



POLK STATE
Lakeland Gateway to College
Collegiate High School

December 1, 2020

Greetings Parents & Students,

December 2020 is HERE!!!!!! There are 11 school days left of high school classes. There are less days for college classes. Please try to finish strong. While we know that social media (Facebook, TikTok, Instagram, Twitter, YouTube, etc..) are pretty popular now, especially in this COVID-19 season, don't let those things distract you from completing the work that you need to successfully graduate from high school. Be sure to remember to do the following:

- a. Check emails and band messages, regularly.
- b. Don't procrastinate.
- c. Utilize the resources available to you, posted in the Band app, Canvas or given via email, especially for tutoring via the TLCC virtually.
- d. Respond to emails or messages.
- e. Pay attention to details.

We are looking forward to the Spring semester and all that it will bring. We will ensure that everyone has their new schedules by January 2, 2020 so please be sure that you are checking your email (my.polk.edu).

December/January IMPORTANT DATES

- 12/1/2020 - Parent Meeting via Zoom @6:30PM
12/3/2020 - Junior Picture Retake Day @8AM - 10AM (Sign-up sent via email)
12/4/2020 - Senior Class Meeting Via Zoom @9AM
12/4/2020 - Junior Class Meeting Via Zoom @10AM
12/9/2020 - Last Day of Fall College Courses
12/9,10,14/2020 - FALL College Textbook Return
12/9/2020 - US History EOC (by invitation only)
12/10/2020 - Biology EOC (by invitation only)
12/11/2020 - Geometry EOC (by invitation only)
12/11/2020 - Fall College Grades Available online (Passport)
12/15/2020 - Last Day of 2nd Quarter High School Classes
12/16/2020 - 1/4/2021 - WINTER BREAK
1/2/2020 HIGH SCHOOL CLASS SCHEDULES WILL BE EMAILED
1/6,7,8,11/2021 – SPRING College Textbook Pickup (By appointment only)
1/8/2021 – Report Cards Distributed via email
1/12/2021 – Parent Meeting via Zoom @ 6:30PM
1/15-29/2021 – National Honor Society Application Process (By Invitation Only)
1/29/2021 - Senior Class Meeting Via Zoom @9AM
1/29/2021 - Junior Class Meeting Via Zoom @10AM



IMPORTANT NOTICE FROM PRESTIGE FOR SENIORS

Seniors, due to COVID-19 and the guidelines that Prestige has put in place for their company and the safety of its employees, they will NO LONGER come to campuses to photograph students, until further notice.

For cap and gown pictures, you will need to book an appointment with them and travel to Orlando or Tampa offices, or you may choose your own photographer to visit and take cap and gown pictures with. Cap and gown pictures will not appear in the yearbook.

To book an appointment with them please call: 407-802-2468.

SENIORS - HOW TO ORDER YOUR CAP & GOWN

(Deadline to Order – February 10, 2021)

Step 1: Go to balfourfl.com

Step 2: Click Cap and Gown from the menu in the top center of the page

Step 3: Select our school from the list, then click begin my order: (see image below)

To start your order, please choose a school from the list below:

Gateway Collegiate HS - Lakeland, FL

Begin My Order

Step 4: Select the package you'd like to purchase.

Step 5: Scroll to the bottom and complete all of the necessary information.

Step 6: Pay for your order

Step 7: Caps & Gown and traditional tassels will be delivered to the school in one big package (Typically in March/April)

ANY Other item(s) that you order will be delivered to the address that you list on your order.

If you have questions regarding your order, please contact Balfour at:

traditions@balfourfl.com

(727) 539-7070



Who Do I Contact? How Do I Contact Them?

Dr. Barnes – Principal (cbarnes@polk.edu)

Dr. Downing-Townsend – Testing, Enrollment, Admissions, textbooks, attendance, scheduling, etc... (mdowning-townsend@polk.edu)

Mrs. Chandler – Scheduling, Junior/Senior Conference, Withdrawals, Transcripts, etc.. (tchandler@polk.edu)

Ms. Battle – Interact Club, SISTERS, Hearth Program, Supplies.... (kbattle@polk.edu)

Mrs. Murray – Textbooks, Records, Transcripts, Student Portal, Parent Portal, SGA, etc.. (clmurray@polk.edu)

Ms. Jones – IEP's, 504's, Mental Health, College Early Warning Alerts (tajones@polk.edu)

Mrs. Ryan – NHS (National Honor Society), Biology, Physical Science (aryan@polk.edu)

Mrs. Bonney – FBLA (Future Business Leaders of America), US History (cbonney@polk.edu)

Mr. Jean – Math Instructor (pjean@polk.edu)

Mrs. McIntosh – Social Studies Instructor (amcintosh@polk.edu)

Mrs. Misa – Math Instructor (kmisa@polk.edu)

Mrs. Clayton – English Instructor (tclayton@polk.edu)

Ms. Smith – Reading and English Instructor (mdsmith@polk.edu)

***Parents please note that you can only contact high school course instructors regarding your students' progress/concerns in their class. Students should contact college course instructors and GHS staff using their my.polk.edu email account.**