final Approval)**

**15. Board Discussion**

**16. Adjournment**

**Public Participation (from DBOT Rule 1.02)**

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing to file an appeal are referred to Procedure 1018.