



# Leadership Development in Public Safety

CERTIFICATION PROGRAM

# The future of Public Safety Leadership in Polk County!

## Professional Development Training

The Leadership Development in Public Safety Program Certification is offered to non-degree-seeking individuals and results in 160 hours of leadership development training.

## Credit Articulation with the Associate in Science in Fire Science Technology Degree

Participants can earn up to nine credits toward the Polk State College Associate in Science in Fire Science Technology degree. Those seeking college credit enroll in a one-credit Prior Learning Assessment (PLA) course, build a portfolio, and submit other relevant documentation.

### Participants:

**EXPLORE** behaviors that enhance team dynamics to accomplish specific business goals.

**ANALYZE** leadership concepts and compare and contrast methodologies.

**DEFINE** the organizational structure and culture of each department, as well as the overall organization.

**IDENTIFY** the main idea of writing assignments, use correct punctuation and grammar, and apply proofreading and editing rules.

**DISCOVER** how diversity among individuals can benefit an organization.

**CREATE** and align a business case to the goals of an organization.

**REVIEW** and take ownership of an organization's strategic plan.

**REVIEW** media policies and procedures.

**PRIORITIZE** tasks based on what is strategic and what can be delegated.

**INCORPORATE** mindfulness into daily behaviors and routines.

**OBSERVE** examples of servant leadership.

**ARTICULATE** clear expectations and evaluation criteria for performance assessments.

**ASSESS** quality at every level.

**IDENTIFY** potential problems and opportunities, and explore appropriate actions for each.

**DEVELOP** skills to speak persuasively, not abrasively.

**IMPLEMENT** the concept of mentorship within an organization.

**APPLY** creativity to a designated project.

**TOUR** facilities and consider pertinent advice from top leaders in the public safety sector.

**APPLY** the use of information technology to specific projects.

**CREATE** presentations that are professional and effective.

**ASSESS** the benefits of acting as a coach to employees.

**APPLY** communication strategies to engage different generations for increased productivity and greater workplace satisfaction.

**DEVELOP** skills to motivate and inspire others through words and actions.

*We train Polk.™*



## Program Overview

### MINDFUL LEADERSHIP

- Self-Assessment – DISC
- Stress Management
- Prioritizing Goals
- Servant Leadership
- Goal Setting
- Chief's Panel
- Career Development Q&A Session

### STRATEGIC OPERATIONS MANAGEMENT

- Strategic Planning Process
- The Sterling Process and Quality Enhancement
- Problem Solving and Decision Making Skills

### HUMAN RESOURCES MANAGEMENT

- Diversity and Inclusion
- Essentials of the Law and Employment
- Crucial Conversations
- Mentorship
- Coaching Techniques
- Leveraging Adversity

### COMMUNICATION SKILLS

- Advanced Business Writing
- Reports and Research
- Business Case Presentations
- Creativity for Engagement
- Powerful Presentations
- Presentation Strategies
- Strategies for Different Generations

### LEADERSHIP

- Leadership Values
- Leadership and Management
- Media Strategies
- Teambuilding
- Leadership Culture
- Leader-Driven Change
- Tours

### APPLIED COMPUTER SKILLS

- PowerPoint
- Excel Data-Driven Decisions and Analyses

## How to Apply

### APPLY EARLY! CLASS SIZES ARE LIMITED.

For registration information, please contact Nyrka Riskin at the Professional Development Institute by visiting [polk.edu/corporate/pdi](http://polk.edu/corporate/pdi) or calling 863.297.1010, ext. 4611.



## "LEADERSHIP DEVELOPMENT IS AN ESSENTIAL INVESTMENT

that will help shape, mold and produce essential qualities necessary for 21st century public safety leaders. We are excited about the partnership we have between the Polk County Fire Rescue and Polk State College, wherein this collaboration will assist in the development and equipping of our leadership team by providing top notch, high-quality and second to none training at a fair market pricing."



**JOE HALMAN**

*Deputy County Manager – Public Safety  
Polk County Board of County Commissioners*



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Polk State College | [polk.edu/corporate/pdi](http://polk.edu/corporate/pdi) | 863.297.1010 x4611