



**Course Title:** Florida General Instructor Techniques – 64 hours  
Instructor Course #1186

**Instructor(s):** Lt. Frank Fitzgerald – Lakeland Police Department

**Date(s):** October 12, 2026 – November 5, 2026 (**Monday - Thursday**)

**Time(s):** 6:00 PM – 10:00 PM

**Location:** Polk State College - Center for Public Safety  
Kenneth C. Thompson Institute of Public Safety  
1251 Jim Keene Blvd  
Winter Haven, Florida 33880

**Cost:** Region 8 training funds will pay for Region 8 law enforcement and correctional officers as well as Region 8 support personnel (when seats are available). **Region 8 includes Polk, Hardee, Highlands, and Desoto counties.** Student applications from outside of Region 8 will be placed on a waiting list to fill any open seats not filled by Region 8 officers.

**Description:** This course was designed in a modular concept with multiple blocks of instruction. Students Will be exposed to lessons that will enhance their knowledge of instructional techniques through facilitation utilizing the FDLE. Students will be evaluated through cognitive testing and practical exercises that will demonstrate their proficiency. Topics of instruction include: Training Liability and Ethics, Adult Learning Theory, Principles of Instruction, Performance Objectives, Evaluation Methods, Measurement and Testing, Lesson Plan Presentation, Instructional Strategies / Methods / Techniques, Learning Aids, Using a Prepared Lesson Plan, Communication and Presentation Skills, Facilitation Skills, Group Management, Providing Feedback, and Human Diversity. Students are encouraged to bring a laptop computer to class to work on presentation projects. **Students must also be knowledgeable in the use of PowerPoint presentation software.**

This course qualifies for **mandatory retraining.**  
Kenneth C. Thompson Institute of Public Safety  
at Polk State College Center for Public Safety  
1251 Jim Keene Blvd  
Winter Haven, FL 33880  
(863) 297-1045 fax  
ips@polk.edu  
www.polk.edu/ips

**POLK STATE COLLEGE**  
**KENNETH C. THOMPSON INSTITUTE OF PUBLIC SAFETY**  
**Training Authorization & Advanced/Specialized Course Registration**

**Student Authorization (Formerly CJSTC 15A)**

**Student Registration**

Student Name: \_\_\_\_\_  
(Last Name) (First Name) (FULL Middle Name) (Sr, Jr, etc)

Student SS#: \_\_\_\_\_ Student email: \_\_\_\_\_

Supervisor/email \_\_\_\_\_

Check one: Law Enforcement  Corrections  Correctional Probation  Civilian

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_  
(Street) (city) (state) (zip)

<b>Date of Birth</b>  <b>MM / DD / YYYY</b>	<b>Gender</b>  <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Telephone Numbers</b>  Preferred:  Work:
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Race (Required by the U.S. Office of Education Title VI Civil Rights Act of 1964)

<input type="checkbox"/> White (Non-Hispanic)	<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> American Indian/Alaska Native
<input type="checkbox"/> Black (Non-Hispanic)	<input type="checkbox"/> Hispanic	

**Note: Form MUST be completed in its entirety or the officer WILL NOT be registered. Ensure that you are using the most current form for this class.** These forms are pre-filled for specific classes and located with the course announcement online <https://www.polk.edu/ips>.

**Officers/Civilians in Region 8 are at \$0.00 fee. Officers/Civilians outside of Region 8 will be placed on a waiting list to fill any open seats not taken by Region 8 officers. Only courses selected for salary incentive will be entered into FDLE's ATMS, with the following exceptions: Instructor courses, Breath Test Operator/ Refresher, Agency Inspector / Refresher, and Canine Team Training.**

Course #	Course Title	Dates	Time	Location
				Center for Public Safety

Course Credit (Check One): Salary Incentive  Mandatory Retraining

Neither  (support personnel/civilians only)

Authorized Agency Representative (please print): \_\_\_\_\_

Authorized Agency Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Contact Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_