

Polk State College Faculty Senate Minutes
August 2016
Date: Wednesday, August 16, 2016, Time: 3:00 p.m.
Location: WST 127

Officers:

Bill Caldecutt, President
Cindy Freitag, Lakeland Vice President
Anthony Cornett, Winter Haven Vice President
Lee Childree, Secretary
Jamie Haischer, Parliamentarian
Sally Fitzgerald, Senator at Large

Senators: Amy McIntosh, Johnny Stewart, Misty Sparling, Earl Brown, Greg Harris, Anna Butler (for Jim Rhodes), Michael Harrison, Louanne Harto, Cindy Courtney, Alexandros Dimitriadis, Cary Gardell

Others in attendance: Ken Ross, Kathy Bucklew, Orathai Northern, April Robinson, Reggie Webb, Kathy Bucklew, Colleen Caldecutt

Guests: none

Meeting called to order: 3:00 PM.

Approval of April Minutes. Jamie moved to approve the minutes. Johnny seconded the motion. The motion carried.

Approval of May Agenda. Jamie moved to approve the agenda. Michael seconded the motion. The motion carried.

Reports

President's Report

Bill reported on photo IDs for students. This is primarily a security concern. Currently, new students are required to obtain photo IDs. The kink is that existing students still have to be encouraged to get IDs. The goal of all students having photo IDs prior to the start of the Fall 2016 semester will not be met. Professors are being asked to remind students of the need to do this. Ken Ross suggested that professors start requiring students to present IDs. It does not cost anything to get an ID. Louanne shared that the nursing professors will not allow students in their labs without IDs. Sally expressed concern that so few of her ENC 1101 students, most of whom are presumably new students, have IDs. ENC 1101 students take tests their first couple of classes and asking for class time to be used to get IDs is unreasonable. Bill will seek an update on the progress of this initiative prior to the next meeting. Alexandros suggested that not allowing a student to take a test because he/she lacks a Polk State ID is harsh and that we should seek other

solutions. Amy McIntosh suggested that everyone on campus could help with the initiative by asking students whom they are helping in other ways, such as finding a class, if they could also use help finding where to have their ID made. Bill wanted to hear from the Senate what the sentiment is about student IDs. Senators expressed a desire to have student IDs, but professors do not want to be the ones to cajole students to get their IDs. VP Webb stated that current and new students were informed of the need to get IDs. He reported that other colleges who have implemented this indicated that it takes a long time to get the job done. He suggested that professors provide “gentle reminders” to their students to get IDs.

Bill asked for input from the Senate on the implementation or use of new security software, Kaspersky. The software can be used to block a wide range of websites, including adult content, software audio/video sites, gambling sites, and job search sites. Unlike the old software, Kaspersky allows for sites to be removed from being blocked. Kaspersky has variable blocking ability. Bill said that he would ask Naomi Boyer to put something together on Kaspersky to give the faculty specific guidance and then seek feedback from the Senate on that. Some professors reported getting strange or inappropriate emails via PAL. Ken and Kathy suggested contacting Nathan Neuman or Bill De Witt regarding this. Johnny shared that Kaspersky will not block email content.

Bill shared information about the college’s budget. According to Peter Elliott, the college has a \$49 million budget. Because of the college’s purple ranking, the state is withholding \$750,000, or 2.8% of our base budget. If the college does not improve its color rating to bronze or silver next year, we will lose still more money. If a college is purple for more than 2 years, the money is lost permanently. We must work to improve our first-time-in-college retention rates. Retention, completion, job placement, and wages are what the college is graded on.

Bill welcomed Amy McIntosh to the Senate. She replaces Erik Roldan for Gateway.

Lakeland Vice President’s Report

Nothing to report.

Winter Haven Vice President’s Report

Nothing to report.

Administrative Liaison Report

Nothing to report.

Committee Reports and Updates

Jamie reported on a hiring committee that she served on this summer. The position was for a new English teacher for Polk State Collegiate High School (in Lakeland). The screening committee for this temporary position sent two recommendations forward. During the decision process, one candidate accepted a temporary position with Polk State. The remaining candidate rejected the offer, requesting a permanent position. Subsequently, the offer was changed to offer the position

as permanent. The candidate accepted the offer. Committee members were not notified or made aware of the change. The hiring supervisor felt that he had little choice, since someone was needed within a week. Given how the position was advertised and vetted, the thought was that reposting the position would not be necessary. However, the question remains: Had this been advertised as a permanent position, would that have affected the number and quality of the candidates applying? Ken shared that the change of the position from temporary to permanent only gave the hired individual the additional benefit of accruing time in the state retirement system. Ken stated that Jill Hall would be willing to come to the Senate to explain what happened. Bill suggested that the hiring committee should have been told that the position was being changed from a temporary to a permanent one, and Ken agreed. Ken admitted that a mistake was made in the process. He stated that Jill Hall also understands a mistake was made.

Old Business:

Nothing to report.

New Business:

The AQC Lakeland math vacancy has been filled by Anna Butler. Ken asked that Von McGriff be the representative for Developmental Ed.

For the Global Studies committee, Earl volunteered.

Rules and Procedures

Procedure 5016 Scholarships. Jamie moved to approve. Earl seconded the motion. Ken explained that students receiving the Academic Merit scholarship have lost the scholarship when they went from full time to part time, even when they didn't need a full load of classes to finish their degree their last semester. The language has been changed so as not to punish such students. Orathai suggested a minor amendment to better align information in the document. Ken suggested changing instances of "other fees" in the document to "student fees." Jamie accepted the amendment. Sally seconded the amendment. The motion carried.

Procedure 5017 Standards of Academic Progress. Jamie moved to approve. Anna seconded the motion. Ken noted minor changes in wording that were made. Kathy said that the biggest change was to put the language of Rule 4.30 into the procedure so that students could find it more easily. Louanne noted some redundancies on the document that need to be removed. Ken agreed to remove the redundancies. The motion carried.

Procedure 6035 Use of Staff and Program Development Funds (SPD). Jamie moved to approve. Anna seconded the motion. Ken shared that the changes are the result of some faculty and pro tech employees taking non-traditional competency-based programs. The college would like to reimburse them just as they do those who are taking traditional courses. The same rules would apply—employees would be reimbursed at the USF rate of tuition at a maximum of \$5250. The motion carried.

Rule 4.06 Student Fees and Refunds. Misty motioned to approve. Jamie approved. Ken shared that the change here is the result of the state requiring public notice of any change in tuition and/or fees. This affects only credit courses. The motion carried.

Rule 4.30 Credit Course Repeat Policy. Jamie moved to approve. Michael seconded the motion. Kathy explained that the changes here go hand in hand with the changes in the above-mentioned Procedure 5017. She elaborated that the board rule is being used more for definitions and a place where policies can be found. The motion carried.

New Business from the Floor:

Nothing to report.

Adjournment: Jamie motioned to adjourn at 3:50. Earl seconded. The motion carried.

Respectfully Submitted,
Lee Childree
Secretary