

Selective Service Verification Worksheet**SELSRV**

Student's name: _____ YEAR/TERM: _____

Last

First

MI

STUDENT ID: _____ Phone: _____ - _____ - _____

The Department of Education was not able to verify your registration with the Selective Service Administration (SSA). To obtain any type of Federal Student Financial Aid, a student must present documents showing registration with the SSA, or that he or she was not obligated to register with the Selective Service Office. Please read this document, choose the item that best matches your circumstance, and then sign and submit this form with the appropriate documentation to the Polk State Student Financial Services Offices.

_____ **Category A:** I am a male U.S citizen or eligible non-citizen, born after Dec. 31, 1959. I am 18 years of age or older, but not yet 26 years of age. I attest that I did register with the Selective Service Office.

- **I am providing proof** of this through one of the following: a copy of my Selective Service Registration Card, a *Status Information Letter* from the SSA validating that I am registered, or a printout of my registration from the SSA website (www.sss.gov).

_____ **Category B:** I am a male US citizen or eligible non-citizen, am 26 years or older, born after December 31, 1959, and I have **NEVER** registered with the Selective Service Office.

- **I am providing proof** by submitting the following documents to the Student Financial Services Office:
 - **A Status Information Letter from the Selective Service Administration.** To receive this letter, the individual must send a request to: P.O Box 94638, Palatine, IL 60094-4638, and ask for a *Status Information Letter*. This letter confirms that the individual no longer needs to register with the Selective Service due to age.
 - **A letter** that explains in detail the reason for not registering with the Selective Service Administration.

_____ **Category C:** I am not required to register with Selective Service because: *(Check the item that applies.)*

_____ I am a female. Please submit a copy of a driver's license or birth certificate.

_____ I have not reached my eighteenth birthday. Please submit a copy of a driver's license or birth certificate.

_____ I was born before 1960. Please submit a copy of a driver's license or birth certificate.

_____ I am in the Armed Services on Active Duty (not a veteran or in the Reserves). Please submit a copy of the current active orders and Military ID Card.

_____ I served on active duty in the US Armed Forces (other than the Reserves, the delayed entry pool, or the National Guard) and never registered with the Selective Service Administration; I was not dishonorably discharged. Please submit a Member 4 Copy of the *DD214 Form*.

_____ I am a noncitizen or citizen who entered the US after I turned 26. Please submit a copy of the I-94, I-551, I- or 551C; or a copy of the Certificate of US Citizenship; as well as a brief statement explaining the specific situation.

_____ I am a resident of the Federated States of Micronesia or the Marshall Islands, or a permanent resident of the Trust Territory of the Pacific Islands (Palau). Please submit proof of residency status.

_____ I was institutionalized or incarcerated for the entire period for which I should have registered. Please provide documentation to verify this information.

By signing this form, you, the student, admit and testify the above information is true and accurate. If you knowingly give dishonest or incorrect information on this form, you may be fined, be sentenced to jail, or both.

Student Signature: _____

Date: _____

Office of Student Financial Services
999 Avenue H, N.E.
Winter Haven, FL 33881-4299
Phone: 863.297.1004
Fax: 863.298.6850
Email: financialaid@polk.edu

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