POLK STATE COLLEGE

Step #1
Apply to both Polk State and EPI using the Steps to Apply document at www.polk.edu/epi

Step #2
Once all documention is submitted to EPI and Approved, you will recieve an Acceptance notice

Step #3
Use the Schedule recieved to Register for courses www.polk.edu and click PASSPORT. Use Speific Reference Numbers on Schedule.

Step #4
Order your Texbbooks (see instructions on Textbook document recieved with your Acceptance Notice.

Step #5
Begin Couse in CANVAS by Start Date

Step #6
Complete Technology and Classroom Managment

Step #7
Submit Passing General Knowledge Exam

Register for Field Experience

Step #8
Complete Reading Course

Step #9
Complete the Mid-Program Checkin via the Etrieve system

Step #10
Complete Instructional Strategies and Teaching and Learning Courses

Steps #11
Submit Passing General Knowledge Exam Scores

Step #12
Complete Professional Foundations and Diversity Courses. Submit Passing Professional Education Exam Scores

Step #13
Verify All Grades are posted to your Transcripts

Step #14
Gather all assignments to upload to Etrieve

Final Step #15
Complete the EPI A-Z Program Completion Form in Etrieve and upload assignments

We are Polk.