

# Polk State College 2009 Annual Security Report

The Clery Act requires Polk State College (PSC) to published an annual report that contains statistics for the previous three years concerning reported crimes that occurred on campus, at off-campus buildings owned or controlled by Polk State College, and on public property immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as the policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

## CRIME STATISTICS

Crime statistics for the past three years are contained in Appendix A.

## TIMELY WARNINGS

In the event that a crime or situation occurs either on or off campus that poses a threat to the college community, a timely warning will be issued by the PSC Safety/Security Department. These warnings will be posted on the PSC website homepage. They will also be sent out through the college e-mail system to all students, faculty and staff.

## ANNUAL DISCLOSURE OF CRIME STATISTICS

The PSC Safety/Security Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. A full text of this report can be found through a link on the PSC website homepage. This report is prepared in cooperation with the Polk County Sheriff's Office, the Winter Haven, Lakeland, and Lake Wales Police Departments.

Campus crime, arrest and referral statistics include those reported to PSC Security, to designated campus officials including the Winter Haven and Lakeland Provost, their Academic Deans, Deans of Student Services, the Athletic Director and athletic coaches, and law enforcement agencies.

Each year notification is given to all enrolled students. Notification will be made by e-mail message to each student's PSC e-mail address. Faculty and staff receive similar notification through the college e-mail system. A copy of this report may also be obtained at the Security Department in the WMS building on the Winter Haven Campus.

## EMERGENCY RESPONSE AND EVACUATION

In the event of a significant threat to the safety or health of the college community, PSC will immediately notify the community of the threat and give direction for the response to the threat via the PSC Emergency Notification System. The emergency notification will be authorized by the President, the President's designee or an Incident Commander.

The Emergency Notification System consists of the Wide-Area Emergency Broadcast System (WEBS), the InformaCast System, PSC Alert, and staff and student e-mail accounts. WEBS will broadcast announcements over loudspeakers that are located in outdoor campus locations and to common areas inside campus buildings. InformaCast will broadcast voice and text messages to all IP phones connected to the network. PSC Alert will send messages to registered mobile phones, wireless PDAs, pagers, and/or email addresses. In addition to the above, e-mail messages can be sent to all PSC student, staff and faculty e-mail addresses.

PSC Alert, e-mail messages, webpage announcements and public media announcements, when directed by the President or President's designee, will be formulated and disseminated by the college's Public Information Officer.

The PSC Emergency Notification will be tested annually. The time and manner of the emergency test will be submitted in advance to the campus Provosts by the college's Safety/ Security Manager.

## TO REPORT A CRIME

To report a crime call 911, call Security at 297-1059 or extension 5059, or use one of the emergency phones that are located on both campuses. Any suspicious activity or person seen in the parking lots or loitering around vehicles, or inside buildings should be reported to the Security Department.

## CONFIDENTIAL REPORTING

The PSC Safety/Security Department encourages anyone who is the victim or witness to any crime to promptly report the incident to Security. Because college reports are public records the college can not hold reports of crime in confidence.

## ACCESS POLICY

During business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. During non business hours, access to all College facilities is by authorized electronic access, key issue, or by admittance via Security. In the case of an emergency closing, the College will only admit those with prior approval.

## CAMPUS LAW ENFORCEMENT

Polk State College security officers have the authority to ask persons for identification and to determine whether the individuals have lawful business at Polk State College. Security Officers have the authority to issue parking violations to students, faculty and staff. Security Officers do not possess arrest power. Criminal incidents are referred to local law enforcement agencies that have jurisdiction on the campus. All crime victims and witnesses are strongly encouraged to immediately report the crime to campus Security and to the appropriate law enforcement agency.

## CONFIDENTIAL REPORTS

All reports will be investigated. PSC does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies and to the Dean of Student Services on the Winter Haven or Lakeland campus. When a potentially dangerous threat to the college community arises, timely warnings will be issued by college webpage announcement, e-mail, in-class announcements or other appropriate means.

## SECURITY AWARENESS AND CRIME PREVENTION

Periodically throughout the academic year a safety and security awareness presentation is given to staff and faculty groups on both campuses. In addition a program on nonviolent crises intervention is given to staff and faculty. This presentation is scheduled through PSC's Kenneth C. Thompson Institute of Public Safety.

Addressing student needs, a video reviewing security on campus is available for all students. The video may be shown in classrooms at the beginning of a new term. A brochure concerning Campus Safety and Security is given to students and made available to all students in Academic Advising on both campuses. Similar information is also available to all students from the PSC's website homepage, under Current Students/ Campus Safety.

A common theme of all PSC awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

## DRUGS AND ALCOHOLIC BEVERAGES

Polk State College is a Drug-Free Work Place and a Drug Free School. College employees and students are prohibited from the unlawful possession, use, or distribution of illicit drugs and alcohol on College property or as part of College activities.

Information concerning the availability of drug or alcohol counseling, treatment or rehabilitation is available to employees from the Human Resource Department and available to students from Student Services on both campuses.

## SEXUAL ASSAULT PREVENTION AND RESPONSE

Polk State College provides education for students, faculty and staff about sexual assaults, acquaintance rape and other forcible and non-forcible sex offences. Presentations concerning these subjects are available through PSC's Kenneth C. Thompson Institute of Public Safety, and they may be scheduled throughout the academic year.

If you are the victim of a sexual assault at PSC, your first priority is to go to a place of safety, call 911 and then call PSC Security. PSC Security strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation.

