

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, February 28, 2022 – 4:00 p.m.
Polk State Lakeland Campus LTB 1100 and Teleconference

Dr. Angela M. Garcia Falconetti called the February 28, 2022, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Hartley Ross, and Mr. Mark Turner

Members Absent:

Special Recognition: Dr. Angela Garcia Falconetti

Agenda:

Ms. Ross moved, seconded by Ms. Martinez, to approve the agenda for February 28, 2022. All members voted affirmatively.

Consent Agenda Items: Dr. Allen Bottorff

- a. **Payroll Distribution for January 2022** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for January 2022** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for February 2022** – Approved on consent agenda. Board action is required.
- d. **Personnel Actions Report for January 2022** – Approved on consent agenda. Board action is required.

Mr. Littleton moved, seconded by Mr. Dorrell to approve the consent agenda items for January and February 2022. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

a. January 24, 2022, Board Minutes

Mr. Dorrell moved, seconded by Ms. Martinez to approve the January 24, 2022, Board minutes. All members voted affirmatively.

President's Report – Dr. Angela Garcia Falconetti

a. Florida College System Council of Presidents (COP):

- February 16, 2022, Council of Presidents Professional Development in Tallahassee
 - Secretary of the Florida Department of Juvenile Justice Eric Hall
- February 17, 2022, Council of Presidents Policy & Advocacy/Business in Tallahassee

b. Legislative Update:

- February 9, 2022, State Board of Education Meeting in Tallahassee
 - Dr. Falconetti presented Florida College System update as Chair of COP
- February 16, 2022, COP meetings with various legislators in Tallahassee
- Dr. Falconetti provided a brief verbal update on the current positions of the House and Senate budgets. The two budgets are expected to be reconciled next week through negotiations in conference.

c. ELITE Class VII Travel to Tallahassee

- Introduced at COP Business Meeting
- Met with Florida College System Chancellor Kathy Hebda
- Met with Rep. Colleen Burton and Rep. Josie Tomkow.

d. Polk State College

- Florida Economic Development Council Legislative Virtual Event
 - January 28, 2022 – Presented: Aligning Higher Education to Make Florida the #1 State for Workforce Training & Education
- Met with Florida Department of Education's Division of Career, Technical, and Adult Education Senior Chancellor Henry Mack, and Polk State Interim Senior Vice President for Academic Affairs and Workforce Development Julie Alexander on February 9 in Tallahassee to discuss a civics literacy grant.
- February 18 – Interview with *Invest: Tampa Bay*
- February 22 – Radio interview with Tom Flannigan with WFSU (NPR)
- Human Resources
 - Farewell to Vice President of Business Administration & Finance/Chief Business Officer Dr. Allen Bottorff
 - Chief Diversity Officer Lonnie Thompson will start on March 7
 - HealthSearch Partners – Dean of Nursing position

e. Presented on January 28, 2022, at Florida Economic Development Council Virtual Legislative Event

- Aligning Higher Education to Make Florida the #1 State for Workforce Training & Education

f. Presented on February 10, 2022, at Virtual Joint Councils Meeting (CIA/CSA/CWE)

g. Highlight of Selected Successes and Positive News (documents supplementing meeting packet)

- *The Ledger* Guest Column “Expanding health sciences education is critical for Polk County”
- *The Ledger* Spotlight “Polk State College’s Angela Falconetti talks COVID, school funding and the future”

Attorney’s Report:

- a. Sean Parker, Law Partner with Boswell & Dunlap, represented Board Attorney Don Wilson. Mr. Parker had no items requiring Board action.

Business Services Action Items:

- a. **Approval of HES Facilities Management Services, Custodial Services Agreement, College-Wide – Dr. Allen Bottorff**

Dr. Bottorff presented and recommended approval of HES Facilities Management Services, Custodial Services Agreement, College-Wide.

Mr. Turner moved, seconded by Ms. Martinez, to approve HES Facilities Management Services, Custodial Services Agreement, College-Wide.

Business Services Informational Items: Dr. Allen Bottorff

- a. **Investment Interest Comparison for January 2022** – Dr. Bottorff presented and reviewed the College’s Investment Interest Comparison for January 2022. No Board action required.
- b. **Budget Amendment Summary for January 2022** – Dr. Bottorff presented and reviewed the Budget Amendment Summary for January 2022 for the Board’s information. No Board action required.
- c. **Financial Statements for January 2022** – Dr. Bottorff presented and reviewed the Financial Statements for January 2022 for the Board’s information. No Board action required.
- d. **Capital Project Status Report for February 2022** – Dr. Bottorff presented and reviewed the Capital Project Status Report for February 2022 for the Board’s information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic and Student Services Informational Items

None.

Academic & Student Services Action Items

None.

Collegiate High School Report

a. Polk State Lakeland Collegiate High School 2022 Recruitment/Enrollment Plan – Mr. Rick Jeffries

Mr. Jeffries provided an update on Polk State Lakeland Collegiate High School's 2022 Recruitment/Enrollment Plan for the Board's information.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):


None.

Board Discussion:

Chair Bell Barnett distributed a letter to her fellow Board members and asked them to review its contents prior to the next Board meeting. The purpose of the letter was to introduce a topic that she believes is both timely and in the best interests of Polk State College, its staff, and its students. The next regular DBOT meeting will occur on Monday, March 28, 2022, at 4:00 p.m. at the Polk State Center for Public Safety in CPS 267.

Adjournment:

Having no further business, the meeting adjourned at 4:30 p.m.

 3/28/22
Ms. Ashley Bell Barnett Date
DBOT Chair

 3/28/22
Dr. Angela M. Garcia Falconetti Date
President