

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Tuesday, February 28, 2023 – 4:00 p.m.
Polk State Center for Public Safety, CPS 267

Dr. Angela M. Garcia Falconetti called the February 28, 2023, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Mr. Greg Littleton, Ms. Teresa Martinez, and Ms. Cindy Hartley Ross

Members Absent:

Special Recognition: Dr. Angela Garcia Falconetti

Agenda:

Ms. Bell Barnett moved, seconded by Ms. Martinez, to approve the agenda for February 28, 2023. All members voted affirmatively.

Consent Agenda Items: Ms. Cindy Baker

- a. **Payroll Distribution for January 2023** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for January 2023** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for February 2023** – Approved on consent agenda. Board action is required.
- d. **Personnel Actions Report for January 2023** – Approved on consent agenda. Board action is required.
- e. **Salary Schedule Changes for February 2023** – Approved on consent agenda. Board action is required.

Ms. Bell Barnett moved, seconded by Ms. Martinez, to approve the consent agenda items for January and February 2023. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

- a. **January 23, 2023, Board Minutes**

Ms. Martinez moved, seconded by Ms. Bell Barnett, to approve the January 23, 2023, Board minutes. All members voted affirmatively.

President's Report – Dr. Angela Garcia Falconetti
Legislative Update

a. Association of Community College Trustees (ACCT) National Legislative Summit

• **February 5-9 in Washington, D.C.**

- Attended with Vice Chair Martinez and Trustee Ross
- Meetings with the following members of Congress:
 - Feb 6 – Assistant Secretary Paydar, Office of Postsecondary Education
 - Feb 7 – Congressman Scott Franklin (Polk State only)
 - Feb 7 – Florida College System Presidents and Trustees joint meeting with Senator Marco Rubio and Senator Rick Scott
 - Feb 8 – Congressman Darren Soto (Polk State only)

b. Travel to Tallahassee

- **February 22 President's Leadership Institute (Dr. Craig Collins) meetings with members of Polk County Legislative Delegation**
 - Rep. Killebrew
 - Rep. Canady
 - Sen. Burton
 - Florida College System (FCS) Chancellor Kathy Hebda and Division of Career and Adult Education Chancellor Kevin O' Farrell
- **February 22 Student Government Association (SGA) meetings with members of Polk County Legislative Delegation**
 - Rep. Tomkow
 - Sen. Burton
- **March 23 Joint meeting of Trustees and Presidents**
 - 9 a.m. – 7 p.m.
- **March 24 FCS Council of Presidents (COP)**
 - 9 a.m. – 11 a.m.

Start of Spring Semester

a. Spring Enrollment

- Dr. Falconetti provided a verbal update of the College's spring enrollment as it related to some fellow institutions within the FCS.
 - Polk State's Total Full-Time Enrollment (FTE) was up 3.9% as of February 27.

Selected Events and Initiatives

a. Critical Position Searches

- **Provost, Academic Affairs and Workforce Education:**
 - Chair, Reggie Webb, Senior Vice President of Student Services and Campus Operations

- Co-Chair, Dr. Martha Santiago, Interim Provost, Academic Affairs and Workforce Education
 - Semi-finalist virtual interviews tentatively scheduled for March 7 and 9
 - Faculty Senate Chair Bill Caldecutt, Professor Anthony Cornett, and Sr. VP Webb – Faculty Support
 - **Vice President, Human Resources:**
 - Chair, Lonnie Thompson, Chief Diversity Officer and Title IX Coordinator
 - Co-Chair, Tamara Sakagawa, Vice President, Communications and Public Affairs
 - Semi-finalist virtual interviews tentatively scheduled for the week of March 27
 - **Dean, Nursing**
 - Dean of Nursing Candidate (Dr. Jennifer Embree) was on campus February 16-17
- b. Classification & Compensation Study**
- The first meeting of the Classification & Compensation Study Workgroup occurred on February 21.
 - A workgroup survey was conducted to garner additional information that will be used to improve future meetings of the workgroup.
 - The second workgroup meeting will occur on March 9.
- c. Financial Aid Update**
- Federal application that was filed this past September resulted in an increase of \$371,283 for the College's two campus-based programs:
 - Federal Work Study
 - Federal Supplemental Educational Opportunity Grant
 - Based on the College's ability to provide better data from the financial aid system this past year, the institution recovered from impacts of the data from the Jenzabar system.
 - The College demonstrated substantial need for more than 6,000 students in its application. These funds will be awarded in the upcoming 2023-2024 Academic Year.
- d. Strategic Plan 2023-2028**
- A draft of the new Strategic Plan will be presented during the March 27 DBOT meeting.
- e. Northeast Ridge Campus (Haines City/Davenport)**
- **Toured Miami Dade Medical Campus on January 26**
 - Chair Littleton and Vice Chair Martinez attended.

