

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, January 29, 2024 – 4:00 p.m.
Polk State Winter Haven Campus, WST 126

Dr. Angela M. Garcia Falconetti called the January 29, 2024, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Ms. Ann Barnhart, Mr. Greg Littleton, Ms. Teresa Martinez, and Mr. Ashley Troutman

Members Absent: Ms. Cindy Hartley Ross

Special Recognition: Dr. Angela Garcia Falconetti

President Garcia Falconetti briefly recognized the retirement of Mr. Bob Stack as Vice President for Institutional Technology after five years of service to the College. Mr. Stack retired on January 26.

President Garcia Falconetti welcomed Ms. Patrica Collins as Executive Director of the Advanced Technology Center. She began her service at the College on January 22. Ms. Collins briefly addressed the Board and expressed her gratitude and excitement.

President Garcia Falconetti also welcomed Ms. Von McGriff to her new role as the Director of the JD Alexander Center. Ms. McGriff spoke enthusiastically about her plans to develop relationships in the Lake Wales community.

Agenda:

Ms. Barnhart moved, seconded by Ms. Bell Barnett, to approve the agenda for January 29, 2024. All members voted affirmatively.

Consent Agenda Items: Ms. Cindy Baker

- a. **Polk State College Personnel Actions Report for November and December 2023 –**
Approved on consent agenda. Board action is required.

- b. **Polk State College Salary Schedule Changes for January 2024 –** Approved on consent agenda. Board action is required.

Ms. Bell Barnett moved, seconded by Mr. Littleton, to approve the consent agenda items for November and December 2023 and January 2024. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

- a. **November 27, 2023, Board Minutes**

Ms. Barnhart moved, seconded by Ms. Bell Barnett, to approve the November 27, 2023, Board minutes. All members voted affirmatively.

President's Report – Dr. Angela Garcia Falconetti

a. Executive Leadership Team

- President Garcia Falconetti distributed an Executive Leadership Team organizational chart for the Board's information. She noted that these employees report directly to her.

b. Legislative Update

- The Legislative Session began on January 9.
 - The preliminary legislative budget was published on January 24.
 - President Garcia Falconetti distributed the House and Senate Public Education Capital Outlay (PECO) lists that were published on January 24 for the Board's information.
 - The Moore Communications document titled "How to Engage Legislators Effectively" was also distributed for the Board's information.
- **Florida College System (FCS) Presidents and Trustees Legislative Briefing | January 22, 2024 | Tallahassee**
 - President Garcia Falconetti expressed gratitude to the trustees who advocated on behalf of the College and participated in the trustee meeting. She also thanked Vice President for Finance Cindy Baker and Vice President for Office of Communications & Public Affairs Tamara Sakagawa for their support in Tallahassee.
 - Meetings with various members of the Polk County Legislative Delegation | January 22-23, 2024 | Tallahassee
- **Association of Community College Trustees (ACCT) National Legislative Summit | February 4-7, 2024 | Washington, D.C**
 - Accompanying President Garcia Falconetti in Washington, D.C., will be Chair Martinez, Vice Chair Ross, Trustee Barnhart, and Trustee Troutman.
- **Florida College System Council of Presidents (COP) Meetings | February 14-15 | Tallahassee**
- **President's Leadership Institute | February 14-16 | Tallahassee**

c. Spring Semester 2024

- Classes began January 8
- JD Alexander Center Open House | January 25 | 5-7 p.m.
- Spring Enrollment as of 7:30 a.m. on January 29
 - FTE up 5.4%
 - Total Headcount up 7.2%

d. Select Events

- **Dr. Martin Luther King Luncheon | 12 p.m. | January 10 | WST 126**
 - Trustee Ashley Troutman served as Keynote Speaker

- **John R. Alexander Memorial Clays Classic | January 19 | Polk Sporting Clays in Haines City**
 - Vice Chair Ross participated on President's Team
 - Chair Martinez filled in on the President's Team as needed
 - Trustee Troutman participated on the team for Central Florida Healthcare
 - Thanks to Foundation Board members, specifically Board Chair David Fisher; Vice Chair Bo Boyte; Development Chair Matt Mucci; and the Foundation staff
 - Net funds raised – in the process of determining

- **Polk State College Unity Day Homecoming Tailgate | February 29 | 12 p.m. | WHC Courtyard/Gym Lobby**

e. Highlights of Selective Successes and Positive News

- *Tampa Bay Business Journal* article “Angela Falconetti eyes expansion for Polk State College”

Attorney's Report:

None.

Business Services Action Items:

a. Polk State Chain of Lakes Collegiate High School – 2023 Audited Financial Statements – Ms. Cindy Baker

Ms. Baker presented and recommended approval of the Polk State Chain of Lakes Collegiate High School – 2023 Audited Financial Statements.

b. Polk State Lakeland Collegiate High School – 2023 Audited Financial Statements – Ms. Cindy Baker

Ms. Baker presented and recommended approval of the Polk State Lakeland Collegiate High School – 2023 Audited Financial Statements.

c. Polk State Lakeland Gateway to College Collegiate High School – 2023 Audited Financial Statements – Ms. Cindy Baker

Ms. Baker presented and recommended approval of the Polk State Lakeland Gateway to College Collegiate High School – 2023 Audited Financial Statements.

Mr. Littleton moved, seconded by Ms. Barnhart, to approve the Polk State Chain of Lakes Collegiate High School, Polk State Lakeland Collegiate High School, and Polk State Lakeland Gateway to College Collegiate High School – 2023 Audited Financial Statements. All members voted affirmatively.

Business Services Informational Items: Ms. Cindy Baker and Mr. Reggie Webb

- a. **Investment Interest Comparison for December 2023** – Ms. Baker presented and reviewed the College’s Investment Interest Comparison for December 2023 for the Board’s information. No Board action required.
- b. **Financial Statements for December 2023** – Ms. Baker presented and reviewed the Financial Statements for December 2023 for the Board’s information. No Board action required.
- c. **Capital Project Status Report for January 2024** – Mr. Webb presented and reviewed the Capital Project Status Report for January 2024 for the Board’s information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items:

None.

Academic and Student Services Informational Items:

None.

Collegiate High School Report:

- a. **Polk State Lakeland Collegiate High School Report of Charter Goals for Academic Year 2023-2024** – Mr. Rick Jeffries

Mr. Rick Jeffries provided an update on Polk State Lakeland Collegiate High School Report of Charter Goals for Academic Year 2023-2024 for the Board’s information.

- b. **Polk State Chain of Lakes Collegiate High School Report of Charter Goals for Academic Year 2023-2024** – Ms. Patrice Thigpen

Ms. Patrice Thigpen provided an update on Polk State Chain of Lakes Collegiate High School Report of Charter Goals for Academic Year 2023-2024 for the Board’s information.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

Board Discussion:

Adjournment:

Having no further business, the meeting adjourned at 4:45 p.m.



Ms. Teresa Martinez
DBOT Chair

2/26/24

Date



Dr. Angela M. Garcia Falconetti
President

2/26/24

Date