

Polk State College Faculty Senate Minutes
February 2019
Date: Monday, February 11, 2019 Time: 3:00 p.m.
Location: LTB 1295 and WMS 124

Officers:

Bill Caldecutt, President
Cindy Freitag, Lakeland Vice President
Anthony Cornett, Winter Haven Vice President
Lorrie Jones, Parliamentarian
Lee Childree, Secretary
Greg Harris, Senator at Large
Steve Hull, Administrative Liaison

Senators: Aaron Morgan, Jim Rhodes, Johnny Stewart, Jess Jones, Danielle Delgiudice, Amy McIntosh, Misty Sparling, Alexandros Dimitriadis, Rebecka Ramos, Dann Hazel, Keith Libert, Carol Stinson, Lorne Fairbairn, Andrew Coombs

Guests: None

Meeting called to order: 3:01 P.M.

Approval of January Minutes. Amy moved to approve the January minutes. Johnny seconded the motion. The motion carried.

Approval of February Agenda. Greg moved to approve the agenda. Jess seconded the motion. The motion carried.

Reports

President's Report

Bill updated the Senate on enrollment. As of February 5, FTE (full-time equivalent) enrollment is up 2.3% compared to last spring.

Bill uploaded "What's New—What's Up" to the Senate PIE page. This document summarizes all significant recent and current activity in each area of the College.

Though it is still early in the annual legislative process, there does not seem to be any interest in permitting a tuition increase. The Governor has released a budget that would double the "college investment portion" of performance funding from \$30,000,000 to \$60,000,000. This is the portion of the base budget of each college that is "at risk" pending performance ranking. But the governor's budget rarely survives the legislative process without significant changes.

There is an Adjunct Faculty Meeting on Saturday, March 2 at 9 a.m. at the Center for Public Safety. Breakfast will be provided and Dr. Falconetti will have an open discussion/dialogue centered on adjunct needs.

Lakeland Vice President's Report

Cindy noted that schedule building for the 2020 academic year is in progress. Administrative assistants are finalizing the schedule input, and schedule proofing will begin soon. The full 2019/2020 schedule is set to go live to the public on March 18, 2019.

The QEP Selection Committee has had two meetings so far this term. The list of nine broad areas of consideration from last semester's committee work has been narrowed to two. Surveys from Polk State employees and students and a survey of employers helped to narrow the list. The two broad topic areas are "Career Planning and Readiness" and "Getting on and Staying on a Path." The next meeting is scheduled for Friday February 15. Final Topic Selection is anticipated for March 2019.

Dr. Falconetti, Steve Hull, and Tamara Sakagawa met with Lakeland program directors and departmental coordinators on January 30 to discuss the current status of SEIU's efforts to unionize Polk State College adjunct faculty. The purpose of the meeting was to inform DCs and program directors about the unionization process and to provide tools that can be used to share information with and respond to questions from our adjuncts.

Cindy noted upcoming events, many tied to Black History Month. They include:

- Black History Month Gallery Exhibit featuring Michael Banks (Monday through Thursday from 10 a.m. to 2 p.m.), February 11 – March 14
- Ethnic Cuisine on February 13 at 12 p.m. in the Lakeland Student Center
- Professor Derek Menchan presents "Menchan, Baron Samedi, and the Wisdom of the Elders: A Talk for Students on Becoming" from 11 a.m. to 1 p.m. on February 28
- Math Relay: Overcoming My "Math Phobia" from 11:30 a.m. to 1 p.m. on February 28 in the LAC Courtyard
- District Campus Group meeting is Wednesday, February 20 at 3 p.m.

Winter Haven Vice President's Report

Anthony announced that non-native speakers can now get help at Polk State in the form of specialized tutoring being offered by English for Academic Purposes Instructor Professor Ivanova in the World Connect Center. The World Connect Center can be found on the second floor of the WLR building. There will be a sign-up sheet on the door of WLR208 indicating the times the instructor is available for tutoring. You can find out more about the resources provided by the Word Connect Center at <https://www.polk.edu/world-connect-center/>.

