Polk State College District Board of Trustees Rule

Rule	Subject	Rule Making	Statutory	SBE Rule	Effective
Number		Authority	Reference	Reference	Date
4.24	Policy Regarding Religious Observances by Students	FS 1006.53	FS 1006.53	6A-14.0571	2/25/2019

The purpose of this rule is to implement as Board Policy the requirements of FS 1006.53.

- 1. The religious observances, practices, and beliefs of individual students will be accommodated with regard to admission, class attendance, and scheduling of examinations and work assignments at Polk State College.
- 2. Religious observances, practices, or beliefs of individuals will not be a consideration with regard to admission policy and procedure.
- 3. Students are expected to attend class regularly and are responsible for all work assignments and examinations in accordance with policies distributed by each professor. Such class policies must allow students to make up work missed because of participation in religious observances, practices and beliefs, provided that the student gives the professor reasonable notice at least one week prior to an intended religious observance.
- 4. Students who believe that they have been unreasonably denied an educational benefit by a professor due to their religious observances, beliefs, or practices may appeal to the supervising academic dean. If the matter is not resolved at that level, appeal may be made to the Petitions Committee which recommends final action. The action of the Petition Committee is final.

Polk State College does not discriminate on the basis of race, color, national origin, ethnicity, sex, age, religion, sexual orientation, marital status, veteran status, genetic information, disability, or pregnancy in its programs, activities, or employment. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Valparisa Baker Director, Equity, Diversity, and Inclusion (Title IX Coordinator) 999 Avenue H NE Winter Haven, FL 33881-4299 Office: WAD 227 863.292.3602 Ext. 5378 vbaker@polk.edu polk.edu/equity

<u>History</u>

Adopted: April 24, 1989 Revised: May 23, 1994; January 22, 2007; October 24, 2011; November 30, 2016; May 22, 2017; February 25, 2019