

Polk State College Faculty Senate Agenda
Date: August 7, 2025
Time: 3:30 P.M.
Meeting Held via Zoom
Steering Committee to Meet Following the Senate Meeting

This meeting was recorded.

Officers:

Bill Caldecutt, President (absent)
Anthony Cornett, Vice President Winter Haven (present)
Jess Jones, Vice President Lakeland (present)
Heather Childree, Secretary (present)
Greg Harris, Parliamentarian (present)

Others:

Chris Botelho, Senator at Large (absent)
Amy Bratten, Administrative Liaison (present)

Attending Senators: Lee Childree, Kim Hess, Gwyn Phillips, Laura Brimer, Johnny Stewart, Pal Good, Misty Sparling, Gregory Johnson, Andrew Coombs, Michael Derry, John Woodward, Anthony Cornett, Jess Jones, Greg Harris, Heather Childree, and Dirk Valk

Faculty Attendees: Matina Wagner, Margaret Strengel-Martinez, Heena Park, Michael Pagano, Susie Moerschbacher, Erin Duce, Richard Leedy, Niqui Young-Pringle-Brown, Kyle Seiverd, Jillian Capper, Von McGriff, Carolyn Orr, Amy Lewis, Melissa Shapiro, Jacqueline Gray, Amanda Hurtt, Debbie Sipes, Joseph Cook, Andrea Hofeditz, Kari Misa, Guilio Ronzoni, and Isaac Taylor

Presenting Guests and Others:

Presenting: President Angela Falconetti

Non-Presenting: Cody Moyer (Director of Learning Technology), Beth Luckett (Dean of Health Sciences), Yovan Reyes (Dean of Early College), Regina Tino (PTA Program Coordinator), Mary Krell (PTA Director), Christen Shea (Criminal Justice Director)

Meeting Minutes: A quorum was met, and the meeting began at 3:36 p.m.

Dr. Falconetti said that she enjoyed meeting with the departments after convocation and welcomes any invitations to visit department meetings. She said she met with Jess Jones and Anthony Cornett over the summer, and they chatted about this year and the future. Dr. Falconetti would like to know how we would like her to be involved. She summarized by saying that she came to say “hi” and that she appreciates the faculty. She looks forward to working together to accomplish the Senate’s goals.

I. Approval of Minutes from May 2025 meeting

Greg Harris motioned to approve the *Faculty Senate Minutes: May 2025*. Jess Jones seconded. The motion carried.

II. Approval of Minutes from June 2025 meeting

Greg Harris motioned to approve the *Faculty Senate Minutes: June 2025*. Jess Jones seconded. The motion carried.

III. Approval of August 2025 Agenda

Greg Harris motioned to approve the *Faculty Senate Agenda: August 7, 2025*, with the amendment that the word “May” be changed to “August.” Jess Jones seconded. The motion with the amendment carried.

IV. Faculty Senate Officer and Administrative Liaison Reports

A. President Report: Bill Caldecutt (absent)

B. Winter Haven Campus Vice President Report: Anthony Cornett

Anthony Cornett asked faculty to review the Learning Technology email for the fall semester’s professional development meetings and information related to the new course accessibility requirements. He also emphasized that the Human Resources Training Courses are really short (i.e., those that Felipe Garces had talked about at the Faculty Convocation Meeting). If faculty members do not see emails from the NEOED Learn system for this coursework, they should check the email junk folder.

C. Lakeland Campus Vice President Report—Jess Jones

Jess Jones reported that the Faculty Load and Compensation (FLAC) System is being built and asked that each faculty member should carefully review their LOA [*Letter of Appointment*, for overload courses] to make sure the document and calculations are accurate. For a faculty member to figure out what their point load would be in contact hours, divide the points by 4 (i.e., 60 points/4 = 15 contact hours).

- **Q:** *Kim Hess: Will the FLAC System allow faculty to be paid in one check?*

Amy Bratten: Yes, there will be one paycheck, but the timing of payment will be different. All payouts will end at the end of the semester, so there will be a bit more in each check. Amy said she will ask the Payroll Department to write a summary of how the paychecks are to be divided.

