



- Course Title:** General Instructor Refresher (**Online**) - 8 hours
Instructor Course# 1115
- Instructor(s):** Lt. Shawn Collins – Lakeland Police Department
- Date(s):** October 13, 2025 – October 17, 2025
- Time(s):** **Online** (Students will be provided instructions to access course)
- Location:** Polk State College - Center for Public Safety
Kenneth C. Thompson Institute of Public Safety
1251 Jim Keene Blvd
Winter Haven, Florida 33880
- Cost:** Region 8 training funds will pay for Region 8 law enforcement and correctional officers as well as Region 8 support personnel. **Region 8 includes Polk, Hardee, Highlands, and Desoto counties.**
- Description:** The General Instructor Refresher Course was organized and developed to provide refresher training for instructors whose certification has expired or have not obtained their General Instructor Certification within four years of completing the Florida General Instructor Techniques Course.

This is an online course and is completed at the students pace. Course access is open for one week and has the equivalency of 8 contact hours. Students will need access to the internet to take this course. Provide an email address with your training requests.

This course qualifies for **mandatory retraining.**

**Kenneth C. Thompson Institute of Public Safety
at Polk State College Center for Public Safety**

1251 Jim Keene Blvd

Winter Haven, FL 33880

IPS@polk.edu

(863) 297-1045 fax / IPS@polk.edu

www.polk.edu/ips

POLK STATE COLLEGE
KENNETH C. THOMPSON INSTITUTE OF PUBLIC SAFETY
Training Authorization & Advanced/Specialized Course Registration

Student Authorization (Formerly CJSTC 15A)

Student Registration

Student Name: _____
(Last Name) (First Name) (FULL Middle Name) (Sr, Jr, etc)

Student SS#: _____ Student email: _____

Supervisor/email _____

Check one: Law Enforcement ☐ Corrections ☐ Correctional Probation ☐ Civilian ☐

Agency Name: _____

Agency Address: _____
(Street) (city) (state) (zip)

Date of Birth MM / DD / YYYY	Gender ☐ Male ☐ Female	Telephone Numbers Preferred: Work:
---	--	---

Race (Required by the U.S. Office of Education Title VI Civil Rights Act of 1964)

☐ White (Non-Hispanic) ☐ Black (Non-Hispanic)	☐ Asian/Pacific Islander ☐ Hispanic	☐ American Indian/Alaska Native
--	--	--

Note: Form MUST be completed in its entirety or the officer WILL NOT be registered. Ensure that you are using the most current form for this class. These forms are pre-filled for specific classes and located with the course announcement online <https://www.polk.edu/ips>.

Officers/Civilians in Region 8 are at \$0.00 fee. Officers/Civilians outside of Region 8 will be placed on a waiting list to fill any open seats not taken by Region 8 officers. Only courses selected for salary incentive will be entered into FDLE's ATMS, with the following exceptions: Instructor courses, Breath Test Operator/ Refresher, Agency Inspector / Refresher, and Canine Team Training.

Course #	Course Title	Dates	Time	Location
				Center for Public Safety

Course Credit (Check One): Salary Incentive ☐ Mandatory Retraining ☐

Neither ☐ (support personnel/civilians only)

Authorized Agency Representative (please print): _____

Authorized Agency Signature: _____ Date: _____

Agency Contact Name: _____

Telephone Number: _____ Email: _____