The College will notify appropriate law enforcement officials and proceed with the college discipline process. The Dean of Student Services will ensure an appropriate investigation to determine the facts of the case for referral to the Discipline Committee. The Dean of Student Services will provide counseling and will change the victim's academic situation if requested and if the changes are reasonably available.

In the college discipline action, the accused and accuser will have the same opportunity to have others present during the disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of the disciplinary proceeding. This action does not violate the Family Educational Rights and Privacy Act (FERPA). If a student is found to be guilty of sexual misconduct, various sanctions may be imposed in accordance with Board Rule 4.01 and Procedure 5027.

## SEXUAL PREDATOR OR OFFENDER NOTICE

Federal and State law require a person designated as a sexual predator or offender to register with the Florida Department of Law Enforcement (FDLE). FDLE is then required to provide notification to the local law enforcement agency of where the registrant resides. If the registrant is enrolled, employed or carrying on a vocation at PSC, FDLE must also provide the local law enforcement agency with that information. The Dean of Student Services on both campuses will maintain information on sexual predators or offenders at PSC. In addition information may be obtained through the Polk County Sheriff's Office, calling the FDLE hotline (1-888-357-7332), or visiting the FDLE website at: <http://www.fdle.state.fl.us>.

# Appendix A

## Crime Statistics 2009 Annual Crime Report

	Winter Haven			Lakeland		
	2006	2007	2008	2006	2007	2008
<b>Criminal Offences – On campus</b>						
a. Murder/Non-negligent Manslaughter	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0
c. Sex offenses – Forcible	0	0	0	0	0	0
d. Sex offenses – Non-forcible	0	0	0	0	0	0
e. Robbery	0	0	1	0	0	0
f. Aggravated assault	0	0	0	0	0	0
g. Burglary	0	0	1	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0
<b>Criminal Offences – Non-campus/Airside</b>						
a. Murder/Non-negligent Manslaughter						0
b. Negligent manslaughter						0
c. Sex offenses – Forcible						0
d. Sex offenses – Non-forcible						0
e. Robbery						0
f. Aggravated assault						0
g. Burglary						0
h. Motor vehicle theft						0
i. Arson						0
<b>Criminal Offences – Non-campus/JD Alexander</b>						
a. Murder/Non-negligent Manslaughter			0			
b. Negligent manslaughter			0			
c. Sex offenses – Forcible			0			
d. Sex offenses – Non-forcible			0			
e. Robbery			0			
f. Aggravated assault			0			
g. Burglary			0			
h. Motor vehicle theft			0			
i. Arson			0			
<b>Criminal Offences – Public Property</b>						
a. Murder/Non-negligent Manslaughter	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0
c. Sex offenses – Forcible	0	0	0	0	0	0
d. Sex offenses – Non-forcible	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0

	Winter Haven			Lakeland		
	2006	2007	2008	2006	2007	2008
<b>Hate Crimes – On campus</b>						
a. Murder/Non-negligent Manslaughter	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0
d. Sex offenses - Non-forcible	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0
j. Any other crime involving bodily injury	0	0	0	0	0	0
<b>Hate Crimes – Non-campus/Airside</b>						
a. Murder/Non-negligent Manslaughter						0
b. Negligent manslaughter						0
c. Sex offenses - Forcible						0
d. Sex offenses - Non-forcible						0
e. Robbery						0
f. Aggravated assault						0
g. Burglary						0
h. Motor vehicle theft						0
i. Arson						0
j. Any other crime involving bodily injury						0
<b>Hate Crimes – Non-campus/JD Alexander</b>						
a. Murder/Non-negligent Manslaughter			0			
b. Negligent manslaughter			0			
c. Sex offenses - Forcible			0			
d. Sex offenses - Non-forcible			0			
e. Robbery			0			
f. Aggravated assault			0			
g. Burglary			0			
h. Motor vehicle theft			0			
i. Arson			0			
j. Any other crime involving bodily injury			0			
<b>Hate Crimes – Public Property</b>						
a. Murder/Non-negligent Manslaughter	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0
d. Sex offenses - Non-forcible	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0
j. Any other crime involving bodily injury	0	0	0	0	0	0

	Winter Haven			Lakeland		
	2006	2007	2008	2006	2007	2008
<b>Arrest – On campus</b>						
a. Illegal weapons possession	0	0	0	0	0	0
b. Drug law violations	0	0	0	0	0	0
c. Liquor law violations	0	0	0	0	0	0
<b>Disciplinary Actions – On campus</b>						
a. Illegal weapons possession	0	0	0	0	0	0
b. Drug law violations	0	0	0	0	0	0
c. Liquor law violations	0	0	0	0	0	0
<b>Arrest – Non- campus/Airside</b>						
a. Illegal weapons possession						0
b. Drug law violations						0
c. Liquor law violations						0
<b>Disciplinary Actions – Non-campus/Airside</b>						
a. Illegal weapons possession						0
b. Drug law violations						0
c. Liquor law violations						0
<b>Arrest – Non- campus/JD Alexander</b>						
a. Illegal weapons possession			0			
b. Drug law violations			0			
c. Liquor law violations			0			
<b>Disciplinary Actions – Non-campus/JD Alexander</b>						
a. Illegal weapons possession			0			
b. Drug law violations			0			
c. Liquor law violations			0			
<b>Arrest – Public Property</b>						
a. Illegal weapons possession	0	0	0	0	0	0
b. Drug law violations	0	0	0	0	0	0
c. Liquor law violations	0	0	0	0	0	0
<b>Disciplinary Actions – Public Property</b>						
a. Illegal weapons possession	0	0	0	0	0	0
b. Drug law violations	0	0	0	0	0	0
c. Liquor law violations	0	0	0	0	0	0