

**POLK STATE COLLEGE
ACADEMIC QUALITY COUNCIL MINUTES**

Meeting: Academic Quality Council (AQC)

Date/Time: October 18, 2021 at 3:00 p.m.

Location: Zoom: Videoconferencing

Recorder: Yvonne Velez

Attending Members: Julie Alexander, Orathai Northern, David Sutton, April Robinson, Fatin Morris Guirguis, Earl Brown, Von McGriff, Pamela Jones, Ben Pila, Dawn Drake, Greg Harris, Carolyn Orr, Gregory Toole, Koushik Banerjee, Bruce Dubendorff (on behalf of Margaret Strengel-Martinez, Megan Cavanah, Beth Lockett, Amy Rutledge, Dawnetta Wearing, Ricky Rodriguez, Blessen Jacob, Courtlann Thomas, Chris Fullerton, Susan Morgan, Mary Clark, Sandra Ward-Jones, and Cody Moyer

Faculty/Staff Guests: Joan Connors, Mary Krell, Annette Bullard, Anjali Parti, Andy Oguntola, Sue Candia

I. Welcome and Introductions

Orathai Northern welcomed everyone and called the meeting to order. A quorum was reached at 3:02 p.m.

Orathai introduced Dr. Julie Alexander, the Interim Senior Vice President for Academic Affairs and Workforce Education, and requested that those in attendance introduce themselves.

Orathai shared that there is a slight change to the meeting's agenda, as only the Program Modification for the Associate in Science in Nursing--Generic Track is to be presented; the Associate in Science in Nursing--Transition Track is no longer being modified. This proposal has been deleted from Curriculog.

II. Approval of Minutes

Greg Harris made a motion to approve the meeting minutes from April 19, 2021; Fatin Morris Guirguis seconded. No further discussion ensued; the motion passed unanimously.

III. Beth Lockett made a motion to approve the meeting minutes from September 20, 2021; Greg Harris seconded. No further discussion ensued; the motion passed unanimously.

IV. – V. Nursing Program

Program Modification Proposal: Associate in Science (AS) in Nursing--Generic Track
Joan Connors, Interim Director of Nursing, shared that the department is seeking to add BSC 2086C *Human Anatomy and Physiology II* as a program prerequisite (i.e., changing its current status as a co-requisite). This request is faculty driven, as instructors have noticed that students struggle in first semester courses if they have not previously

completed this course. Students entering the program without having previously taken BSC 2086C (four credits) must simultaneously take NUR 1020C *Foundations of Nursing Practice* (nine credits) and NUR 1140C *Pharmacology* (three credits). These three courses total 16 credit hours and have heavy laboratory components. Additionally, *Human Anatomy and Physiology II* serves as a foundation for content taught in NUR 1020C and NUR 1140C. To promote student success in the Nursing Program, the department is requesting to list BSC 2086C *Human Anatomy and Physiology II* as a required prerequisite that must be successfully completed prior to entering the program. This change mirrors the requirements for the AS in Nursing-- Transition Track.

The Office of Communications and Public Affairs (OCPA) plans to write an article that explains this prerequisite change and its effective date. This article is meant to notify students, internal stakeholders, and the community of the proposed change.

The prerequisite change goes into effect in the Fall 2022 Term (2023-1).

Greg Toole made a motion to approve; Greg Harris seconded. No further discussion ensued; the motion passed unanimously.

VI. **Physical Therapist Assistant Program**

Program Modification Proposal: Associate in Science (AS) in Physical Therapist Assistant Program

Mary Krell, Program Director for the Physical Therapist Assistant (PTA) Program, explained that the proposed modifications stemmed from problems seen over the last four years. She summarized that PTA-graduate pass rates for the licensure exam (both first-time scores and ultimate scores) had been in the bottom ten percent nationally. With this data, the program is currently seeking to set a higher benchmark for program entry from the beginning to increase the likelihood of student success. Mary proposed a few changes to the admission criteria for the Physical Therapist Assistant Program as defined below:

- Revise the *PTA Program Narrative* to change the program's admission window to span from May 1 to May 31.
- Change the admissions process to a selective-admissions process based on a point system, with an outline of the point-system criteria and provisional-acceptance criteria.
- Provide points in the selective-admissions process for completion of HSC 1531 *Medical Terminology*.
- Change the course-schedule language to include updates and clinical rotation information.

Modifications to the admission process become effective in the Fall 2022 Term (2023-1).

Greg Harris made a motion to approve; Beth Luckett seconded. No further discussion ensued; the motion passed unanimously.

VII. – VIII. **Occupational Therapy Assistant Program**

Course Modification Proposals: OTH 1520C *Pediatric Principles and Interventions*, and the *Occupational Therapy Assistant Program Capstone Project* and OTH 2131C *Activity Analysis and Capstone Project*

Annette Bullard, Coordinator of Clinical Education for the Occupational Therapy Assistant (OTA) Program, explained that each course modification proposal includes a course title change, course description change, and substantive course content changes.

- OTH 1520C *Pediatric Principles and Interventions, and the Occupational Therapy Assistant Program Capstone Project*:
The proposed modifications include aligning the information found in the Basic Course Information (BCI) document, the Course Syllabus and Polk State College course description.
- OTH 2131C *Activity Analysis and Capstone Project*:
This modification includes clarifying the course language in the Basic Course Information (BCI) document and course description. The proposed changes are intended to improve the expectations of the course as they are presented to both instructors and students.

Both course modifications become effective in the Fall 2022 Term (2023-1).

Greg Harris made a motion to approve; Carolyn Orr seconded. No further discussion ensued; the motion passed unanimously.

IX. Adjournment

Orathai reminded the Council members of the next meeting scheduled for Monday, November 15, 2021, as well as the upcoming proposal deadline on Wednesday, October 20, 2021. Also, any proposed changes for the *2022-2023 Polk State College Catalog/Student Handbook* must be presented no later than the February 21, 2022 AQC meeting, which requires that all remaining proposals for the spring semester must be launched and approved by the Curriculum Originators before the proposal deadline of Wednesday, January 19, 2022.

Greg Harris made a motion to adjourn the meeting; Fatin Morris Guirguis seconded. The meeting adjourned at 3:55 p.m.