

**AGENDA**  
**Polk State College**  
**District Board of Trustees Meeting**  
**June 28, 2021 - 4:00 PM**  
**Winter Haven Campus, WST 126**

**Pledge of Allegiance**

**Agenda**

**1. Meeting Called to Order**

**2. Adoption of Agenda**

**3. Consent Agenda Items**

- a. Payroll Distribution for May 2021 – Dr. Allen Bottorff
- b. Expenditure Summary for May 2021 – Dr. Allen Bottorff
- c. Personnel Actions Report for May 2021 – Dr. Allen Bottorff

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

**4. Approval of Board Minutes**

- a. May 24, 2021 Board Minutes
- b. May 24, 2021 Budget Workshop Minutes

**5. President's Report**

**6. Attorney's Report**

**7. Business Services Action Items**

- a. Student Tuition and Standard Fees 2021-22 – Dr. Allen Bottorff
- b. Operating Budget, FY 2021-22 – Dr. Allen Bottorff
- c. Polk State Chain of Lakes Collegiate High School Operating Budget, FY 2021-22 – Dr. Allen Bottorff
- d. Polk State Lakeland Collegiate High School Operating Budget, FY 2021-22 – Dr. Allen Bottorff
- e. Polk State Lakeland Gateway to College Collegiate High School Operating Budget, FY 2021-22 – Dr. Allen Bottorff
- f. Polk State College Unexpended Plant Fund Budget, FY 2021-22 – Dr. Allen Bottorff
- g. Salary Schedule Changes for June 2021 and FY 2021-22 Salary Schedule – Dr. Allen Bottorff
- h. Capital Improvement Program (CIP-2): FY 2022-23 through FY 2026-27 – Dr. Allen Bottorff
- i. Accounts Receivable Delinquent Accounts – Dr. Allen Bottorff

- j. Disposal of Capital Software (Jenzabar) – Dr. Allen Bottorff

**8. Business Services Informational Items**

- a. Investment Interest Comparison for May 2021 – Dr. Allen Bottorff
- b. Budget Amendment Summary for May 2021 – Dr. Allen Bottorff
- c. Financial Statements for May 2021 – Dr. Allen Bottorff
- d. Capital Project Status Report for May 2021 – Dr. Allen Bottorff

**9. Items Removed from the Consent Agenda**

**10. Academic and Student Services Action Items**

**11. Academic and Student Services Informational Items**

**12. Collegiate High School Report**

- a. Polk State Lakeland Gateway to College Collegiate High School Recruitment Results – Dr. Corey Barnes
- b. Polk State Lakeland Collegiate High School Recruitment Results – Mr. Rick Jeffries

**13. First Reading Items (No action required)**

**14. Second Reading Items (Final Approval)**

**15. Board Discussion**

**16. Adjournment**

**Public Participation (from DBOT Rule 1.02)**

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing to file an appeal are referred to Procedure 1018.