

**AGENDA**  
**Polk State College**  
**District Board of Trustees Meeting**  
**April 24, 2023 - 4:00 PM**  
**Winter Haven Campus, WST 126**

**Pledge of Allegiance**

**Special Recognitions**

**Agenda**

**1. Meeting Called to Order**

**2. Adoption of Agenda**

**3. Consent Agenda Items**

- a. Payroll Distribution for February and March 2023 – Ms. Cindy Baker
- b. Expenditure Summary for February and March 2023 – Ms. Cindy Baker
- c. Tangible Personal Property Deletions for April 2023 – Ms. Cindy Baker
- d. Personnel Actions Report for February and March 2023 – Ms. Cindy Baker
- e. Salary Schedule Changes for March 2023 – Ms. Cindy Baker

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

**4. Approval of Board Minutes**

- a. February 28, 2023 Board Minutes

**5. President's Report**

- a. President's Annual Self-Evaluation to the Board

**6. Attorney's Report**

**7. Business Services Action Items**

- a. Polk State College Financial Audit Ended June 30, 2022 – Ms. Cindy Baker
- b. Faculty Employment Contract Renewals for 2023-2024 – Ms. Cindy Baker
- c. Faculty Employment Contract Renewals – Collegiate High Schools for 2023-2024 – Ms. Cindy Baker
- d. Employment Contracts – College Administrators and Professional Technical Staff for 2023-2024 – Ms. Cindy Baker

**8. Business Services Informational Items**

- a. Investment Interest Comparison Through March 2023 – Ms. Cindy Baker
- b. Budget Amendment Summary for February and March 2023 – Ms. Cindy Baker

- c. Financial Statements for March 2023 – Ms. Cindy Baker
- d. Capital Project Status Report for April 2023 – Mr. Reggie Webb
- e. College-Wide Comprehensive Safety Inspection, Fiscal Year 2022-2023 – Mr. Reggie Webb

**9. Items Removed from the Consent Agenda**

**10. Academic and Student Services Action Items**

- a. Annual Review and Approval of Changes of Polk State College Mission Statement – Dr. Mary Clark
- b. Annual Review and Approval of Changes of Polk State College Vision Statement – Dr. Mary Clark
- c. GHS Request of Name Change – Dr. Mary Clark
- d. GHS Request for Grade Structure Change – Dr. Mary Clark

**11. Academic and Student Services Informational Items**

**12. Collegiate High School Report**

- a. Polk State Lakeland Gateway to College Collegiate High School 2023 Recruitment/Enrollment Plan – Dr. Meesha Downing-Townsend
- b. Polk State Lakeland Collegiate High School 2023 Recruitment/Enrollment Plan – Mr. Rick Jeffries

**13. First Reading Items (No action required)**

**14. Second Reading Items (Final Approval)**

**15. Board Discussion**

**16. Adjournment**

**Public Participation (from DBOT Rule 1.02)**

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing to file an appeal are referred to Procedure 1018.