- **Q:** *Kim: Will new hires and adjuncts still have a month delay in obtaining payment?*

Amy: Amy doesn’t know if that will happen because it would require changing the calendar for faculty pay. Overloads [for full timers] will be calculated after the Drop/Add Period and will be paid in October, November, and December.

Kim: There used to be a cute calendar with all of the pay dates.

Amy: Amy has seen one of those calendars and would like to restore that practice.

D. Parliamentary Report—Greg Harris

Greg Harris said that there will be meeting with subcommittee volunteers for the changing of the *Faculty Senate Bylaws* and *Constitution*. The subcommittee’s work should be completed by October.

Jess Jones said that Lorrie Jones (Professor of Nursing and Senate Representative) is no longer with the College. The Senate needs to have a Winter Haven Nursing Department election for this position.

Michael Derry said that Faculty Senate needs an updated list of faculty members by department and campus location to determine accurate representation. Jillian Capper said that the Nursing Department can get an updated list to Faculty Senate, but historically, Nursing has had three members. Michael explained that Winter Haven Nursing currently has 10 members, which decreases its representation in Senate. This has not been a problem since Senators are permitted to finish out their terms. Thus, an updated list of department members is needed to calculate how much representation there should be. Pal Good pointed out that there are BSN Department faculty who are not on campus but are full-time online faculty. As long as Nursing faculty are permanent (i.e., not temporary or interim) and use a faculty contract [Annual or Continuing with the Step compensation system], and are full time, they would count towards representation. There is one Senator for every eight Faculty. At 13 faculty members, a second Faculty Senator is added to the Senate. At 23 faculty members, a third Senator is added.

Michael Derry also said that Johnny Stewart and Gregory Johnson (Business and Technology Department) both have elections coming up in 2027. As a best practice, one of these individuals should have his term ending-date shifted because the Senators cannot be elected in the same year. Only one Senate Representative from each department can be elected in a year. Gregory Johnson volunteered to run for election in 2026 instead of 2027.

E. Academic Liaison Report—Amy Bratten, Provost (none)

V. Committee Reports and Updates

A. Vice President for Human Resources Search Committee—Anthony stated that the Committee has completed interviews and submitted names [Anthony is serving as a member of this Committee]. The top three applicants will participate in virtual town halls because several of the candidates are out of state.

B. Request for Faculty Senate Representatives: Administration has asked Anthony to request representation for the following:

- Screening Committee: Director of Student Enrollment Services (Registrar) – Michael Derry volunteered.
- Workgroup for Polk State College Procedure 6012: *Teaching Faculty Evaluation*—Andrew Coombs is on this committee.
- RFQ Evaluation Committee for the Architect and Engineering Continuing Services Contract – Anthony Cornett volunteered.

Susie Moerschbacher said that the Procedure 6012 Committee would like another [two] representatives because Lorrie Jones is retiring. Laura Brimer said she would serve on this committee.

- C. Screening Committee for Chief Information Officer and Vice President of IT**—
Gregory Johnson is on this Committee and stated that interviews have already taken place, and there are lots of great candidates. Members were asked to submit their top three applicants.

Gregory Johnson is also on the IT committee for hiring a Technology II specialist. There were six finalists interviewed, and Gregory submitted his top two candidates.

- D. RFQ-25-01 Committee for Renovation Contractors**—Johnny Stewart stated that Administration is bringing forth the top five of 15 competitors.

VI. Old Business--none

VII. New Business--none

VIII. New Business from the Floor

Lee Childree stated [by a note in the chat] that Amy MacIntosh, who was one of the Senate's former and very active Senators for the Gateway to Collegiate High School, passed away this afternoon. [She was the first and only Faculty Senator from that division and served for several terms.]

Q: Kim Hess: Are faculty getting a raise or step-increase this year, aside from correcting people on the wrong step?

Amy Bratten: At the District Board of Trustees meeting there were recommendations made for raises or step increases only for those who were at the wrong step.

IX. Meeting Adjournment

Greg Harris motioned to adjourn. Misty Sparling seconded. The motion carried, and the meeting concluded at 4:07 p.m.