

## Polk State College District Board of Trustees Rule

Rule Number	Subject	Rule Making Authority	Statutory Reference	SBE Rule Reference	Effective Date
4.19	Scholarships	FS 1001.64	FS 1009.25,1009.26 1009.23	6A-14-054	1/23/12

Polk State College shall provide and administer a comprehensive program of scholarships, grants, and loans generated by student fees and other assigned revenues to meet the needs of students and targeted programs of the College. Established ongoing scholarship programs include, but are not limited to, academic merit, athletics and fine arts. Additionally, the College provides scholarship and other assistance based on a student's need and for other special award categories/initiatives identified by the College, as well as the numerous scholarships awarded through the Polk State College Foundation.

- I. **Administration.** Scholarship programs administered by the College will adhere to all applicable federal, state and local rules, regulations, and procedures.
- II. **Eligibility.** The scholarship application process is open to any student who is enrolled in a qualifying academic program.
- III. **Financial Aid Programs.** The College's Department of Financial Aid administers several programs assisting students in meeting the cost of their education. In addition to Student Fee Scholarships, the financial aid department also administers other programs including loans, grants, scholarships, work-study and third party payment programs.
- IV. **Foundation Scholarships.** The Polk State College Foundation administers scholarships that are derived from gifts from external sources; including, individuals, businesses and other external organizations. These scholarships are administered based on criteria established by the donor.
- V. **Accountability.** All Financial Aid programs and services are subject to federal, state and Florida College System Auditing. As may be required, the Director of Financial Aid will provide the College with plans for and reports on award activity by program. Foundation programs are audited annually by independent Certified Public Accountants. Foundation audits are conducted in accordance with Government Auditing Standards as issued by the Comptroller General of the United States and, in some instances, may be subject to more stringent and more specific requirements as set forth by the donor.
- VI. **Procedures.** 5016 addresses Student Fee Scholarships and 5024 address Presidential Fee Waivers.

**History:** Adopted June 28, 1982.  
Revised August 23, 1982; November 28, 1983; May 28, 1984; October 28, 1985; January 26, 1987; July 20, 1987; July 25, 1988; July 24, 1989; February 26, 1990; July 24, 1995; March 18, 1996; November 25, 1996; May 19, 1997; Rewritten December 21, 1998; Rewritten: July 8, 2002; October 22, 2007; January 23, 2012

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