

**POLK STATE COLLEGE
KENNETH C. THOMPSON INSTITUTE OF PUBLIC SAFETY
CURRENT SELECTION CENTER PROCESS-LAW ENFORCEMENT**

1. Candidates register, and pay, to take the Criminal Justice Basic Abilities Test (CJBAT).
2. Upon passing the CJBAT the candidate shall obtain a pre-screening application.
3. The Candidate shall receive information regarding the physical agilities assessment.
4. The Candidate shall pay to Polk State College, a polygraph fee.
5. The candidate shall complete the pre-screening application for the polygraph examiner.
6. A completed medical examination and drug screen shall be completed by the candidate's physician or medical clinic. It is recommended that the candidate provide the examining physician a copy of the physical fitness assessment during the medical examination.
7. The candidate shall obtain a certified copy of their driving history from the Clerk of Courts Office.
8. Candidates shall be fingerprinted at the designated location.
9. An assessment of the polygraph examination, medical examination, drug screen and driving history, shall be completed by the Selection Center Coordinator.
10. If the candidate has successfully passed each of the aforementioned, along with the assessment of the Selection Center, the candidate is eligible to obtain a full academy application.
11. The candidate shall return the completed application and all supporting documentation.
12. All applications shall be screened by the Selection Center for approval.
13. Upon authorization from the Selection Center, each candidate will participate in the Physical Agilities Testing. Physical Agilities Testing will consist of two (2) Phases. Prior to participating in the physical ability/agility tests the candidate shall sign a hold-harmless agreement (IPS Form 69) that is witnessed by the Selection Center Coordinator.
14. Criminal history checks (to include fingerprinting).
15. The candidate shall be interviewed by an Oral Board.
16. Upon completion of the above process the candidate is selected for the Basic Recruit Training Program, based upon availability.
17. If financial aid assistance is needed, the candidate shall contact the college's Financial Aid Office in the Admission Department in the Winter Haven Administrative Building.

For questions: Call Burton Tew, Selection Center Coordinator, at 863-669-2914

Effective: 11/9/2011