

AGENDA
Polk State College
District Board of Trustees Meeting
June 23, 2025 - 4:00 PM
Winter Haven Campus, WST 126

Pledge of Allegiance

Special Recognitions

Agenda

1. Meeting Called to Order

2. Adoption of Agenda

3. Consent Agenda Items

- a.** Polk State College Personnel Actions Report for May 2025 – Ms. Tamara Sakagawa
- b.** Polk State College Collegiate High Schools Personnel Actions Report for May 2025 – Ms. Tamara Sakagawa
- c.** Tangible Personal Property Deletions for June 2025 – Ms. Cindy Baker
- d.** Polk State College Foundation Annual Plan of Work – Ms. Cindy Baker and Dr. Steve Warner

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

4. Approval of Board Minutes

- a.** May 19, 2025 Board Minutes
- b.** May 19, 2025 Board Budget Workshop Minutes
- c.** June 5, 2025 Board Special Meeting Minutes

5. President's Report

- a.** Presentation to address questions raised at the May 19, 2025 DBOT meeting

6. Attorney's Report

- a.** President's 2024-2025 Annual Evaluation

7. Business Services Action Items

- a.** Student Tuition and Standard Fees, FY 2025-26 – Ms. Cindy Baker
- b.** Operating Budget, FY 2025-26 – Ms. Cindy Baker
- c.** Polk State Chain of Lakes Collegiate High School Operating Budget, FY 2025-26 – Ms. Cindy Baker
- d.** Polk State Lakeland Collegiate High School Operating Budget, FY 2025-26 – Ms. Cindy Baker
- e.** Polk State Lakeland Gateway to College Collegiate High School Operating Budget, FY 2025-26 – Ms. Cindy Baker

- f. Polk State College Unexpended Plant Fund Budget, FY 2025-26 – Ms. Cindy Baker
- g. Annual Physical Inventory Report - FY 2025 – Ms. Cindy Baker
- h. Polk State College Salary Schedule Changes for June/July 2025 and FY 2025-26 Salary Schedule – Ms. Tamara Sakagawa
- i. Polk State College Collegiate High Schools Salary Schedule Changes for June 2025 and FY 2025-26 Salary Schedule – Ms. Tamara Sakagawa
- j. Capital Improvement Plan (CIP), FY 2026-27 through FY 2028-29 – Mr. Reggie Webb

8. Business Services Informational Items

- a. Investment Interest Comparison through May 2025 – Ms. Cindy Baker
- b. Financial Statements for May 2025 – Ms. Cindy Baker
- c. College-Wide Comprehensive Safety Inspection, Fiscal Year 2024-2025 – Mr. Reggie Webb
- d. Capital Project Status Report for June 2025 – Mr. Reggie Webb

9. Items Removed from the Consent Agenda

10. Academic and Student Services Action Items

11. Academic and Student Services Informational Items

12. Collegiate High School Report

- a. Polk State Lakeland Gateway to College Collegiate High School 2025 Recruitment/Enrollment Plan – Dr. Meesha Downing-Townsend

13. First Reading Items (No action required)

14. Second Reading Items (Final Approval)

15. Board Discussion

16. Adjournment

Public Participation (from DBOT Rule 1.02)

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing