

Internet Policy

The Student
Internet Use
Policy for Polk
State College
Collegiate High
School Programs

Polk State College and its Collegiate High School Programs offer Internet and network access for students in selected areas. This document contains the Acceptable Use Policy for student use of the Internet.

Educational Purpose

Internet access has been established for a limited educational purpose and shall be consistent with the collegiate high school program's curriculum and Sunshine State Standards. The term "educational purpose" includes academic activities, career development, and limited high-quality self-discovery activities. Access has not been established as a public service or a public forum.

Polk State College and its Collegiate High School Programs have the right to place reasonable restrictions on the material accessed or posted through the system. Students are expected to follow the rules set forth in the [Student Code of Conduct](#) and the law in the use of the Internet and network resources.

Students may not use the Internet for commercial purposes. This means you may not offer, provide, or purchase products or services through the Internet at any school using any collegiate high school program resource.

Student Internet Access

E-mail is an electronic mail system, which allows students to communicate one-to-one with people throughout the world. Students may have e-mail or chat access only under their teacher's direct supervision for specific instructional purposes as designated by the school. Only specific authorized e-mail access will be permitted by the College as required by the Children's Internet Protection Act (CIPA). Students may not establish web e-mail accounts through the college or its collegiate high school programs Internet access.

All students will have access to Internet World Wide Web information resources through the classroom, media center, student center or computer lab.

Unacceptable Uses

The following uses of Polk State College and its Collegiate High School Programs Internet access are considered unacceptable:

Personal Safety

Students will not post personal contact information about themselves or other people. Personal contact information includes address, telephone, school address, work address, etc. This information may not be provided to an individual, organization, or company, including web sites that solicit personal information. Promptly disclose any messages received that are inappropriate or make you feel uncomfortable to a teacher.

Illegal Activities

Do not attempt to gain unauthorized access to the Polk State College network or to any other computer system through the Internet or go beyond authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing."

Do not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal [f.s. 815 Computer-Related Crimes].

Do not use the Polk State College network to engage in any illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of persons, etc.

System Security

Students are responsible for individual network access and must take all reasonable precautions to prevent access by others. Under no conditions should a student provide passwords to another person. Students will immediately notify a teacher or the school's technology coordinator if a possible security problem has been identified. Any attempt to look or scan for security problems will be construed as an illegal attempt to gain access. Avoid the inadvertent spread of computer viruses by following the Polk State College virus protection procedures if software has been downloaded.

Under no circumstances are students permitted to use a workstation to gain access to student grades or other private student records.

Students will not load unauthorized software on computers or on file servers. Students will not use any equipment or software to bypass, destruct, modify or abuse Polk State College network access or disrupt the network activities of others. Any student identified as a security risk or having a history of problems with computer and/or network access may be denied authorization.

Student-owned hardware will not be permitted to connect to the district network unless written permission is granted by the school principal. Appropriate antivirus software and security software must be activated before network use.

Inappropriate Language

Restrictions against inappropriate language apply to public messages, private messages, and material posted on Web pages.

Students will not use obscene, profane, lewd, vulgar, rude, threatening, or disrespectful language. Students will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a student is told by a person to stop sending messages, he or she must stop.

Students will not knowingly or recklessly post false or defamatory information about a person or organization.

Students will not repost a message that was sent to you privately without permission of the person who sent you the message. You will not post private information about another person.

Respecting Resource Limits

Use the system only for educational and career development activities and limited, high-quality, self-discovery activities.

Do not download files larger than 3 MB unless absolutely necessary. If necessary, download the file at a time when the system is not being heavily used.

Students will check e-mail frequently, delete unwanted messages promptly, and stay within the established e-mail quota.

2 POLK STATE COLLEGE COLLEGIATE HIGH SCHOOL PROGRAMS INTERNET SAFETY POLICY

Do not post chain letters or engage in "spamming." Spamming is sending an annoying or unnecessary message to a large number of people.

Plagiarism and Copyright

Do not plagiarize works that you find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.

Respect the rights of copyright owners. Copyright infringement occurs when you inappropriately reproduce a work that is protected by a copyright. If a work contains language that specifies appropriate use of that work, follow the expressed requirements. Students should request permission from the copyright owner.

Inappropriate Access

In accordance with the Children's Internet Protection Act (CIPA), all Polk State College web access is filtered; however, this does not preclude the possibility that inappropriate sites are not blocked. Do not use Polk State College Internet to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature). A special exception may be made if the purpose of access is to conduct research with instructor and district approval. Students shall immediately notify a

teacher if inappropriate information is mistakenly accessed. This will protect students against a claim of intentional violation of this policy. Parents or guardians should instruct their students if there is additional material that they think it would be inappropriate to access. The district fully expects that the student will follow his or her parent's instructions in this matter.

Student Rights

Free Speech

Student rights to free speech, as set forth in the [Student Code of Conduct](#), also apply to communication on the Internet. The Polk State College Internet is considered a limited forum, similar to a school newspaper, and therefore administrators may restrict speech for valid educational reasons. However, speech will not be restricted on the basis of a disagreement with the opinions a student expresses.

Search and Seizure

Parents have the right to request to see the contents of their student's files residing on any district-owned equipment. Polk State College and its Collegiate High School Programs will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted on the College's network.

An individual search will be conducted if there is reasonable suspicion that you have violated this Policy, the [Student Code of Conduct](#), or the law.

The investigation will be reasonable and related to the suspected violation.

Due Process

School administrators will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through Polk State College network access. If the violation also involves a violation of the [Student Code of Conduct](#), it will be handled in a manner described in that document.

Limitation of Liability

Polk State College and its Collegiate High School Programs makes no guarantee that the functions or the services provided by or through the College's network will be error-free or without defect. The College will not be responsible for any damage suffered, including but not limited to, loss of data or interruptions of service. Students are responsible for making a back up copy of crucial files. The College and its Collegiate High School Programs are not responsible for the accuracy or quality of the information obtained through or stored on the network. The College and its Collegiate High School Programs will not be responsible for financial obligations arising through the unauthorized use of the network as the result of intentional misuse.

I have read the Internet Acceptable Use Policy and understand its contents. My signature below means that I agree to follow the guidelines of the Internet Acceptable Use Policy.

Student Signature

Date

As the parent or legal guardian of the minor student signing above, I grant permission for my son or daughter to access networked computer services such as electronic mail and the Internet. I understand that individuals and families may be held liable for violations.

Parent/Guardian Signature

Date