The next Creative Writing Club meeting is Thursday, February 14 in LAC 1259 from 3:00-4:00 p.m. Professor John Barberet will introduce "Narratology."

There is a firm deadline of March 2 at 11:59 p.m. for entries in the open-themed creative writing contest. There are various categories and students may submit once per category. There are Visa gift card prizes for the top two entries. To submit or for questions, email at polkstatecwc@gmail.com.

The Office of Equity, Diversity, and Inclusion is offering Safe Zone Training Program in WST 126 on Friday, March 1 at 10 a.m. The mission of the Safe Zone Training Program is to educate participants about the issues and concerns affecting the LGBTIQ (lesbian, gay, bisexual, transgender, intersex, and questioning/queer) community. Participants need only attend one session. Lunch will be provided. Please RSVP by February 26 to Isabel Malave at imalave@polk.edu or Nixsa Cruz-De Witt at ndewitt@polk.edu.

C.O.L. Principal Bridget Fetter's retirement party is February 28 from 10:30 a.m. to 1:30 p.m. in the C.O.L. patio area.

The Rummage for Relay Sale is Saturday, February 23 from 8 a.m. to noon on the WFA lawn. The proceeds go to Relay for Life.

Administrative Liaison Report

Steve added to Bill's legislative update, stating that the Governor has placed an emphasis in workforce training. The focus will be on apprenticeship degrees and certificates. The College is making plans right now to expand apprenticeships and start new programs in order to get some of the new funding.

Steve stated that the Governor has taken on an ambitious agenda as it pertains to education and the College needs to see how that gets operationalized.

Committee Reports and Updates:

Greg stated that the C.O.L. Program Assistant hiring committee will be meeting February 13 at 1 p.m.

Misty stated that the C.O.L. P.E. Instructor hiring committee has sent two names forward.

Andrew stated that the opening reception for "One Billion Rising" is February 12 from 5 p.m. to 7 p.m. in the Winter Haven Art Gallery.

Lorrie announced that the hiring committee for two new nurses will be meeting as soon as the applicants have been vetted by HR.

Old Business:

Senate Constitution Faculty-wide Vote. The Constitution demands a secret ballot to vote on the proposed amendments to the Constitution. Steve spoke with Nathan Neuman and determined that there is a mechanism that can be used to do this electronically. The next step will be to confirm the accuracy of the faculty-wide mailing lists. Bill will send out the information he has to allow

each senator to confirm that each department list is accurate. Once the Senate has confirmation of an accurate mailing list, Microsoft Forms (which is in PIE) will be used as the mechanism to allow all full-time faculty to vote. Nathan will work with the Senate to make ensure that the ballot is worded properly before he sends it out.

New Business:

Nothing to report.

Rules and Procedures:

Nothing to report.

Business from the Floor:

Bill stated that there is a new page on PIE called The President's Corner. This is from President's Staff. It has messages from Dr. Falconetti, links to the College's social media feeds, the President's Staff meeting agenda, and President's Staff meeting minutes. It also has all of the College's rules and procedures.

Rebecka shared a question posed by a constituent: Why are online classes still classified by campus? Bill answered that this question has come up before. The courses have to be tied to a campus because they are taught by faculty. Another reason for this is the need to provide textbooks to the appropriate bookstore(s). Additionally, the need for proctored testing necessitates the need to tie the course to a particular campus's TLCC. The courses are listed alphabetically by campus because of the system Genesis uses. Steve stated that with the switch to Jenzabar, the alphabetical listing will change. The way that students search and the way that open courses come up will also change with Jenzobar. As to when the full switch to Jenzobar will occur, Steve stated that he would seek more information to return to Senate with.

Misty expressed a concern about the security of the Winter Haven library. The doors do not lock from the inside. Steve stated that he would look into this immediately.

Amy expressed a concern about a student with limited mobility because of spina bifida who attends the College and is having difficulty finding transportation to campus. Steve stated that he would contact Amy and seek a resolution.

Adjournment: Greg motioned to adjourn at 3:35 p.m. Cindy seconded the motion. The motion carried.

Respectfully Submitted,
Lee Childree
Secretary