- Approximately six employees also attended.
- The goal was to learn from an exemplary health professional cross-collaborative model.

- **“A Night of Legacy”**
 - A tasting for the event was on February 15 at 6 p.m. at Adams Estate.
 - The event will take place on April 13, 2023, at 6 p.m. in the Winter Haven Campus Health Center/Gym.

- f. **National Public Safety Innovation Academy (NIA) Inaugural Class Graduation**
 - The second cohort started January 16 and will run through March 10, 2023.
 - An NIA press event was held on Wednesday, February 15, at 10 a.m. in CPS 145 (Sheriff Judd was in attendance).

- g. **Nursing Program Update**
 - Tour and visit by AdventHealth on February 13 at 11 a.m.
 - Imee Unto, COO & CNO, Advent Health, Lake Wales
 - Jo Ann Ankoviak, VP & CNO, Advent Health, Davenport
 - Nursing Summit took place on February 21 from 1 – 4 p.m. in CPS 113

- h. **Upcoming Events**
 - **Black History Month (BHM) is celebrated during month of February**
 - BHM Closing Event (occurred earlier today)
 - February 28 | 12 p.m. | Winter Haven Health Center lawn

- i. **Community Involvement**
 - **Winter Haven Chamber of Commerce – 2022-2023 Chair**
 - February 13 Youth Leadership Winter Haven (YLWH)
 - YLWH is a leadership development program for 10th- and 11th-grade students who attend school or reside in Winter Haven. As part of the program, students explore local industries, meet local decision-makers and young professionals, and learn more about their city.
 - Dr. Megan Cavanah, Professor of Mathematics, hosted the group on the Winter Haven Campus.

 - **Florida Department of Juvenile Justice (DJJ)**
 - DJJ State Advisory Group (SAG)
 - Next quarterly SAG meeting will occur on April 17 in Tampa.
 - Next SAG Executive Committee will occur virtually on April 6.
 - Appointed as Chair of the Talent, Leadership, and Culture (TLC) Committee.
 - March 1, 10 a.m., virtual meeting of TLC subcommittee

- **Florida College System Risk Management Consortium (FCSRMC) OPS Committee**
 - Incoming Chair of OPS Committee
 - Next FCSRMC OPS Committee meeting is on May 19 in Lake Mary

j. Highlights of Selective Successes and Positive News

- Polk State Press Release “National Public Safety Innovation Academy invites the media to experience the newest national law enforcement and corrections command school”

Attorney’s Report:

None.

Business Services Action Items:

None.

Business Services Informational Items: Ms. Cindy Baker and Mr. Reggie Webb

- a. **Investment Interest Comparison for January 2023** – Ms. Baker presented and reviewed the College’s Investment Interest Comparison for January 2023 for the Board’s information. No Board action required.
- b. **Budget Amendment Summary for January 2023** – Ms. Baker presented and reviewed the Budget Amendment Summary for January 2023 for the Board’s information. No Board action required.
- c. **Financial Statements for January 2023** – Ms. Baker presented and reviewed the Financial Statements for January 2023 for the Board’s information. No Board action required.
- d. **Capital Project Status Report for February 2023** – Mr. Webb presented and reviewed the Capital Project Status Report for February 2023 for the Board’s information. He provided an update on the Winter Haven Fine Arts (WFA) Building, Winter Haven Science (WSC) Building, and Northeast Ridge (NER-Haines City Campus) projects. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items:

- a. **2023-2024 College Calendar – Mr. Reggie Webb**

Mr. Webb presented and recommended approval of the 2023-2024 College Calendar.

Ms. Bell Barnett moved, seconded by Ms. Ross, to approve the 2023-2024 College Calendar. All

members voted affirmatively.

Academic and Student Services Informational Items:

Collegiate High School Report

a. Polk State College Chain of Lakes Collegiate High School Report of Charter Goals for the Academic Year 2021-2022 – Dr. Patrice Bryant-Thigpen

Dr. Bryant-Thigpen provided an update on Polk State College Chain of Lakes Collegiate High School's Report of Charter Goals for the Academic Year 2021-2022 for the Board's information.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

Board Discussion:

None.

Adjournment:

Having no further business, the meeting adjourned at 4:30 p.m.


Mr. Greg Littleton
DBOT Chair

4/24/23
Date


Dr. Angela M. Garcia Falconetti
President

4/24/23
Date