

Polk State College District Board of Trustees Rule

Rule Number	Subject	Rule Making Authority	Statutory Reference	SBE Rule Reference	Effective Date
6Hx21 4.02	Admissions Policy	FS 1001.64	FS 1002.41 FS 1007.22 FS 1007.23 FS 1007.263 FS1007.27 FS 1007.271 1007.273 FS 1003.435 FS 1004.0961	6A-14.0304 6A-10.0247	10/26/2015

The District Board of Trustees (DBOT) has adopted the following rule regarding admission to Polk State College and its programs.

I. **Definitions**

A. **Non-Credit Courses**

Courses that produce no academic credit and satisfy no degree requirements.

B. **Credit Courses**

Courses that are part of the college curricula and produce academic credit measured in semester hours or transfer courses from accredited institutions deemed equivalent in rigor and requirements to Polk State courses.

The College also follows equivalency course guidelines as stated by the American Council on Education in accordance with the Articulation Coordinating Committee as stated in Florida State Board Rule 6A-10.024(7) for awarding credits to students who have participated in accelerated mechanisms. Credit for all exams is awarded based on the recommendation of the State of Florida Articulation Coordinating Committee. (Procedures can be found in Procedure 1034.)

The College also awards college credit in accordance with 6A-14.0304 for online courses evaluated as equivalent in rigor and requirements to Polk State courses and are submitted on a transcript from an accredited institution. Online courses such as MOOCS, where college credit is not submitted on a transcript, can be awarded college credit through the submission of a Prior Learning Assessment portfolio. (Procedures can be found in Procedure 1034.)

C. **College Credit Program**

An approved and published combination of credit courses which when completed establishes eligibility for a bachelor degree, associate degree, applied technical diploma, or a program certificate.

D. **Limited Admission Programs**

A college-credit program with additional admission requirements. Limited admission programs may also have limited openings each application period.

E. PSAV Programs

College programs offering postsecondary adult vocational credit.

Admission Policy

The District Board of Trustees encourages application for admission by all persons without regard to factors of race, color, national origin, ethnicity, sex, age, religion, sexual orientation, marital status, veteran status, genetic information, or disability. The District Board of Trustees endeavors to provide a broad range of special services for students with needs for financial aid, academic tutoring, career explorations, or other special needs, such as those required by students with disabilities. Admission to Polk State College does not guarantee enrollment in any specific credit course or college program. Space limitations and the availability of faculty may limit the number of students who can be enrolled in any particular class.

Procedure 1025: *Admission Procedure* contains criteria for admission to college-credit programs which include credit and non-credit courses. Criteria for admission to limited admission programs are found in Procedure 1029: *Limited Admission Programs*. Procedure 5031: *Validating High School Transcripts for Admission Purposes* lists criteria to judge the acceptance of high school diplomas. All procedures and criteria pertaining to admission will be maintained by the College in accordance with Florida Statutes or State Board of Education Rules and will comply with the Commission on Colleges of the Southern Association of Colleges and Schools.

History: Adopted: December 23, 1974

Revised: July 28, 1976; March 26, 1979; September 27, 1982; June 30, 1983; April 28, 1986; June 23, 1986; October 26, 1987; May 23, 1994; March 20, 1995; September 25, 1995; August 28, 2006; November 27, 2006; September 28, 2009; September 24, 2012; June 19, 2015 and October 26, 2015