

Polk State College District Board of Trustees Rule

Rule Number	Subject	Rule Making Authority	Statutory Reference	SBE Rule Reference	Effective Date
6Hx21 4.12	Standards of Progress for Veteran Certification at Polk State College	FS 1001.60-65			1/27/2014

I. The objective of this rule is compliance with Title 38, Code of Federal Regulations Sect. 21.4253 (d)(1), (2), (3), (4); Sect. 21.4277; and DVB Circular 20-75-84 in establishing record requirements and minimum standards of progress required of all students certified for assistance under the Veterans Administration (hereafter known as V.A.).

II. Records Requirements

A. A student veteran's record of progress is included on the student's college transcript. This transcript includes the following:

1. Each course for which the student has enrolled
2. Final grade in each course with notation of any withdrawals
3. A record of re-enrollments for courses from which there was a withdrawal
4. Credit earned at prior institutions accepted at Polk State College

B. A student veteran's permanent record includes the following:

1. A record of formal student withdrawals with the effective dates
2. A record of instructor withdrawals for absences and the effective dates
3. A plan for graduation agreed upon by the student and the student's counselor

C. Information regarding changes in a student veteran's status will be transmitted to the Veterans Affairs Office from the Financial Aid Office within thirty days after receipt in order that prompt action may be taken.

III. Standards of Progress

A. Eligible veteran and dependent students who have earned less than 30 credit hours will be certified to the V.A. as long as they maintain sufficient academic standing to avoid the category "Academic Warning" as described in Polk State College Procedure 5017.

B. Eligible veteran and dependent students who have earned 30 credit hours or more must

have a minimum cumulative grade point average of 2.0 in order to be certified to the V.A.

- C. The College will monitor the veteran's progress toward a degree by requiring each eligible person to have an approved program plan on file each term the veteran is requesting certification. This plan of approved courses will constitute an agreement between the College and the eligible person regarding requirements for graduation and approved courses for V.A. certification. The eligible person will not be certified for courses not on this list or unrelated to approved V.A. programs. This plan is kept in the Office of Veteran's Services.

- D. All matters wherein the certifying officer or the veteran questions the application of this policy shall be referred to the Petitions Committee, a subcommittee of the Student Services Quality Council. The decision of the committee will be final.

History

Adopted: July 4, 1976

Revised: June 30, 1983; April 27, 1992; January 24, 1994; April 23, 2007; January 27, 2014

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