



Guest Services Specialist Certificate

This Program Map is Part of the **Business Pathway**

This Program Map is for students who plan to earn a Credit Certificate as a Guest Services Specialist at Polk State College. Credits earned as part of this certificate count toward the AS in Hospitality and Tourism Management. Students may pursue and earn this certificate while working on the AS degree. This Program Map is intended to serve as a guide, and students should always meet with their Student Success Advisor to develop a personalized Educational Plan.

Program Map for Students

Term	Course ID	Course Title	Credits
Term 1	CGS 1100	Computer Applications for Business	3 Credits
	HFT 1000	Executive Housekeeping	3 Credits
	HFT 1300	Front-Office Management	3 Credits
Term 2	HFT 1410	Resort and Hotel Operations Management	3 Credits
	HFT 2008	Hospitality Guest Service and Professionalism	3 Credits

Total Required Program Credit Hours: 15

Note:

1. Students must meet all graduation requirements. To learn more about graduation requirements, [please refer to the College Catalog](#).

Program: 68084 – **2024-2025 Catalog Year (tentative)**

Additional Information

Career Coach

Are you interested in learning more about the careers this program will prepare you for? If so, check out Career Coach. Career Coach provides information on job openings, wages, education requirements, required skills, and job postings. You can even complete a career assessment to find careers that match your interests. To learn more about the careers that this program will prepare you for, [please visit Career Coach](#).

Polk State Pathways

Interested in exploring Program Maps for other programs and transfer intents at Polk State? Visit www.polk.edu/program-maps to view additional Pathways and Program Maps.

